Kasegaon Education Society's

Arts and Commerce College,

ASHTA, TAL.- WALWA, DIST- SANGLI
(Maharashtra)

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL,
P. O. BOX NO. 1075, 214,
JNANBHARATHI ROAD, NAGARBHAVI,
BANGALORE -560072 (INDIA)
2004-2009**

PREFACE

It is with great pleasure that I present the Self-Study Report (RAR) of our college to the National Assessment & Accreditation Council (NAAC), Bangalore for Re-accreditation.

After the first accreditation of our college, we have implemented multi-dimensional activities to address the quality related issues during the past five years through Internal Quality Assurance Cell. The College complied with all recommendation made by the Peer Team at the time of accreditation in February, 2004 in a planned manner. We are trying sincerely to reach the world of excellence by improvising our innate qualities, adopting innovative ideas, acquiring new skills, implementing new techniques and better understanding of our strengths and weaknesses. Our team works with integrated efforts and positive approach that will lead us towards the *'Total Quality'*, our ultimate destination.

This report is the synergic outcome of the enthusiastic efforts of all the elements of my institute. It is rather difficult to quote the contribution of each and every element of the college. I appreciate my staff for this collaborative and collective venture. I hope and believe that the NAAC will also appraise and justify our noble endeavor.

Place: ASHTA.

Date: 15/11/2010.   **Smt. Dr. Deepa V. Deshpande.**

Arts and Commerce College, Ashta.

Tal.-Walwa, Dist. – Sangli.

महाराष्ट्र शासनाचा 'पुण्यश्लोक अहिल्यादेवी होळकर पुरस्कार' तत्कालीन मुख्यमंत्री मा. ना. सुशिलकुमार शिंदे यांच्या हस्ते व मा. ना. वियजसिंह मोहिते-पाटील व मा. ना. जयंत पाटील यांच्या उपस्थितीत पुरस्कार स्वीकारताना मा. प्राचार्या डॉ. दीपा देशपांडे

मा. राज्यपाल, महाराष्ट्र राज्य यांना 'लहर' नियतकालिक भेट देताना मा. प्राचार्या डॉ. दीपा देशपांडे.

Part – I

Institutional Data

A)   Profile of the College:

1.   Name and address of the college:

Name   : Arts and Commerce College, Ashta.

Address: Dudhgaon Road, Ashta, Tal.-Walwa.

City : Ashta   District : Sangli   State : Maharashtra.

Pin Code : 416 301.

E-mail   : san.accashta@gmail.com

Website : www.aaccashta.org

2.   For Communication:

<u>Office</u>

Name	STD code	Tel. No.	Fax No.	E-mail
Principal Dr.Smt. Deshpande D.V.	02342	242032	242632	drdeepa_deshpande @rediffmail.com
Steering Committee Coordinator Mrs. Patil(Dange) T.D.	02164	271351	-	tejidpatildange@ rediffmail.com

Residence

Name	STD code	Tel. No.	Mobile No.
Principal Dr.Smt. Deshpande D.V.	02342	221829	9860600781
Steering Committee Coordinator Mrs. Patil(Dange) T.D.	02164	271282	9921119111 9373733033

3. **Type of Institution:**

a.	By management		i.	Affiliated College		√
			ii.	Constituent College		
b.	By funding		i.	Government		
			ii.	Grant-in-aid		√
			iii.	Self-financed		
			iv.	Any other		
c.	By Gender		i.	For Men		
			ii.	For Women		
			iii.	Co-education		√

4.   Is it a recognized minority institution?

Yes			No	√

If yes specify the minority status (Religious / linguistic / any other)

(Provide the necessary supporting documents).

5.   a) Date of establishment of the college:

Date	Month	Year
	June	1965

b) University to which the college is affiliated:

(If it is an affiliated college)

or which governs the college

Shivaji University, Kolhapur.

(If it is a constituent college)

6.   Date of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	June 1965	-
ii. 12 (B)	June1965	-

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC

Act)

Annexure-I

7.   Does the University Act provide for autonomy of Affiliated

Constituent College?

Yes	√		No	

If yes, has the college applied for autonomy?

Yes			No	√

8.   Campus area in acres/sq.mts. :

40 acres 29 Gunthas

9.   Location of the college: (based on Govt. of India census)

Urban	
Semi-urban	√
Rural	
Tribal	
Hilly area	
Any other (specify)	

10.   Details of programs offered by the institution: (Give last year's data)

Sl. No.	Program Level	Name of the Program/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned Student Strength	Number of students admitted
i)	**Under-graduate Courses 2008-09**						
1.	**B.A.**	Part-I	3 Years	H.S.C.	Marathi*	320	286
		Part-II				220	173
		Part-III				220	118
2.	**B.Com.**	Part-I	3 Years	H.S.C.	Marathi*	120	84
		Part-II				120	93
		Part-III				120	74
3.	**B.C.A.**	Part-I	3 Years	H.S.C.	English	80	78
		Part-II				80	49
		Part-III				-	-

ii)	**Post-graduate Courses 2008-09**						
1.	**M.A.** **English**	Part-I	2 Years	Any Graduate	English	50	19
		Part-II				50	09
2.	**M.A.** **Hindi**	Part-I			Hindi*	50	11
		Part-II				50	10

3.	**M.A.** **Marathi**	Part-I				50	24
		Part-II			Marathi*	50	14
4.	**M.A.** **History**	Part-I			Marathi*	50	13
		Part-II				50	16
5.	**M.Com**.	Part-I	2 Years	Graduate in Commerce	English	50	46
		Part-II				50	19
iii)	**Certificate Courses** (COC Cert. Courses)						
1.	**COC.** **Cert.** **Course**	E-Banking	1Year	H.S.C.	Marathi*	30	28
2.	**COC.** **Cert.** **Course**	Tax Practices	1Year	H.S.C	English	30	01
3.	**COC.** **Cert.** **Course**	Business Accounting	1Year	H.S.C.	English	30	09
4.	**COC.** **Cert.** **Course**	Spoken English	1 Year	H.S.C.	English	30	13
iv)	**Add-on Courses offered by the College.**						
1.	**Add-on**	Ceramic	7 days	-	Marathi*	-	10

	course	Painting					
2.		Artificial Flower Making	1day	-	Marathi*	-	40
3.		Dress Designing	1 Month	-	Marathi*	-	07

*or respective language for language subjects

11. List of the departments:

Arts
Departments: UG: English, Marathi, Hindi, History, Geography (Degree courses) Economics, Political Science (Up to B.A. II). PG: (M.A.) English, Marathi, Hindi, History.
Commerce
Departments: UG: Advance Accountancy, B. C. A. PG: M.Com.
Diploma: PGDCA.

12. Unit Cost of Education:- 2008-2009.

(Unit cost = total annual recurring expenditure (actual) divided by total

number of students enrolled)

(a) Including the salary component   =   Rs. 23780.80.

(b) Excluding the salary component =   Rs. 13460.82.

B.   Criterion-wise Inputs

<div align="center">

Criterion I

Curricular Aspects

</div>

1. **Does the College have a**

stated

    Vision?

    Mission?

    Objectives?

Yes	√	No	
Yes	√	No	
Yes	√	No	

2. **Does the college offer**

self-financed Programs?   Yes | √ | No | |

If yes, how many? | 04 |

Fee charged for each program (include Certificate, Diploma, Add-on courses etc.)

Sr. No.	Programme (UG, PG, COC, etc.)	Fee charged in Rs.	
A	**Grantable Courses**		
1.	B.A. and B.Com. Part – I	1360.00	
2.	B.A. and B.Com. Part – II	1485.00	
3.	B.A. and B.Com. Part – III	1235.00	
4.	M.A. and M.Com. Part-I	1790.00	
5.	M.A. and M.Com Part – II	1590.00	
B	**Self-financing Courses**		
6.	B.C.A. Part – I	15435.00	
7.	B.C.A. Part –II	15585.00	
8.	B.C.A. Part –III	11835.00	
9.	P.G.D.C.A.	10160.00	
10.	Cert. Course in E-Banking	1000.00	
11.	Cert. Course in Tax Practices	1000.00	
12.	Cert. Course in Business Accounting	1000.00	
13.	Cert. Course in Spoken English	500.00	
C	**Add-on Courses offered by College**		
1.	Communication Skills		500.00
2.	Dress Designing		250.00
3.	Ceramic Painting		100.00

3.   Number of Programs offered under

a. annual system

4

b. semester system

| 1 |

c. trimester system

| - |

4.   Programs with

a. choice based credit

   system

| Yes | | No | √ | Number | - |

b. Inter/ multidisciplinary

   approach

| Yes | √ | No | | Number | 2 |

c. Any other, specify

| Yes | √ | No | | Number | 3 |

3 Add-on Courses offered by College

5.   Are there Programs where

assessment of teachers by students is

practiced?

| Yes | √ | No | | Number | 3 |

6.   Are there Programs taught only by

visiting faculty?

| Yes | √ | No | | Number | 2 |

7.   New programs introduced during the last five years

	Yes	√	No		Number	1
UG						

| PG | Yes | √ | No | | Number | 1 |

Others (Cert. Course in E-Banking, Cert. Course in Tax Practices, Cert. Course in Business Accounting Certificate Course in Spoken English, PGDCA)

| Yes | √ | No | | Number | 5 |

8. **How long does it take for the institution to introduce a new program within the existing system?**

1 Year

9. **Does the institution develop and deploy action plans for effective implementation of the curriculum?**

Yes	√	No	

10. **Was there major syllabus revision during the last five years? If yes, indicate the number.**

Yes	√	No		Number	2

11. **Is there a provision for Project work etc. in the program? If yes, indicate the number.**

Yes	√	No		Number	5

12. **Is there any mechanism to obtain feedback on curricular aspects from**

a. Academic Peers?

Yes	√	No	

b. Alumni?

Yes	√	No	

c. Students?

Yes	√	No	

d. Employers?

Yes	√	No	

e. Any other?

Yes		No	√

Criterion II

Teaching-Learning and Evaluation.

1.   **How are students selected for admission to various courses?**

a) Through an entrance test developed by the institution

b) Common entrance test conducted by the

   University/Government (BCA)   √

c) Through interview

d) Entrance test and interview

e) Merit at the previous qualifying examination   √

   (35% for B.A., B.Com)

f) Any other (specify)

(If more than one method is followed, kindly specify the weightages)

2.   **Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic year.**

Year 2007-2008.

Program	Open		OBC		SC		ST		VJNT		Minorities	
	*H	**L	*H	**L	*H	**L	*H	**L	*H	**L	*H	**L
B.A.I	70.00	39.33	67.83	44.50	60.50	42.17	-	-	-	-	68.97	48.65

B.A.II	66.00	35.05	62.00	35.00	70.33	37.66	-	-	72.33	39.83	58.00	56.00
B.A.III	71.33	35.00	70.00	42.00	68.50	37.00	-	-	64.67	38.00	58.33	39.33
B.Com. I	73.83	38.50	-	-	71.17	58.50	-	-	65.83	46.67	74.50	37.17
B.Com.II	75.50	35.07	61.50	35.16	56.83	35.83	-	-	57.00	37.00	59.00	35.67
B.Com.III	68.00	35.3	49.00	35.00	55.66	35.01	-	-	56.05	40.00	60.60	38.00
B.C.A.I	72.33	38.50	66.17	39.00	67.33	41.83	63.83	-	59.33	45.00	66.17	39.00
M.A. I Marathi	57.78	39.70	57.83	45.0	49.56	-	-	-	46.94	46.44	67.21	56.89
M.A. II Marathi	60.25	51.50	57.50	43.75	46.00	-	-	-	61.50	55.55	-	-
M.A. I Hindi	62.17	40.94	55.67	-	59.28	49.50	-	-	53.00	50.50	46.67	-
M.A. II Hindi	60.75	35.77	-	-	52.50	-	-	-	70.25	40.25	53.00	-
M.A. I English	60.00	43.28	65.28	43.33	63.89	45.60	-	-	55.89	-	-	-
M.A. I History	67.00	46.11	59.33	50.13	58.17	53.56	-	-	60.17	52.33	61.83	50.28
M.A. II History	57.50	35.93	50.94	-	52.00	49.50	-	-	43.50	-	-	-
M.Com.I	64.89	42.28	62.78	44.11	68.61	43.33	49.50	-	63.00	49.83	69.00	37.44
M.Com.II	61.5	39.00	49.00	-	36.00	-	-	-	-	-	52.10	38.50
	*H- Highest Marks, **L- Lowest Marks											

3. Number of working days during the last academic year

236

4. Number of teaching days during the last academic year

187

5. Number of positions sanctioned and filled 2008-09

	Sanctioned	Filled
Teaching	18+ 5 CHB	16+ 5+7
Non-teaching	17	17
Technical	-	-

Number of regular and permanent teachers(gender-wise)

6. a 2008-09

Professors	M	-	F	-
Readers	M	-	F	-
Sr. Grade lecturers	M	05	F	04
Lecturers	M	03	F	04

b Number of temporary teachers (gender-wise)

Lecturers – Full- time	M	-	F	-

Lecturers – CHB permanent	M	04	F	01
CHB others	M	-	F	02
Lecturers (Management appointees) - Full time B.C.A	M	02	F	01
Lecturers (Management appointees) - Part time B.C.A	M	01	F	-
Any other Lab Asst B.C.A.	M	01	F	-
Total	M	08	F	04

From the same State	28
From other States	-

* M – Male   F – Female

	Number	%
7. a Number of qualified/ permanent teachers and their percentage to the total number of faculty	16	88.88%

c **Number of teachers**

b	**Teacher: student ratio**	1 : 46

c	**Number of teachers with Ph.D. as the highest qualification and their percentage to the total faculty strength**	2	11.11%

d	**Number of teachers with M. Phil as the highest qualification and their percentage to the total faculty strength.**	6	33.33%

e	**Percentage of the teachers who have completed UGC, NET and SLET exams.**	5	27.77%

f	**Percentage of the faculty who have served as resource persons in Workshop/ Seminars/ Conferences during the last five years.**	5	31.25%

g	**Number of faculty development programs availed by teachers (last five years).**	5	31.25%

	1	2	3	4	5	6
UGC/ FIP program	-	-	-	-	-	-
Refresher:	-	-	-	√	-	-
Orientation:	-	√	-	-	-	-
Trainings	-	-	-	-	-	√

h   Number of faculty development programs organized by the college during the last five years.

Seminars/ workshops/symposia on curricular development, teaching-learning, assessment, etc.

1	2	3	4	5
-	-	√	-	-

Research management

1	2	3	4	5
-	√	-	-	-

Invited/endowment lectures

1	2	3	4	5
-	-	-	-	79

Any other (specify) workshops under Lead College Activities.

1	2	3	4	5
-	-	-	-	35

8.   Number and percentage of the courses where predominantly the lecture method is practiced

Number	%
3	60%

9.   Does the college have the tutor-ward system?

Yes [-]   No [√]

If yes, how many students are under the care of a teacher?

-

10.   Are remedial programs offered?

Yes	√	No		Number	2

Yes		No	√	Number	2

11. **Are bridge courses offered?**

12. **Are there Courses with ICT-**

enabled teaching-learning

processes?

Yes	√	No		Number	4

13. Is there a mechanism for:

    a.   Self appraisal of faculty?   Yes [√]   No [ ]

    b.   Student assessment of faculty performance?   Yes [√]   No [ ]

    c.   Expert /Peer assessment of faculty performance?   Yes [ ]   No [√]

14. **Do the faculty members perform additional**   Yes [√]   No [ ]

administrative work? If yes, the average number of

hours spent by the faculty per week | 06 Hours |

Criterion III

Research, Consultancy and Extension

1. **How many teaching faculty are actively involved in research?**

   (Guiding student research, managing research projects etc.)

Number	% of Total
5	31.25%

2. **Research Collaboration**

   a) National

   If yes, how many?   Yes [ ]   No [√]

   b) International

   If yes, how many?   Yes [ ]   No [√]

3. **Is the faculty involved in consultancy work?**   Yes [√]   No [ ]

   If yes, consultancy earnings/ year (average of last two years may be given)

   Consultancies in the fields of Women Self-Help Groups, Women Empowerment, Career Planning. Adolescent Problems are provided by our trained faculty. **It is free of cost.**

4. **a. Do the teachers have ongoing/ completed research projects?**   Yes [√]   No [ ]

If yes, how many?

3
-

On going

Completed

b. **Provide the following details about the ongoing research projects**

Major projects	No	Number	-	Agency	-	Amt.	-
Minor projects	Yes	Number	3	Agency	UGC	Amt.	1,20,000/-
College Projects	No	Number	-	Agency	-	Amt.	-
Industry sponsored	No	Number	-	Industry	-	Amt.	-
Any other (specify)	One faculty is co-investigator in Minor Research Project under Miss.Kothavale S.R., S.K.College, Shirval, Dist. Satara sponsored by UGC. The sanctioned amount is Rs. 51000/-						
No.of student research projects	No	Number	-	Amount sanctioned by the College	-	Amt.	-

5. Research publications:

International Journals	Yes	√	No	-	Number	01
National/State Journals – refereed papers	Yes	√	No	-	Number	06
College Journal	Yes	-	No	√	Number	-
Books	Yes	√	No	-	Number	13
Abstracts	Yes	-	No	√	Number	-
Any other (specify)	Writing Units for SIM and members of BOS of Shivaji University, Kolhapur				Number	09
Awards, recognition, patents etc. if any (specify) Awards	Yes	√	No	-	Number	11

6.

Has the faculty

a) Participated in

Conferences?   Yes √ No ☐ Number 232

b) Presented research papers

in Conferences?   Yes √ No ☐ Number 31

7. **Number of extension activities organized in collaboration with other agencies/NGOs (such as Rotary/Lions Club) (average of last two years)**

03

8. **Number of regular extension programs organized by NSS and NCC (average of last two years)**

NSS	NCC
4	4

9. Number of NCC Cadets/units

M	54	F	-	Units	01

10. Number of NSS Volunteers/units 2008-09

M	55	F	145	Units	2

Criterion IV

Infrastructure and Learning Resources

1. **(a) Campus area in acres**

40 acres and 29 gunthas

    (b) Built up area in Sq. Meters

3766.08 sq.mt.

    (*1 sq.ft. = 0.093 sq.mt)

2. **Working hours of the Library**

    (a) On working days

8.00 a. m to 5.00 p.m.

    (b) On holidays

-

    (c) On Examination days

8.00 a. m to 6.00 p.m.

3. **Average number of faculty visiting the library/day (average for the last two years)**

06

4. **Average number of students visiting the library/day (average for the last two years)**

300

5. **Number of journals subscribed to the institution**

41

6. **Does the library have the open access system?**

Yes	√	No	

    Partially open access

7.	Total collection (Number)	Titles	Volumes

a	Books	23108	32600

b	Textbooks	2344	9780

c	Reference books	20764	22820

d	Magazines	31	-

e   Current journals

Indian journals	08
Foreign journals	01

f Peer- reviewed journals	01

g   Back volumes of journals

	503

h   E-resources

CDs/ DVDs	133
Databases	06
Online journals	-
Audio- Visual resources	08

i   Special collections (numbers)

	Yes	Number	No
Repository **(World Bank, OECD, UNESCO etc.)**	-	-	√
Interlibrary borrowing facility	√	5	-
Materials acquired under special schemes (UGC, DST etc.)	√	7625	-
Materials for Competitive examinations including Employment news, Yojana etc.	√	159	-
Book Bank	√	150	-
Braille materials	-	-	√
Any other (specify)-Donated.	√	2608	-

8.   **Number of books/journals / periodicals added during the last two**

years and their total cost

	The year before last 2007-08		Last Year 2008-09	
	Number	**Total Cost (Rs.)**	**Number**	**Total Cost (Rs.)**
Text books	545	43,007	394	47,008
Reference Books	377	1,10,728	262	95,084
Other books (General)	48	6,580	20	5,210
Journals/Periodicals	33	8,516	41	12,693
Encyclopedia	-	-	06	14,109
Any other(specify)-Donated	118	11,151	140	18,703

9.   Mention the

Total carpet area of the Central Library (in sq.ft)

Number of departmental libraries

Average carpet area of the departmental libraries

Seating capacity of the Central Library

 (Reading room)

2061.20
-
-
45

10.   Status of Automation of the Library

not initiated

fully automated

partially automated

-

-

√

11.

Percentage of library budget in relation to the total

budget

-

It is fixed as per total strength of students

12. **Services/facilities available in the library (If yes, tick in the box)**

Circulation	√
Clipping	√
Bibliographic compilation	-
Reference	√
Reprography	√
Computer and Printing	√
Internet	√
Inter-library loan	√
Power back up	√
Information display and notification	√
User orientation /information literacy	√
Any other (specify)-Book Bank facility	√
Scholar borrow card	√

13. **Average number of books issued/returned per day** — 450

14. **Ratio of library books to the number of students enrolled** — 1:26

15.   Computer Facilities

Number of computers in the college

80

Number of Departments with computer facilities

07

Central computer facility (Number of terminals)

03

Budget allocated for purchase of computers during the last academic year

7,00,000/-

Amount spent on maintenance and upgrading of computer facilities during the last academic year

28388/-

Internet Facility, Connectivity

Dialup	Broadband	Others
-	√	-

Number of nodes/ computers with Internet facility

33

16.   Is there a Workshop / Instrumentation Centre?

Yes	√	Available from the year	1992

17.   Is there a Health Centre?

Yes	√	Available from the year	2002

18.   Is there Residential accommodation for

Faculty?

Yes	-	No	√

Non-teaching staff?

Yes	-	No	√

19. **Are there student Hostels?**

Yes	-	No	√

If yes, number of students residing in hostels | - |

Male

Yes	-	No	√	Number	-

Female

Yes	-	No	√	Number	-

20. **Is there a provision for**

a) Sports fields

Yes	√	No	

b) Gymnasium

Yes	√	No	

c) Women's rest rooms

Yes	√	No	

d) Transport

Yes		No	√

e) Canteen/Cafeteria

Yes	√	No	

f) Students centre

Yes		No	√

g) Vehicle parking facility

Yes	√	No	

Criterion V

Student Support and Progression

1. **a.** Student strength (Provide information in the following format, for

the past   two years)

Year 2007-2008						
		Number of students from the same State where the college is located	**Number of students from other States**	**Number of NRI students**	**Number of foreign students**	**Grand Total**
UG.	M	426	-	-	-	426
	F	377	-	-	-	377
	T	**803**	**-**	**-**	**-**	**803**
P.G.	M	82	-	-	-	82
	F	83	-	-	-	83
	T	**165**	**-**	**-**	**-**	**165**
Diploma / Certificate C.O.C.	M	09	-	-	-	09
	F	17	-	-	-	17
	T	**26**	**-**	**-**	**-**	**26**
Self- Funded- B.C.A.	M	38	-	-	-	38
	F	25	-	-	-	25
	T	**63**	**-**	**-**	**-**	**63**
Total		**1057**	**-**	**-**	**-**	**1057**

Year 2008-2009						
		Number of students from the same State where the college is located	Number of students from other States	Number of NRI students	Number of foreign students	Grand Total
UG	M	428	-	-	-	428
	F	400	-	-	-	400
	T	**828**	-	-	-	**828**
P.G.	M	62	-	-	-	62
	F	118	-	-	-	118
	T	**180**	-	-	-	**180**
Diploma / Certificate -C.O.C.	M	23	-	-	-	23
	F	28	-	-	-	28
	T	**51**	-	-	-	**51**
Self- Funded- B.C.A.	M	77	-	-	-	77
	F	50	-	-	-	50
	T	**127**	-	-	-	**127**
Total		**1186**	-	-	-	**1186**

M – Men, **F- Female, T-Total**

b. Dropout rate in UG and PG

(average for the last two batches)

	Number	%
UG	27	8.03
PG	5	4.60

According to University Amendments to O-80 (A) a candidate can complete examination of any class within a period of six years. Hence drop out rate can not be ascertained.

2. Financial support for students:

(last Year)

	Number	Amount (Rs)
Endowments:	25	31,525
Free-ships:	18	27,540
Scholarship (Government)	177	4,39,990
Scholarship (Institution)	14	7257
Number of loan facilities:	1	14,000
Any other financial support (Specify)	-	-

3. Does the college obtain feedback from students on their campus experience?

Yes	√	No	

4. **Major cultural events (data for last year)**

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	√	-	01	√	-	14
Inter-university	-	-	-	-	-	-
National	-	-	-	-	-	-
Any other specify)	-	-	-	-	-	-

5. **Examination Results (Data of past five years)**

Results	UG					PG				
	April 2005	April 2006	April 2007	April 2008	April 2009	April 2005	April 2006	April 2007	April 2008	April 2009
Pass Percentage	82.04	69.82	76.02	85.80	84.28	41.66	71.43	62.50	77.27	83.02
Number of first classes	19	19	23	24	22	02	04	05	04	11
Number of distinctions	-	02	04	03	03	-	1		-	01
Ranks if any	01	-	02	-	-	-	1	-	-	-

6. Number of overseas programs on campus and income earned:

Number	Amount	Agency
Nil	Nil	Nil

Since overseas students are not enrolled, the exclusive programs are not initiated for such students at present.

7. Number of students who have passed the following examinations during the last five years

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
NET	-	-	-	-	01
SLET	01	-	-	01	01
CAT	-	-	-	-	-
TOEFL	-	-	-	-	-
GRE	-	-	-	-	-
GMAT	-	-	-	-	-
Civil services (IAS/ IPS/IFS)	-	-	-	-	-
Defence Entrance: Army,	01	-	01	02	01
Navy	-	03	02	03	03
Other services (Govt. Sector.)	-	-	01	02	02
Any other (specify) M.P.S.C.					

The progression of the students in private sector and self employment is very large.

8.   Is there a Student Counseling Centre?

Yes	√	No	

9.   Is there a Grievance Redressal Cell?

Yes	√	No	

10.   Does the college have an Alumni Association?

Yes	√	Formed in the year	2004

11.   Does the college have a Parent-teachers Association?

Yes	√	Formed in the year	2004

Criterion VI

Governance and Leadership

1. **Has the institution appointed a permanent Principal?**

Yes	√	No	

If Yes, denote the qualifications

M. A., B.Ed., M.Phil., Ph.D.

If No, for how long has the position been vacant?

-

2. **Number of professional development programs held for the Non-teaching staff (last two years)**

2007-08	2008-09
-	-

3. **Financial resources of the college (approximate amount) -Last year's data – 2008-09.**

Grant-in-aid Rs.	90,25,880=00
Fee from aided courses Rs.	3,20,585=00
Donation Rs.	1,23,568=00
Fee from Self-funded courses Rs.	17,91,185=00
Grant against Student Fees Rs	-
Grand Total Rs.	**1,12,61,218=00**

4. **Statement of Expenditure (for last two years) –**

Please refer to **Annexure No. II**

Item	**Before last** 2007-08 (%)	**Last year** 2008-09 (%)
% spent on the salaries of faculty	71.89	68.99
% spent on the salaries of non-teaching employees including contractual workers	20.22	20.55
% spent on books and journals	0.31	0.59
% spent on Building development	0.08	0.55
% spent on hostels, and other student amenities	0.44	0.04
% spent on maintenance - electricity, water, telephones, infrastructure	0.43	0.55
% spent on academic activities of departments - laboratories, green house, animal house, field trips etc.	0.51	0.56
.% spent on research, seminars, etc.	0.01	1.59
% spent on miscellaneous expenditure	6.50	6.58
Total	**100**	**100**

Note: The institution may provide the details regarding the above table as per the heads of accounts being maintained. However, care may be taken to cover the above items.

5. Dates of meetings of Academic and Administrative Bodies during the last two years:	Year before last 2007-08	Last year 2008-09
Governing Body LMC	10/09/2007 17/04/2008	27/09/2008 30/03/2009
Library	07/02/2008	18/09/2008 31/03/2009
Standing Com. 31/10/2007 07/04/2008		26/09/2008 26/03/2009
Purchase Committee 05/07/2007		16/07/2008

Internal Administrative Bodies (mention only three most important bodies)

Examination Committee	11/07/2007 09/10/2007	15/09/2008 10/11/2008 16/12/2008
Any other (specify) - IQAC	10/09/2007 17/04/2008	27/09/2008 30/03/2009

6.   Are there Welfare Schemes for the academic community?

Loans:- KE Society's Employees Co-operative Credit Society

Yes	√	No	

Medical allowance

Yes	√	No	

Any other (specify)

Yes		No	√

7.   Are there ICT supported / Computerized units/processes/activities for the following?

a) Administrative section/ Office

Yes	√	No	

b) Finance Unit

Yes	√	No	

c) Student Admissions

Yes	√	No	

d) Placements

Yes		No	√

e) Aptitude Testing

Yes		No	√

f) Examinations

Yes	√	No	

g) Student Records

Yes	√	No	

Criterion VII

Innovative Practices

1.   **Has the institution established Internal Quality Assurance Mechanisms?**   **Yes** [√]   **No** [ ]

2.   **Do students participate in the Quality Enhancement initiatives of the Institution?**   **Yes** [√]   **No** [ ]

3.   **What is the percentage of the following student categories in the institution?**

i) SC	**9.85%**
ii) ST	**-**
iii) OBC	**10.33%**
iv) Women	**42.65%**
v) Differently-abled	**0.38%**
vi) Rural	**82%**
vii) Tribal	**-**

4.   What is the percentage of the following category of staff?

	Category	Teaching staff	%	Non-teaching staff	%
a.	SC	4	23.53	01	5.88
b.	ST	-	-	02	11.76
c.	OBC	-	-	06	35.29
d.	Women	07	41.17	01	5.88
e.	Physically-challenged	01	5.88	01	5.88
f.	General Category	10	58.82	04	23.53
g.	Any other NT	03	17.65	04	23.53

5.   What is the percentage incremental academic growth of the following category of students for the last two batches?

	Category	At Admission		On completion of the course	
		Batch I 2005-06	Batch II 2006-07	Batch I 2007-08	Batch II 2008-09
a.	SC	51.34	52.29	55.51	54.15
b.	ST	-	-	69.66	-

c.	OBC	55.68	53.40	51.81	57.50
d.	NT	53.32	52.80	55.94	57.78
e.	Minorities	52.12	52.72	58.23	53.69
f.	Physically challenged	46.14	47.86	47.63	50.23
g.	General Category	55.21	53.47	57.61	55.05
h.	SBC	59.19	58.15	56.58	55.91

Department of Marathi

		Responses	
1.	Name of the Department	**Marathi**	
2.	Year of Establishment	U.G. 1965 , P.G. 1985	
3.	Number of Teacher sanctioned and present position	Sanctioned 03	Present 03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers And Students	Teachers - 03 Students - 531	
7.	Demand Ratio (No. of seats: No. of applications)	1:1 UG	
8.	Ratio of Teachers to Students	1:177	
9.	Number of research scholars who had their master's degree from other institutions	12	
10.	The year when the curriculum was revised last	2007-2008	
11.	Number of students passed NET \SET etc.(last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?	84.81% Dept. Result 82.22% Uni. Result	
13.	University Distinction\ Ranks	01	
14.	Publications by faculty (last 5 years)	07	
15.	Awards and recognition received by faculty(last five years)	Award:14 P.G. Recognations:2	
16.	Faculty who have Attended National and International Seminars (last five years)	National 10	International 00
17.	Number of National and International seminars organized (Last Five years)	State 00	National 00
18.	Number of teachers engaged in consultancy and the revenue generated	03	Free Consultancy
19.	Number of Ongoing projects and its total outlay	01	50,000
20.	Research projects completed during last two years & its total outlay	Nil	Nil
21.	Number of Inventions and patents	Nil	Nil
22.	Number of Ph. D theses guided during the last two years	07	
23.	No. of books in the Departmental Library, if any	Nil	
24.	Number of Journals\Periodicals	05	
25.	Number of Computers	01	
26.	Annual Budget	College Budget	

Department of Hindi

		Responses	
		Hindi	
1.	Name of the Department	Hindi	
2.	Year of Establishment	UG- 1965, PG-1993	
3.	Number of Teachers sanctioned and present position	Sanctioned 02	Present 02
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Teachers- 02 Students - 238	
7.	Demand Ratio (No. of seats: No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:119	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2007-2008	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?	80.00% Dept. Result 77.86% Uni. Result	
13.	University Distinction/ Ranks	Distinctions- 05	
14.	Publications by faculty (last 5 years)	03	
15.	Awards and recognition received by faculty (last five years)	P.G. Recognitions: 02	
16.	Faculty who have Attended National and International Seminars (last five years)	National 01	International Nil
17.	Number of National and International seminars organized (Last five years)	University level - 01	Nil
18.	Number of teachers engaged in consultancy and the revenue generated	02	Free consultancy
19.	Number of Ongoing projects and its total outlay	Nil	Nil
20.	Research projects completed during last two years & its total outlay	Nil	Nil
21.	Number of inventions and patents	Nil	Nil
22.	Number of Ph.D. theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	13	
25.	Number of Computers	01	
26.	Annual Budget	College Budget	

Department of English

		Responses	
1.	Name of the Department	**English**	
2.	Year of Establishment	U.G 1974 , P.G.2007	
3.	Number of Teachers sanctioned and present position	Sanctioned 03	Present 03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Teachers- 03 Students – 135	
7.	Demand Ratio (No. of seats: No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:45	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2007-2008	
11.	Number of students passed NET/SLET etc. (last two years)	01	
12.	Success Rate of students (What is the pass percentage as compared to the University average?	68.30% Dept. Result 76.71% Uni. Result	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	01	
15.	Awards and recognition received by faculty (last five years)	01 Award 02 P.G. Recognitions 01 State Level Trainer	
16.	Faculty who have Attended National and International Seminars (last five years)	National 16	International 03
17.	Number of National and International seminars organized (Last five years)	Nil	Nil
18.	Number of teachers engaged in consultancy and the revenue generated	03	Free consultancy
19.	Number of Ongoing projects and its total outlay	01	51,000
20.	Research projects completed during last two years & its total outlay	Nil	Nil
21.	Number of inventions and patents	Nil	Nil
22.	Number of Ph. D. theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	04	
25.	Number of Computers	01 – Laptop	
26.	Annual Budget	College Budget	

Department of History

		Responses	
1.	Name of the Department	**History**	
2.	Year of Establishment	UG-1965, PG- 1986	
3.	Number of Teachers sanctioned and present position	Sanctioned 03	Present 03
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Teachers- 03 Students- 378	
7.	Demand Ratio (No. of seats: No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:126	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2007-2008	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?	93.69% Dept. Result 85.00% Uni. Result	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	02 (SIM)	
15.	Awards and recognition received by faculty (last five years)	PG recognition: 02	
16.	Faculty who have Attended National and International Seminars (last five years)	National 01	International 00
17.	Number of National and International seminars organized (Last five years)	Nil	Nil
18.	Number of teachers engaged in consultancy and the revenue generated	03	Free consultancy
19.	Number of Ongoing projects and its total outlay	01	20,000/-
20.	Research projects completed during last two years & its total outlay	Nil	Nil
21.	Number of inventions and patents	Nil	Nil
22.	Number of Ph. D. theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	02	
25.	Number of Computers	01	
26.	Annual Budget	College Budget	

Department of Geography

		Responses	
1.	Name of the Department	**Geography**	
2	Year of Establishment	UG 1965	
3	Number of Teachers sanctioned and present position	Sanctioned 2+1 CHB	Present 1+3 CHB
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Teachers-4, Students-266	
7.	Demand Ratio (No. of seats: No. of applications)	1:1	
8.	Ratio of Teachers to Students	1:66.5	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2007-2008	
11.	Number of students passed NET/SLET etc. (last two years)	01	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	93.08% Dept. Result 67.83% Uni. Result	
13.	University Distinction/ Ranks	Distinctions 04	Ranks 01
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Award – 01	
16.	Faculty who have Attended National and International Seminars (last five years)	National 04	International 00
17.	Number of National and International seminars organized (Last five years)	State 01	National 00
18.	Number of teachers engaged in consultancy and the revenue generated	04	Free consultancy
19.	Number of Ongoing projects and its total outlay	Nil	Nil
20.	Research projects completed during last two years & its total outlay	Nil	Nil
21.	Number of inventions and patents	Nil	Nil
22.	Number of Ph. D. theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	01	
25.	Number of Computers	01	
26.	Annual Budget	College Budget	

Name of the Department: Commerce

		Responses	
1.	Name of the Department	**Commerce**	
2.	Year of Establishment	UG-1965, PG -1993	
3.	Number of Teachers sanctioned and present position	Sanctioned 02+03 CHB	Present 02+03 CHB
4.	Number of Administrative Staff	Nil	
5.	Number of Technical Staff	Nil	
6.	Number of Teachers and Students	Teachers – 05, Students – 251	
7.	Demand Ratio (No. of seats: No. of applications)	360:251 (1: 0.7)	
8.	Ratio of Teachers to Students	1:50.2	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2007-2008	
11.	Number of students passed NET/SLET etc. (last two years)	01	
12.	Success Rate of students (What is the pass percentage as compared to the University average?	80.00% Dept. Result 85.02% Uni. Result	
13.	University Distinction/ Ranks	Distinction 15	Ranks 02
14.	Publications by faculty (last 5 years)	04	
15.	Awards and recognition received by faculty (last five years)	02	
16.	Faculty who have Attended National and International Seminars (last five years)	National 09	International 01
17.	Number of National and International seminars organized (Last five years)	State 01	Nil
18.	Number of teachers engaged in consultancy and the revenue generated	05	Free consultancy
19.	Number of Ongoing projects and its total outlay	01	50,000/-
20.	Research projects completed during last two years & its total outlay	Nil	Nil
21.	Number of inventions and patents	Nil	Nil
22.	Number of Ph.D. theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	Journals 01	Periodicals 10
25.	Number of Computers	01	
26.	Annual Budget	College Budget	

Department of Computer Science

		Responses	
1.	Name of the Department	**Computer Science**	
2.	Year of Establishment	2007	
3.	Number of Teachers sanctioned and present position	Sanctioned 01+03 CHB	Present 01+03 CHB
4.	Number of Administrative Staff	01	
5.	Number of Technical Staff	01	
6.	Number of Teachers and Students	Teachers – 04, Students - 122	
7.	Demand Ratio (No. of seats: No. of applications)	University Allotment	
8.	Ratio of Teachers to Students	1:30.5	
9.	Number of research scholars who had their master's degree from other institutions	Nil	
10.	The year when the curriculum was revised last	2007-2008	
11.	Number of students passed NET/SLET etc. (last two years)	Nil	
12.	Success Rate of students (What is the pass percentage as compared to the University average?	Course not completed	
13.	University Distinction/ Ranks	Nil	
14.	Publications by faculty (last 5 years)	Nil	
15.	Awards and recognition received by faculty (last five years)	Nil	
16.	Faculty who have Attended National and International Seminars (last five years)	Nil	
17.	Number of National and International seminars organized (Last five years)	Nil	Nil
18.	Number of teachers engaged in consultancy and the revenue generated	04	Free Consultancy.
19.	Number of Ongoing projects and its total outlay	Nil	Nil
20.	Research projects completed during last two years & its total outlay	Nil	Nil
21.	Number of inventions and patents	Nil	Nil
22.	Number of Ph. D. theses guided during the last two years	Nil	
23.	Number of Books in the Departmental Library, if any	Nil	
24.	Number of Journals/Periodicals	01	
25.	Number of Computers	20	
26.	Annual Budget	10,00,000/-	

PART –II

Evaluative Reports

EXECUTIVE SUMMARY

Arts and Commerce College, Ashta is established in June 1965 by Kasegaon Education Society, Kasegaon. It is a grant-in-aid college affiliated to Shivaji University, Kolhapur. It has been accredited by NAAC with C++ in February 2004.

I. Curricular Aspects

The Institution focuses the goals and objectives with the purpose to disseminate quality education to all especially to socio-economically deprived students, as the number is up to 47% to the total number of the students. With this mission, the institution provides Arts and Commerce along with BCA courses, including post-graduate, self financing (C.O.C.) and add on courses.

Since the College is an affiliated one, academic flexibility is subject to University norms. However, our faculty members have been a part of curriculum design and transaction. It is remarkable that 7 members of faculty have been working on various academic bodies and sub-committees constituted for restructuring of the syllabi of different subjects of the University. During the last five years, 147 workshops, seminars and conferences have been attended by faculty members related to curricular aspects.

To upgrade use of ICT in the Institution, our library has CD's/VCD's and other resources. The language lab has been developed to support the study of languages as well as spoken English (C.O.C.)

II. Teaching, Learning and Evaluation

Admissions to various courses are given according to the University/Government rules. The policy of our institution is '**Admission to All.**' Common Entrance Test is implemented for B.C.A. Though conventional classroom lecture method is predominantly practiced, it is supported by the new methods like participatory learning, brain-storming, etc. The use of modern audio-visual aids like L.C.D., Models and Charts is on rise. The College ensures overall performance of students by internal evaluation. The students have secured University Ranks in B.A. and B.Com. Degree Examinations. The College has organized 24 faculty development programs, whereas our faculty have attended 402 programs alike during the last five years.

III. Research, Consultancy and Extension

The College has promoted research by constituting a Research Committee, providing necessary assistance and infrastructure. There is a considerable rise in research activity in the post-accreditation phase, reflected in qualitative boost regarding number of research scholars engaged in M.Phil., Ph.D. and research projects through faculty participation. Two faculty are guiding/guided 16 research students. There are 04 ongoing Minor Research Projects funded by UGC of Rs.1,20,000/-.

The College offered consultancy services to the neighborhood community in the areas of their daily concern. It is provided free of cost. A number of outreach programs have been organized by the College through NSS and NCC the major outreach programs include disaster management and need based programs. As a consequence, our college has received four awards for outstanding extension and outreach programs. Our faculty is also duly rewarded. Our college has collaborations with NGOs, GOs, institutions and agencies for collaborative activities in various fields.

IV. Infrastructure and Learning Resources

The college has a master plan of its campus of 40 acres and 29 gunthas which is visionary and comprehensive. The college has sufficient infrastructure facilities, adequate number of class-rooms, laboratories, play-grounds, auditorium, an open air theatre, girls' common room, staff room etc. The existing infrastructure is being utilized quite optimally by offering three shifts.

The maintenance and upkeep of the infrastructure is regularly monitored and is done on the contract basis as per requirement. The college Library has an Advisory Committee. It has more than 32,600 books, 41 Journals and Periodicals and 9 news- papers. The Library provides book-bank, reprography, computer with Internet facility and Audio-Video cassette borrowing facility to students. Library services have been partially computerized. The college has an up-to-date computer laboratory as well as

language laboratory which are utilized by staff and students. The college has spent Rs.22,31,554/- on purchase of modern equipments.

The college provides necessary infrastructure and equipments to encourage more participation in sports activities.

V. Student Support and Progression

The socio-economic profile indicates that college caters to the need of socio-economically deprived students coming from rural area, thus justifying the vision and mission of the institution. Four career oriented courses along with add-on courses and skill development are provided to the students. Counseling and guidance is provided for enhancing the progression and to reduce drop-out. The value-added courses have been conducted to develop life skills. The Alumni Association is contributing to the growth and development of the institution. The College encourages the students to participate in extra-curricular activities including sports and games. As a result, the students have won prizes at Zonal, Inter zonal and State level. Our NCC cadets have participated in State and National Level Camps.

VI. Governance and Leadership

Under the guidance and foresight of the Management, the institution prepares the annual plan regarding academic administrative and developmental aspects of the institution, which are in keeping with the goals and mission of the institution. The institution has organizational structure necessary for its effective and smooth running through decentralization of authority and responsibilities.

Co-ordination and harmony between the departments and administrative process of the institution is brought about by the IQAC. Care is taken to involve all the stake-holders in planning through their active participation, advice and support. The feedback of students helps in improvement of faculty performance and addition of aspects of teaching and learning process.

With its large natural eco-friendly premises, the institution is willing to undertake further expansion.

VII. Innovative Practices

The active participation of IQAC has improvised the quality in the academic and administrative systems. Through the participation of faculty in quality enhancement programs, the new ideas and developments have been incepted in the institution. The Kasegaon Education Society monitors its academic and infrastructural development rigorously.

The programs for personality development, life skills development and value addition have been effectively internalized. So, the unity and integrity is found in all stake-holders. The elections of secretary of students council have been declared unopposed for last few years. The college promotes the social responsibilities and citizenship roles among students by organizing community-oriented programs.

The college has sent Annual Quality Assurance Reports (AQAR) for last five years and has complied with all the recommendations in the previous assessment report in a planned manner.

Criterion I
CURRICULAR ASPECTS

1.1. *Curricular Design and Development*:

1.1.1. State the vision and mission of the institution, and how it is communicated to the students, teachers, staff and other stakeholders?

Vision:

We strive to make the students from rural area competent enough in all respects such as educational, rational, social, technological and economical through excellence in academic and value-based education.

Mission:

We are striving to create a humane society of rational, patriotic, secular, highly educated students with indomitable spirit, perseverance, dignity of work research attitude, who would be competent to meet the challenges of life in ever changing scenario and contribute in the development of nation.

Goals:

1. To promote education among students who are socially, economically and educationally underprivileged, especially in rural area.

2. To supervise and control the conduct and discipline of the students and to make them self-reliant.

3. To create social awareness, patriotism among students.

4. To make the students competent enough to survive in the area of Globalization.

5. To create awareness amongst students about significance of research in various fields of life.

6. To provide education without discrimination of gender, caste creed, region and economic condition.

The Vision and Mission Statement is communicated to the students, teachers and other stakeholders through-

i) **Display Boards –** in library and Staff Room, ii) **College Magazine**- Lahar,   iii) **Prospectus,** iv) **Website**

1.1.2. How does the mission statement reflect the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientation?

Ours is the first college established in the rural area in 1965. The motto of Kasegoan Education Society is "Sarva hi tapasa sadhyam" (Everything in the world is achieved through perseverance and hard work). The students are encouraged to adhere to this motto.

To impart knowledge to the students of rural area so as to make them good citizens, we basically strive to promote education among women who have been deprived of education especially in rural area.

Though, there is radical development in all sectors of life and overall spread in education, addiction among the youth is spreading fast. We honestly try to dissuade the young generation from various addictions.

In spite of the modern scientific outlook, a vast majority of our country- men is superstitious to a large extent. The basic aim of education is to make a man a rational creature.

Our college runs the diversified academic programs from pre-primary to post graduate level. It happens to be the first centre of higher education catering to the intellectual and academic needs of all needy students, especially to the socio-economically deprived students hailing from the remote, rural and semi-rural areas, irrespective of gender, caste, creed and religion. Our vision and mission statements warrant that none of the physical, social or economic constraints can obstruct education of the desired student.

The mission statement emphasizes on making the students self confident and self reliant. It also highlights the dignity of labor. The institution supports to the education of the poor and needy students through welfare schemes like Students Aid Fund, Book Bank, Free-ships, concessions and incentives to outstanding students. Meritorious students are felicitated at the hands of chief guests on Prize Distribution Function on 1st August and Annual Social Gathering.

The college is committed to the service of society through a large number of extension activities and outreach programs.

In keeping with the demands of globalization, the Institution has started specialized professional courses like B.C.A., P.G.D.C.A., and Career Oriented Courses.

Thus, the mission statement reflects the institution's distinctive characteristics in terms of addressing the needs of the society and the students. It advocates the institution's traditions and value orientation.

1.1.3. Are the academic programs in line with the institution's goals and objectives? If yes, give details on how the curricula developed/ adopted, address the needs of the society and have relevance to the regional/national and global trends and developmental needs? (access to the Disadvantaged, Equity, Self development, Community and National Development, Ecology and environment, Value orientation, Employment, ICT introduction, Global and National demands and so on)

Yes, academic programs of the college comply with the institution's goals and objectives.

As the college is located in the rural area, a majority of the students belong to either socially or economically deprived communities. The college has progressed step by step from pre-primary to post graduate level and from conventional to professional courses/programs.

As the Institution is affiliated to Shivaji University, the curricula are designed by the University. To keep pace with the needs of the society as well as regional/ national/ Global trends, the Institution has introduced the courses like B.C.A., PGDCA and Career Oriented Courses as well as P.G. Course in English. The Language Laboratory for Career Oriented Course of Spoken English has been set up.

The subject –Environmental Science is introduced at Second year of each degree, viz. B.A. II, B.Com. II and B.C.A II.

The syllabus developed by the University is inclusive of the value-based education, in the languages specifically.

In the syllabus itself, there is provision for ICT based methods. Further, the other topics are also supported by ICT.

1.1.4. How does the curriculum cater to inclusion/integration of Information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment markets?

The College tried to equip the students to compete in the global employment market by introducing advanced professional courses like certificate course in E-Banking, Spoken English Course and several other 'add-on' courses catered to the need for overall development of the students.

Use of ICT – For the courses like B.C.A., PGDCA, there is well equipped Computer Lab which provides access to Computer based learning and Internet.

For the Career Oriented Course of Spoken English, Computer based English Language Lab has been developed which supports the particular curriculum. To support the study of English Literature, the Audio Visual Versions of prescribed novels as well as CDs of Dramas were shown.

The Dept of Geography showed the CDs for their topics such as 'Biodiversity on Western Ghats', 'Water Conservation', 'Save Food'. They were organized with the help of LCD.

1.1.5. Specify the initiatives and contributions of the institution in the curriculum design and development process. (Need assessment, development of information database, feedback from faculty, students, alumni, employees and academic peers, and communicating the information and feedback for appropriate inclusion and decisions in statutory academic bodies, Membership of BOS and by sending agenda items etc.)

The suggestions were asked from relevant stakeholders regarding adequacy, modification and revision of the curriculum which was communicated to the respective B.O.S. of Shivaji University, Kolhapur (Board of Studies) and faculty members. These members placed agenda items in the meetings of their respective bodies for discussion and decision. Thus, they contribute in the curriculum design and development. The list of contributors in the curriculum design, who have worked on various bodies of the University for the last five years, is as given below:

Sr No	Name of the faculty and Subject	Name of the body	Contribution	
1	Dr. V.D. Surve- Hindi	Member of B.O.S. Member of SIM Committee	Revised syllabus B.A. I and M.A. I & II For SIM of B.A. I	Introduced element of Regional Novel in the Syllabi

2	Dr. P.V. Mohite- Accountancy	Member of B.O.S. Member of SIM Committee	Revised syllabus of B.Com. I, II, III and M.Com. I & II	Prepared units in order to make the students well-versed in their streams as well as to fit to the global needs.
3	Smt. T.D. Patil (Dange) - English	Member of Syllabus Sub Committee	Revised syllabus of B.A.II	Prepared units on Value Education, Environmental Awareness.
4	Smt. V.A. Niyogi - English	Member of B.O.S.	Prepared units for Eng. Com. Of B.A. I, B.Com. I, B.Sc. III	Prepared units on Women Empowerment,
5	Mr. A.A. Kamble- Commerce	Member of SIM Committee	For B.Com III	Contributed for the unit on Income-Tax.
6	Smt. P.D. Chavan - Commerce	Member of SIM Committee	For B.Com. III	Prepared unit on Industrial Management.

7	Mr. S.J. More - History	Member of SIM Committee	For B.A. II, III	Contributed for the units on Ancient Indian History and Culture as well as on Rise and Downfall of Maratha Power.

Besides above mentioned contributions, the following activities were carried out towards curriculum design and development process.

1. Department of Hindi organized a workshop on revised syllabus of   M.A. I (Hindi Paper No. I to IV).

2. C O C Curriculum was designed for C O Courses by our faculty members for Shivaji University.

3. Our faculties have attended 147 workshops, seminars and conferences related to curricular aspects.

1.2.   *Academic Flexibility:*

1.2.1. What are the range of program options available to learners in terms of Degrees, Certificates and Diplomas?

The college avails two Graduation and Post Graduation programs. The College offers three-year integrated degree programs in Arts, and Commerce along with Computer Applications (B.C.A.) with different subject combinations. At B A I level, the subject options available are- Marathi,

Hindi, English, History, Geography, Politics, Economics. At B.A. II level, they are- Marathi, Hindi, English, History, Geography, Politics, Economics and Hindi, Marathi, English, Geography, History, are offered in the Arts Faculty and Advanced Accountancy in Commerce Faculty at Last year. The subjects of Political Science and Economics are provided up to B.A. II along with Public Administration and Ancient Indian History and Culture as Inter Disciplinary Subjects. At B.A.I level, Science, Technology and Development and Marathi are Inter Disciplinary Subjects.

The Master's Degree programs are offered in the subjects of Marathi, Hindi, English, History in Arts faculty and Commerce Faculty offers M.Com., in Advanced Accountancy, both on self-financing basis, whereas, the Institution has been conducting PGDCA Diploma Course.

The college also offers UGC sponsored Career Oriented Courses in Business Accounting, E-Banking, Tax- Practices & Spoken English.

As the College is an affiliated one, it follows the syllabi of Shivaji University, Kolhapur for all of the above mentioned courses.

1.2.2. Give details on the following provisions with reference to academic flexibility, value addition and course enrichment: a) Core options b) Elective options c) Add-on courses d) Interdisciplinary courses e) Flexibility to the students to move from one discipline to another. f) Flexibility to pursue the program with reference to the time frame (flexibility time for completion)

Ours is an affiliated college, so academic flexibility pertaining only to Add-on courses. The choice to students regarding core and elective options is provided by introducing a number of academic programs with available subjects for selection.

Details of the provisions with reference to academic flexibility, value addition and course enrichment are as follows:

a) Core options

Students who have passed H. S. C. (XII) examination in Arts, Commerce and Science streams may seek admission to B.A.I, B.Com.I, and B.C.A.I respectively. However, a student who has passed either XIIth Science or XIIth Commerce or D. Ed. examination with English as one of his subjects can seek admission to B.A. I. After passing XIIth Vocational Course, a student can seek admission to B. A. I and B. Com.I.

There is a horizontal mobility for UG and PG courses. A student who has secured his/her B.A. degree in a particular subject can seek admission to the respective degree course in other subject of the stream provided he/she had offered the same subject at B. A. II level.

At Post-Graduate level, PG students have flexibility to pursue a program as follows:

Students who have obtained B.Com degree may seek admission to M. A. I class, fulfilling the conditions laid down by the University.

A student may choose any one of the following non-core options for B.A.I: Science Technology and Development / Marathi. A student may

choose any one of the following non-core options for B. A. II: Public Administration / Ancient Indian History and Culture.

The core options provide academic flexibility along with horizontal mobility in pursuing different academic programs.

b) Elective options

Every course in each stream provides elective options regarding the choice of the selection of various groups and/or subjects. The college has made a provision of teaching a number of subjects to bring about academic flexibility and course enrichment.

c) Add-on courses and d) Interdisciplinary courses

The courses such as B.C.A., P.G.D.C.A. are inter-disciplinary in nature. A graduate from any stream can seek admission to P.G.D.C.A. Most of the 'Add-on' courses are inter-disciplinary and any XIIth passed student can seek admission. These courses provide academic flexibility, and course enrichment.

e) Value addition-

In order to pursue value education, there is an inbuilt mechanism in the syllabi which is further strengthened by the extra-curricular activities.

f) Flexibility to the students to move from one discipline to another.

According to the University norms, there is only restricted horizontal mobility to the students in moving from one discipline to another, for instance,

B.Com. / B.Sc. student can seek admission to B.A. course only at the entry point.

g) Flexibility to pursue the program with reference to the time frame (flexibility time for completion)

According to University Amendments No O-80 (A) a candidate can complete examination of any class within a period of six years. But the self-financing courses conducted by the college must be completed in the stipulated duration program.

1.2.3. Give details of the programs and other facilities available for international Students (if any)

Since no international students were enrolled, the separate programs for them have not been initiated.

1.2.4. Does the institution offer any self-financed programs in the institution? If yes, list them and indicate how they differ from other programs, with reference to admission, curriculum, fee structure, teacher qualification and salary etc.

Details of the self-financed courses offered are as follows.

Sr. No.	Name of the Programs/ Course	Admission Criteria	Curriculum	Course Fee in Rs.	Teacher Qualification	Salary
1	B.C.A.	**On the basis of**	Designed and	**14500/-**	According to Univ.	As per order of the

		Merit at the C.E.T. conducted by Univ. Kop.	approved by Univ.		Rules.	Management.
2	Certificate Course in Business. A/C	**Those who are interested**	Designed and approved by Univ.	**1000/-**	According to Univ. Rules.	As per order of the Management.
3	Certificate Course in E-Banking	**Those who are interested**.	Designed and approved by Univ.	**1000/-**	According to Univ. Rules.	As per order of the Management.
4	Certificate Course in Tax Practice	**Those who are interested**.	Designed and approved by Univ.	**1000/-**	According to Univ. Rules.	As per order of the Management.
5	Certificate Course in Spoken English	**Those who are interested**.	Designed and approved by Univ.	**500/-**	According to Univ. Rules.	As per order of the Management.

1.3.   Feedback on Curriculum:

1.3.1. How does the college obtain feedback on curriculum from

a) Students?   b) Alumni? c) Parents? d) Employees/Industries? e)

Academic Peers? f) Community?

Such Feedback is not taken by the Institution.

1.3.2. How is the above feedback analyzed and the outcome/suggestions used for continuous improvement, and communicated to the affiliating university for appropriate inclusion?

As no feedback is taken, there is no procedure for the same.

1.4.   Curriculum Update:

1.4.1. What is the frequency and the basis for syllabus revision and what are the major revisions made during the last two years?

University   is   the   syllabus-framing   authority.   Under   normal circumstances, syllabi are revised after three years.

Recently the major syllabi change of B.A. /B.Com. Part I is effective from academic year 2007-08 and B.A. /B.Com. Part II is effective from academic year 2008-09.

1.4.2. How does the institution ensure that the curriculum bears a thrust on core values adopted by NAAC?

Our college has started professional courses like B.C.A., P.G.D.C.A. etc. to bring relevance in the curriculum and ensure that it leads to foster Global Competencies among students.

College has encouraged the use of ICT by timely introduction of ICT based courses and inspired faculty members to use ICT based teaching aids.

Several vital issues are addressed effectively through the curriculum, e.g. Environmental Studies is introduced in the curriculum as a compulsory subject at the second year degree course in each stream.

The inclusion of the Certificate Courses like E-Banking, Business Accounting, Tax Practice, Spoken English etc. in the curriculum leads to all round development of the students which ultimately leads to National Development and Global Competencies.

The curricula are supported by various co-curricular activities for quality sustenance.

1.4.3. Does the institution use the guidelines of statutory bodies (UGC/AICTE/ State Councils of HE and other bodies) for developing and /or restructuring the curricula?

The institution observes the guidelines of statutory bodies like UGC, State Councils of Higher Education and the Management for developing and restructuring the curriculum. The University frames 80% of syllabi as per norms and conditions laid down by the UGC Model Curricula and the rest is incorporated by the University as per the local needs.

1.4.4. How are the existing courses modified to meet the emerging/changing national and global trends?

University modifies the curriculum from time to time according to the need of national and global trends. The College modifies the curricula of various self-financing courses. Advanced topics and current issues are introduced aiming to update the curriculum.

1.5. Best practices in Curricular Aspects:

1.5.1. What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?

Faculty is motivated to participate in various workshops, conferences etc. Organized by the University and affiliated colleges on regional/ State/National/International levels.

Faculty working on different bodies of the University adopted reformative policies regarding curriculum design.

1.5.2. What best practices in 'Curricular Aspects' have been planned/implemented by the institution?

The syllabi for Career Oriented Courses of Tax-Practices, E-Banking, and Business Accounting have been formed for University by our faculty, Dr. P. V. Mohite and Shri. A. A. Kamble as they were introduced as new courses in the University.

The Institution organizes discussions, workshops for the faculty and the review of curriculum is undertaken from time to time. The participation of the faculty members in various academic conferences related to design, development and revision of curricula since previous assessment and

accreditation is active. The Institution wishes to strengthen this practice further.

As per need of time, the Institution plans the addition of Values, Core Skills, Life Skills, Personality Development Skills, etc. being inculcated in the courses through Add-on Courses, Short Term Courses, Training Campaigns, etc. We are going to implement it from the coming year.

For Re-accreditation

1. What were the evaluative observations made under Curricular Aspects in the previous assessment report and how have they been acted upon.

Evaluative observations

a) The College should de-link its junior section that is presently eating up its teaching hours, and work out an adequate weekly schedule.

b) There is no specific career orientation in these courses.

c) There is a little room for choice among the Arts subjects at the undergraduate level in terms of 'Special' and 'Optional', but very little indeed.

Action Taken

a) The Institution has delinked its Junior Wing by providing them separate infrastructure and Time-Table. So, the optimum time schedule can be provided to UG and PG courses.

b) The Institution has introduced job-oriented courses such as B.C.A., P.G.D.C.A., Career Oriented Courses of Tax-Practices, E-Banking, Business Accounting and Spoken English. In addition to these, some add-on courses like Ceramic Painting, Fashion Designing were conducted.

c) The course of B.C.A. is inter-disciplinary in nature which provides horizontal flexibility to Arts Students.

2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Curricular Aspects?

a) Initiated curriculum reforms as mentioned in Curriculum Update.

b) The Curricula is supported by various Co-curricular activities such as Guest-lectures, Seminars, Demonstrations, Role-plays, Visits, Study- tours, Personality Development Workshops, etc.

c) Faculty is motivated by the college to participate in academic conferences related to curriculum.

Criterion II

TEACHING, LEARNING AND EVALUATION

2.1. *Admission Process and Student Profile:*

2.1.1. How does the institution ensure wide publicity to the admission process?

To ensure wide publicity to the admission process of our college, we use:

1) Prospectus

2) Institutional website.

3) Admission notice\ advertisement publication.

4) The advertisement on local cable- network.

5) Digital boards displayed.

6) Pamphlets.

Through these ways, wide publicity is ensured by the Institution.

2.1.2. How are students selected for admission to the following courses? Give the cut-off percentage at the entry level?

a) General: In the Institution, students are selected for admission to the courses of   B. A, B, Com, M. A., and M. Com with the help of minimum qualifying percentage at the previous qualifying examination i.e. 35% at 12th Std. and degree for UG and PG respectively.

Kasegaon Education Society was founded with the main focus to educate common and backward [castes and economically] students. So, the

strategy for admission process is '**Admission to All'.** Further more, students are counseled / encouraged to opt for higher education.

There is no cut-off percentage at the entry level in the Institution. The students are admitted to the courses as per minimum percentage decided by the University, i.e. 35%.

b) Professional Courses: However, the admission process for professional courses like B.C.A is online by facing Common Entrance Test, Merit List and then Interview conducted by University. This is interdisciplinary course for which students from Arts, Commerce and Science stream can approach. So, to encourage more students to undergo the Test and opt for computer course, the Institution organizes coaching classes.

Institution also avails the students of the facility of online forms procedure.

c) Vocational courses: For the vocational courses like COC and PGDCA, relaxation in the rule to pay the fees in installments up to the examination is provided to the students in order to encourage them to take admission for these courses which are helpful to them in getting placement.

2.1.3. How does the institution ensure transparency in the admission process?

All the students, who apply for the admission, are admitted in the Institution. Admission Committee addresses all the grievances about the process.

2.1.4. How do you promote access to ensure equity?

a) Students from disadvantaged community: As all the students are availed of admission in the Institution the number of students from disadvantaged classes such as SC/ ST/ NT/ OBC / SBC/ minorities is remarkable. The scholarships are made available.

The details of last two years are as follows:
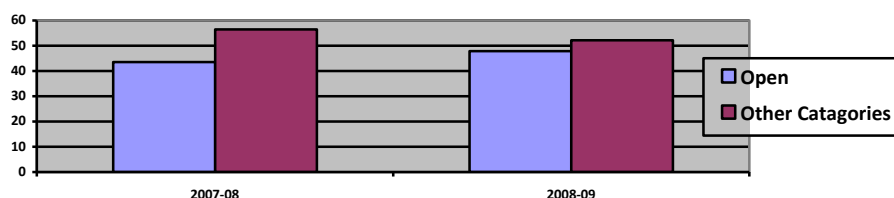
b) Women: The number of girl students is almost 46% to 47% in the institution.

Year	2004-05	2005-06	2006-07	2007-08	2008-09
Girls	410	393	380	402	450
Percentage	40.23%	42.62%	46.46%	46.42%	47.12%
Boys	505	529	438	464	505
Percentage	59.57%	57.38%	53.54%	53.58%	52.88%
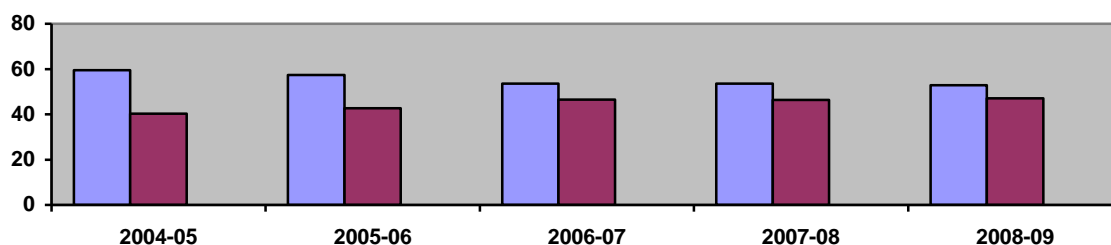
c) Differently Able: The differently able students are also given admission to the courses. They are helped to get scholarship from Govt. and other agencies.

d) Economically – weaker sections: The number of EBC students is up to 90% - 95% in our Institution which shows the necessity of this Institution in this rural area.

Year	2004-05	2005-06	2006-07	2007-08	2008-09
E. B C.	604	666	574	560	564
Percentage	70.9%	72.23%	70.17%	72.35%	68.94%
Paying	20	21	11	24	06
Percentage	2.35%	4.28%	1.34%	3.10%	0.73%
Other concession	228	277	233	190	248
Percentage	26.76%	30.04%	28.48%	24.55%	30.32%
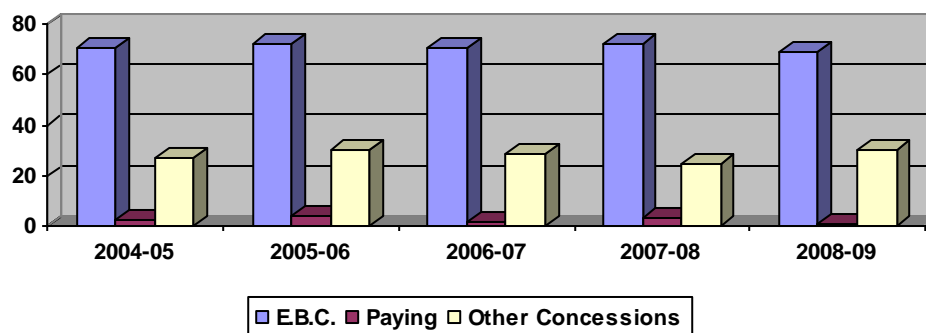
2.2. *Catering to Diverse Needs:*

2.2.1.Is there a provision for assessing the students' knowledge and skills before the commencement of the program? If yes, give details of the strategies of the institution to bridge the knowledge gap of the incoming students for enabling them to cope up with the program to which they are enrolled.

No pre-course test is taken to assess the students' knowledge and skills but their doubts are cleared through general lectures and personal counseling. Remedial Coaching for English was also provided to the backward class students.

2.2.2. How does the institution identify slow and advanced learners? Give details of the strategies adopted for facilitating slow and advanced learners?

Slow and advanced learners are identified through-

1] Result analyses: Through the record of students in the previous exam, advanced and weak learners are identified.

2] Internal Evaluation: Through the Internal evaluation system, students' development is assessed. A test of 25 marks each is taken for each subject along with 50 marks Terminal examination.

Strategies adopted for facilitating Advanced Learners:

a) by providing additional books through scholar cards in the library.

b) by providing them opportunity to present papers in the seminars organized in the college.

c) by encouraging them to participate in Teachers Day as members of faculty

Slow Learners:

➢ were encouraged to work more.

➢ the students, failed in Annual Examinations in the subjects of English and Accountancy, were provided additional coaching.

> ➢ motivated to get access to reading room.

> ➢ motivated to read magazines, journals & newspapers.

The details about these classes are shown in the following table:

Sr. No.	Class	Subject	Total No. of Students				Total
			SC/ST		Other Categories		
			Male	Female	Male	Female	
1	B.A. I,II,III	English	23	33	29	15	**100**
2	B.Com.I,II,III	Accountancy	11	04	05	03	**23**
Total							123
UGC Grant received - Rs.20,000/-							

2.2.3. Does the institution have a provision for tutorials for the students? If yes, give details.

Tutorials: Institution organized unit test in each term and Terminal examination for the assessment of their knowledge.

From the year 2008-09, Shivaji University has implemented internal evaluation system in which Terminal Examination of 40 marks converted in to 10 marks and two Assignments each of 5 marks are taken.

2.2.4. Is there a provision for mentoring of students or any similar process? If yes, give details.

Mentoring of students:

1. Tests: Terminal / Annual examination marks.

2. Counseling: Personal and academic counseling is provided to the students to enhance knowledge in their respective subjects.

2.2.5. How does the institution cater to the needs of differently-able students?

Catering the needs of differently able students:

The Institution provides access to the differently able students in following ways:

1] They are helped to get Govt. scholarships and other agencies.

2] Infrastructural facilities are provided to them such as toilets with ramp.

3] Additional care is taken by the faculty.

2.3. Teaching – Learning Process:

2.3.1. How does the institution plan and organize the teaching- learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print, etc.)

Every year, in the beginning of the year, teachers prepare teaching plans for each subject and it is followed throughout the year.

For the Departments, the annual calendar is prepared along with teaching plans. Students are provided with the detailed syllabus, patterns of question- papers & lists of reference books to be referred by them. In order to prepare lists of advanced and slow learners, the results of university exams are analyzed.

The schedule of the annual calendar includes distribution of work, admission process, curricular, co-curricular, extra-curricular and Lead college

activities and it ends with the "Fare-Well Program" after completion of the syllabus for last year students.

The Department of Examination provides the schedule of the internal evaluation for the year, in accordance with the University Exams. Departments adjust their annual calendars accordingly.

Throughout the year, the faculty encourages the students to prepare projects, Seminars and workshops.

2.3.2. What are the various teaching- learning methods used by the teachers?

Teaching Learning Methods

To make teaching–learning student- centered and more effective, the general lecture method is supported by various other teaching methods.

1] Interactive Method: To understand the difficult topics, they take student-teacher interaction by which students can clear their doubts.

2] Project-based Learning: Environmental Science for B.A.II, B.Com. II and B.C.A.II., Advanced Accountancy Paper – IV for M.Com. I, C.O.C. Spoken English, E-Banking, Business Accounting, Tax Practices, and Geography Paper –VIII are taught with the help of the projects.Marathi Department has also taken projects on the topics related to "Drama" and other topics.

At M.Com, B.C.A, Environmental science and Geography there is special marks for projects in evaluation pattern. But the subjects like Marathi, the faculty has introduced the projects to them for better understanding .

3] Computer – assisted Learning: The courses like B.C.A, PGDCA, SY B.Com., F. Y. B. Com. Geography Paper-VII, Science, Technology and Development (S.T.D.) are taught with the help of computers. They have time table with theory and practical periods.

Apart from these subjects, Computer Based Language Lab for Spoken English is also developed in the college, through which the language learning takes place.

The topics like Biodiversity and Astronomy in Geography, the information about Forts in History is provided to the students using computers.

4] Experimental Learning: This method facilitates the students to experiment on the field and learn. Study tours, Industrial visits, Library / Bank visits, Quiz, Expo Exhibitions have been organized in the college by various Departments. The study tours have also been organized every year by various Departments.

Quiz: students of various Departments participated in quiz contest in which they prepared, and won prizes.

Expo Exhibitions: Students of B.C.A. visited Expo Exhibitions organized in other colleges in order to get additional knowledge.

The workshops on Interview Techniques by presenting mock-interviews were organized in collaboration with ICFAI National College, Sangli.

6] Seminars: In seminars, students prepare papers on topic of their own choice and present them in seminar organized by the Department as a part of departmental activities.

Students are also encouraged to participate in the seminars organized by other colleges.

7] Participatory Learning: After getting trained in Infosys, the participatory learning was used occasionally to encourage, to brainstorm and to entertain students through learning.

8] Audio-Visual Learning: Audio-Visual aids have been utilized by the Faculty as teaching aids.

In addition to these, students have access for **Internet** through which they get additional learning material.

2.3.3. How is learning made student-centric? What are the institutional strategies, which contribute to acquisition of life-skills, knowledge management skills and life- long skills?

Student- Centric learning: In order to make learning more student-centric, various teaching techniques are used by our faculty. The students come from underprivileged classes. So, it becomes necessary to make them open up. For this purpose, they use Group Discussions, Seminars, Participatory learning as mentioned in the above question. Because of these practices our students have participated in various intercollegiate activities and performed impressively.

The syllabi of languages for various courses objectively students' acquisition of certain skills which are internalized by students through above methods. For example, on Teachers Day 5th September, students conduct the whole activity of the day. This makes them face interviews, present topics

before their peers, organize a small function (event management), etc. The language lab helps them develop their listening, speaking,   along with reading and writing skills, etc.

In order to achieve the all round development of students, our collage has been organizing various activities as well as short term courses. These activities include personality development camps (on campus, outside Institutions), career guidance activities, value education, Nature club, Art circle, Sports activities, Yoga camps ranging from 1 day to 7 days, etc.

Along with mainstream education, they are also availed of career oriented courses E- Banking, Tax- Practices, Business Accounting and spoken English for which the concession of paying fees up to examination as per their financial convenience is provided. They get access to Lifelong learning for which they are motivated. They are also taught the skills of Sewing, Painting, Ceramic painting, Cloth painting which can be their earning sources.

Our Institution has signed MoU with **Ashta Prabodhini** (presently Netaji Prabodhini) which guides our students aspiring for the prospective career in public and private sector. **This centre provides counseling as well as further coaching for UPSC, MPSC, Banking, Staff selection and other Competitive Examinations**. **Up to now more than 100 students have been placed on various posts from Deputy Collector, Sales Tax Inspectors, P.S.I.s, Registrars, etc. This activity enables students to acquire various skills useful for their prospective career throughout their life.**

2.3.4. How does the institution ensure that the students have effective learning experiences?

Effective learning experience: In order to ensure effective learning experience, we have incorporated advanced educational technology in the teaching framework. The modern tools such as computers, Laptops, audio-visuals, multi-media, Internet etc. are introduced to the students. The faculty makes use of these tools as per their requirements. An "Audio Visual Centre" is provided to the students in which the audio- visual CDs are shown to them. Through Internet access, they get advanced knowledge in the subject more than 70 CDs of educational importance are made available in the library for effective learning. They include CDs of novels, Drama, Critique, Spoken English, Environmental studies, information about forts, computer science etc.

Recent and update knowledge is made available to the students through magazines, journals, reference books etc.

Four of our faculty have undergone the special 11 days training program by Infosys for spoken English course which updated them with new methods of teaching like participatory learning, use of game activities, etc. Students enjoyed these new methods.

Along with these, the faculty keeps on mentoring their performance in Internal Evaluation, Tests, University ranks, their feed-back, and the placements.

2.3.5. How do the students and faculty keep pace with the recent developments?

In order to pace with recent development in the various subjects, following measures are followed:

1] Attending Refresher/ Orientation courses:

To update knowledge, faculty members have attended refresher/ orientation courses in their subjects.

2] Attending Seminars/ Conferences/ Workshops/ Symposia by faculty:

More number of faculties have attended seminars/ conferences/ workshops at International, National, State, University and regional levels.

Some of them have presented papers in the seminars/ conferences/ workshops/ symposia. They have tried to update themselves with the current developments.

Students are also encouraged to attend seminars/ workshops/ symposia: They got benefited by it. Our language students attended Akhil Bharatiya Marathi Sahitya Sammelan organized at Sangli, where they attended lectures, panel discussions on recent topics by eminent personalities, critics and authors/ poets, etc. They also attended Literary Meets organized by local agencies.

3] Training courses: To train the students for BPO sector, training programs were organized by Infosys at Mysore and Pune. Four of our faculty members attended the programs which enabled them to understand the needs of the corporate world and training program was organized in 2007-08.

Our N.S.S program offices attended special training campaign organized by Sangali Zilla Parished on "Lek ladaki Abhiyan" (Save Girl

Child) and also by Malati Vasantdada Mahila College, Islampur along with 35 students.

4] Guest Lectures: Guest Lectures on current issues were organized by the Institution to make the students update their knowledge and our faculty has also delivered lectures on the recent developments.

5] Membership of various committees of Universities on syllabus formation/ other academic bodies:

Some of our faculty members are members of B. O. S. and Self Instruction Material (SIM), etc. who have made the students avail of the current topics in their syllabi.

6] Journals/ Magazines: In addition to this, Journals, Magazines of International, National repute are subscribed in the library.

7] Internet: The most effective technology of internet is made available for the faculty free and for the students at very low rate. They are provided schedules for their classes in the computer library.

With these efforts, the college is trying to keep pace with the recent development in various subjects.

2.3.6. Are there departmental libraries for the use of faculty and students? If yes, how effectively are they used for the enhancements of teaching and learning?

Departmental Library: As our central library is easily accessible to the students and required budget for separate Departmental Library is not available at present, we plan to make it available in near future. However, the

members of faculty provide their personal copies to the students if necessary in an informal way.

2.3.7. Has the institution introduced evaluation of the teachers by students? How is the feedback analyzed and implemented for the improvement of teaching?

We have five point scale feed-back form for the evaluation of teachers by students. At the end of the academic year, students are instructed to fill the form of their respective teachers allotting the preferential points. The data is collected by the feed- back committee and is analyzed in detail. The comprehensive report is prepared and the same is brought to the notice of the teachers for the necessary improvement.

2.4. Teacher Quality:

2.4.1. How are the members of the faculty selected? Does the college have the required number of qualified competent teachers to handle all the courses? If not, how does the institution cope up with the requirements?

Our college has qualified and competent faculty for all the courses. If any vacancy is created in the college, the college sends the requirement of faculty to our Management. It collects all the requirements from various colleges run by society affiliated to Shivaji University, Kolhapur. The collective information is scrutinized by the Institution and then the same is advertised in all the leading Newspapers awaiting candidature as per the

University and State Government rules and regulations. The candidates are selected by the duly constituted selection committee. The selected candidates are appointed by the society into the colleges as per their requirement. Besides this, every year, temporary/Ad-hoc appointments are made by the Management of the college as per requirement.

Details of Faculty fulfillment during the last five years are as follow:

Year	No. of faculty required	No. of teachers recruited	New Appointment	C.H.B / Ad-hoc Appointments
2004-05	UG-11	UG-11	UG-4	UG-7Ad-hoc
2005-06	UG-6	UG-6	-	UG-6 Ad-hoc
2006-07	UG-9	UG-9	UG-2	UG-7 Ad-hoc
2007-08	UG-3 BCA- 4	UG-3 BCA-4	UG-1 BCA-2	UG-2(CHB) BCA-2(CHB)
2008-09	UG-4 BCA-3	UG-4 BCA-3	UG-2 BCA-2	UG-2 BCA-1(CHB)

2.4.2. How does the college appoint additional faculty to teach new program / modern areas of study (Bio-tech./ I.T./ Bio-informatics, etc.)? How many such appointments were made during the last three years?

In case of the courses of B.C.A., PGDCA & C.O.C. the qualified teachers are selected by the Management through Local Management

Committee as they are self financing (Non Grant) courses. These appointments are done as per the Govt. and University rules.

Details of appointments made during the last three years:

Name of the course	Year	Appointments Made	
		Lump-sum	**C.H.B**
B.C.A.	2007-08	2	2
	2008-09	2	1

2.4.3. What efforts are made by the management for professional development of the faculty? How many faculties have availed these facilities during the last three years?

The Institution promotes the entire teaching faculty to participate in various programs for their professional development. All the circulars/ notices received by the college from different Universities/organizations regarding Refresher Courses, Orientation Programs, Workshops, Seminars and Conferences are displayed on the staff notice-board and copies are provided to staff. Principal forwards the application of the interested faculty. Those who pursue Ph.D. / M. Phil. of their own, our college encourages them for the pursuit. Faculty is encouraged to participate in various training programs organized by other Institutes.

Details of the programs organized by the institution are as follows.

Year	Seminar/Conference/Training Programs				
	University Level	State	National	International	Total
2006-07	-	-	-	-	-
2007-08	-	-	-	-	-
2008-09	1	2	-	-	3
Total	**1**	**2**	**-**	**-**	**3**

Under the Lead College Activities, a number of workshops were organized. **Annexure- III**

Details of the participation of the faculty in various programs.

Year	No. of faculty	Uni. level	State level	National level	International level	Refresher/ Orientation	Total
2004-05	17	29	7	3	-	1 R	40
2005-06	17	38	5	1	-	1 R	45
2006-07	14	41	6	5	-	1 O	53
2007-08	12	12	22	7	2	1 O	44
2008-09	15	27	12	15	-	2 R	56
Total	**75**	**147**	**52**	**31**	**2**	**6**	**238**

Details of research grants availed by faculty from various agencies.

Year	University Amount in Rs.	U.G.C. Amount in Rs.	Total Amount in Rs.
2006-07	-	20,000=00	20,000=00

2007-08	-	-	-
2008-09	4460=00	-	4460=00
Total	**4460=00**	**20,000=00**	**24460=00**

2.4.4. Give details of the awards/ recognition received by the faculty during the last five years.

During last five years five faculty members have been awarded with 20 regional, University and State Level Awards and 13 faculty members have been honored by the University and other agencies by appointing on various positions. For details, please refer to –

Annexure –IV

2.4.5. How often does the institution organize training programs for the faculty in the use of a) Computers b) Internet c) Audio Visual Aids d) Computer-Aided Packages e) Material Development for CAL Multi-media etc.

The Institution has set a well-equipped Computer laboratory in which the Department of Computer Science trained the teachers and administrative staff as per their availability of time. As a result, almost 95% administrative staff and 75% teachers are trained to use Computers and use Internet.

Year	Type of Program	Duration	No. of Participants
2008-09	Training Program on 'How to use LCD Projector'	11 Sept 08 3hours	12

2.5.   *Evaluation Process and Reforms:*

2.5.1. How are the evaluation methods communicated to the students and other institutional members?

The Evaluative methods such as Periodical Tests, Home Assignments, and Terminal Examination, are communicated to students through prospectus. They are informed about detailed schedules through notices time to time. The schedules for projects submission, viva- voce for M.Com students are displayed on the notice boards for the information.

Information about the University examinations is notified to students through University circulars that are displayed on the main notice-board of college as well as through department from time to time. Apart from this formal notification, our faculty orally communicates the examination schedules to students.

Apart from this, any change in the Evaluation System is communicated to the faculty by the Principal in Staff meetings.

2.5.2 How does the institution monitor the progress of the students and communicate it to the students and their parents?

Our Examination department shoulders the responsibility of monitoring our students' over-all performance in a variety of examinations. It prepares an annual plan for various examinations to be held in the academic year and the same is communicated to students through notification. After the

formal completion of the required examination schedules, students' performance sheets are prepared. The same are displayed on the departmental notice-boards and students are guided personally in the classroom to enhance their performance.

Apart from this, our college holds teacher-student-parent meet in which the results of students in their respective subjects and the various measures adopted by college are intimated to parents.

2.5.3 What is the mechanism for redressal of grievances regarding evaluation?

The grievances of the students regarding evaluation are put forth before Examination Department verbally or in genuine cases in written form and the decisions are taken by the committee consulting respective teacher and the Department.

2.5.4. What are the major evaluation reforms initiated by the institution/affiliating University? How does the institution ensure effective implementation of these reforms?

Ours is an affiliate college and adheres to all the evaluation measures ordained by University. However, our college has made a provision for in-house evaluation practices. We conduct Unit tests, orals, Terminal examinations, Test for contributory Learning, Assignments and seminars/ Paper presentations.

To enhance their general knowledge, Institute also organizes G.K. Tests. At B.A.I, B.Com I and B.C.A, I. level, the examinations for sports skills of 10 marks is organized. We maintain transparency in overall evaluation procedure.

2.6. *Best Practices in Teaching -Learning Process:*

2.6.1. Detail any significant innovations in teaching/learning/evaluation introduced by the institution?

Our college has introduced a variety of practices that enhance students all round personality. These practices explore student skills in respective atmosphere. Subject wise innovations in teaching/learning areas are, as follows.

On 5th September, i.e. Teacher's Day, students perform the whole day activity on their own. Through this activity, students gain by experiential learning. It is performed on various levels.

Firstly, it is an activity through which they are required *to apply* for the various posts such as Principal, Director of P.E., Librarian, Faculty, Office Staff, etc. This is one of the units of syllabus for B.A.I. They get practice through it.

Secondly, for the post of Principal, there are **Interviews**. Students undergo the process and get demonstration of the skill. This skill is part of the syllabus for Arts and Commerce as well as B.C.A.

Thirdly, the students prepare their **presentations** for the topics before the students. In a way, it is practice of seminar. **Advanced learners** as well as other interested students get opportunity to develop their presentation skill such as Confidence, Morale-building and Stage Daring etc. The students get opportunity of **Event Management**. The faculty guides them for the arrangement.

This activity also helps us for '**Talent Hunt'**. The administrative skills also tested through it.

Department of English - Department provides Audio-visual experience through Movie sessions. Movies of educational import, cinematic adaptation of dramas are arranged. This activity made our students actually learn by enjoyment. Seminars are organized for B.A. III students. The Department has a well equipped Computer based Language Laboratory which helps the students to learn Linguistics (B.A.III Special English Paper –VIII). The Career Oriented Course of Spoken English provides an effective learning experience through the Lab.

Department of Marathi - The Department has shown various CDs on Drama, Novels as well as other audio CDs are made available. The projects on the topics related to syllabus were taken from the students. They also attended Akhil Bharatiya Sahitya Sammelan organized at Sangli through which they could listen to panel discussions, creative writers, eminent critics. The Department organizes the Self-composed Poetry Recitation Program every year.

Department of History - The Department uses CDs for B.A. I class to teach 'Forts of Shivaji Maharaj'. The Birth and Death Anniversaries of Eminent Personalities are celebrated by the Department. The students were shown the historical documents. The guest lecture of Dr. Raja Dixit, Reader, University of Pune was organized in collaboration with Shivaji University.

Department of Hindi – The Department celebrates the 'Hindi Diwas' by arranging Guest lecture every year. On that occasion, the Rangoli and Essay-writing Competitions were arranged. Seminars were arranged in which students presented their papers. The Department gets a large number of donated books from various agencies, Institutions. Students get benefited by it.

Department of Commerce – The Department organized field-trips, Bank visits, Industrial visits, guest lectures, film-shows and projects. In collaboration with ICFAI National College, Sangli, the Department organized programs every year on Personality Development, Interview techniques, M.B.A. Entrance and group discussions. The Career Oriented Courses on E-Banking, Tax Practices and Business Accounting have been conducted successfully for last 5 years. The Wall-Paper 'Commerce News' is published by the students in order to update their knowledge.

Department of Geography – the Department organized Exhibitions of Geographical Models through Rangoli. Visit to Earthquake Measuring Centre, Karad was arranged which is one of the 5 centers in India. Study tours, seminars, film-shows and projects were organized by the Department.

'Geography News' is displayed on the Notice Board. 'Geography Day' has been celebrated every year.

Department of Computer Science – The Department provides LCD assisted learning for the students. They are also encouraged to participate in various activities organized by other Technology Institutes. The students are encouraged to participate in Expo-exhibitions, Quiz, inter collegiate competitions, etc.

For Re-accreditation

1. What were the evaluative observations made under Teaching-Learning and Evaluation in the previous assessment report and how have they been acted upon?

Evaluative Observations

a) That the management see to it that local and clock hour basis appointments without going through the selection process as per norms be minimized.

b) There are such no UGC sanctioned Remedial courses for socially backward students.

c) The number of teaching days a year being the bare minimum (180),and the weekly teaching hours being inadequate (some 21), the learners do not get the benefit of a longer academic year and a more substantial weekly schedule.

Action Taken

a. The number of local and clock hour basis appointments has been minimized by making regular appointments of English, History, Marathi, Geography and Commerce.

b. The UGC sanctioned Remedial Course for English was conducted worth Rs. 20,000=00 in the year 2004-05. In the XIth Plan Allocation of UGC, College has received the grant of Rs.6,20,000=00 out of the sanctioned Rs.11,00,000=00.

c. The number of teaching days in the academic years has been increased by reducing the days of other activities such as annual social gathering, internal evaluation, etc. The activities were arranged in a more compact

manner. The workload of the faculty is 20 lectures of 48 Minutes per week (16 Hours) as per the rules of Govt. of Maharashtra and Shivaji University, Kolhapur.

2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Teaching-Learning and Evaluation?

a. To facilitate ICT, every department is provided with a computer and other peripherals.

b. The co-curricular activities are organized in order to facilitate students with as much possible knowledge for their better performance as well as their further progression.

c. The faculty members have attended a number of seminars to update their knowledge.

d. The use of ICT has been increased which has resulted in the better performance of the students in University Examinations.

e. The students are counseled for their academic as well as their personal problems. They are also guided for 'How to answer in Examinations?', 'How to enhance the skills of presentation?' through Lead College Activities.

f. The performance of students in examinations was strengthened through counseling and additional guidance.

Criterion III

RESEARCH, CONSULTANCY AND EXTENSION

3.1.   Promotion of Research:

3.1.1.   Is there a Research Committee to facilitate and monitor research activity? If yes, give details on its activities, major decisions taken (during last year) and composition   of the Committee.

Yes. There is Research Committee to facilitate and monitor research activity. The Committee is formed in the year 2006-2007 under the chairmanship of Principal but before that research activities were informally monitored by the principal.

The committee members are as follows-

Principal Dr. D. V. Deshpande	- Chairperson.
Dr. V. D. Surve	- Committee member.
Mrs. P. D. Chavan (Udupi)	- Committee member.

Principal Dr. D. V. Deshpande is well versed with research activities. Under her Guidance, regular meetings, guest lectures are conducted to motivate the faculty for promotion of research work.

The Committee performs the following activities

1) Creates research awareness among faculty and students by arranging lectures.

2) The circulars of UGC and other funding agencies related to research are brought to the notice of all the faculty of the college.

3) The guidance regarding preparation of research proposals and various funding agencies is given to the faculty.

4) The Guidance regarding

a) Registration for Ph. D. and M. Phil.

b) Publish papers, articles in reputed journals papers.

c) Participate in seminar, workshops, and conferences and present research papers on various subjects.

The decisions taken by the Committee during last three years were as follows:

1) To undertake minor and major research projects and to send them to various funding agencies.

2) To motivate students to take small projects.

3) To sanction duty leave to attend more conferences, seminars and workshop.

4) To provide Internet facilities for faculty and research students.

3.1.2. How does the institution promote faculty participation in research?(providing seed money, research grants, leave , other facilities)

The college activities grant all admissible leave facilities to faculty for presenting research papers, training programs etc.

Adequate budgetary provision for library is made to procure books and journals required for research work.

The Institution provides Inter-Institutional Library facility.

3.1.3. Does the institutional budget have a provision for research and development? If yes, give details.

As and when required, the amount for research purposes is provided by the Institution. Under the head of Non-Salary Grants, the amount is spent.

3.1.4. Does the institution promote participation of students in research activities? If yes, give details.

Yes. The student participation in research work is ensured through the project work (For M. Com., B.C.A. II, B. A. II, B. Com II, and others).

Students of undergraduate program are assigned with small research projects relating to social problems, curriculum also provides research oriented syllabus like project work. Students are encouraged to write their project reports.

3.1.5. What are the major research facilities developed on the campus?

The major research facilities developed in the campus are as follows:

1) Internet facility in the library.

2) Computing facilities in the Computer Department as well as in every department

3) Enriched Central Library having separate Reference and Periodical Section with back volumes & current journals for ready reference and reprographic facilities.

3.1.6. Give details of the initiatives taken by the institution for collaborative research (with national/ foreign Universities/ Research/Scientific organizations / Industries / NGOs)

The college has taken initiatives for conducting academic and research exchange programs with other neighborhood Industries. The faculty members are working with many reputed institutes. Students are encouraged to take project work of neighborhood Industries & service sector.

3.2. Research and Publication Output:

3.2.1. Give details of research guides and research students of institution. (No. of student registered for Ph.D. and M. Phil. fellowship / scholarship/ funding agency /Ph. D and M. Phil. awarded during last five years, major achievements etc.)

Two of our faculty members have recognition as M.Phil and Ph.D. guides.

Details of Research Guides and Research Students of the Institution:

Sr. No.	Name of the Guide	Subject	Number of students			
			M. Phil.		Ph.D.	
			A	P	A	P
1	Dr. Deepa Deshpande.	Marathi	3	4	-	7
2	Dr. D.K. More	Economics	1	-	-	-

3.2.2.Give details of following:

   a) **Departments recognized as research centers**

   b) **Faculty recognized as research guides**

c) **Priority areas for research**

d) **Ongoing Faculty Research Projects (minor and major projects, funding from the Government, UGC, CSIR, AICTE, Industry, NGO or International agencies)**

e) **Ongoing Student Research Projects (title, duration, funding agency, total funding received for the project).**

a) **Department recognized as research centers : No**

b) **Faculty recognized as research guides at the research centre**

Sr. No.	Name of the Guide	Subject	Number of students			
			M. Phil.		Ph.D.	
			A	P	A	P
1	Dr. D. V. Deshpande Shivaji University, Kolhapur.	Marathi	3	4	-	7
2	Dr. D. K. More Y.C. M. O. U. Nashik.	Economics	1	-	-	-

c) **Priority areas of research:**

- Marathi Language Department is working on study of Drama and Medieval Literature in Marathi.

- Department of Commerce is working on Socio-Economic problems related with industries and service sector.

- Department of English is working on the topics related to the problems of the inability of UG students in Communicative Skills.

- Department of History is working on India's Struggle for Independence.

d) Ongoing faculty Research Projects:

S. N.	Title of project	Investigator /Subject	Funding agency	Sanctioned Amt. Rs.
1	A study of challenges before BPL women SHGs in rural area with special references to Walwa Taluka, Dist. Sangli.	Mrs. P. D. Chavan (Udupi)- Commerce.	UGC	50,000
2	Sangli Shaharatil Natya Chalwalicha Itihaas ani Sadyasthiti.	Mrs. M.G. Tanwade. - Marathi.	UGC	50,000
3	Achyutrao Patwardhan's contribution in underground movement during Quit India Agitation.	Mr. P. A. Olekar.- History	UGC	20,000
4	The Study of Reasons for Reluctance in Rural Students of Last Year UG towards Communicative Competence for BPO	* Mrs. T.D.Patil (Dange) - English As Co-Investigator	UGC	51000

	Sector esp. in Walwa and Khandala Tehsils.			
5	Mahanubhaviya Paribhashik Shabda: Ek Abhyas	Dr. D.V.Deshpande- Marathi	UGC	Sent for approval
6	Impact of Information Technology: A Study of Opportunities before College Libraries in Rural Area with Special Reference to Sangli District.	Mrs. S.J.Shinde- Librarian	UGC	Sent for approval
Total				**1,71,000**

* The faculty is co-investigator in the MRP under Miss. S.R.Kothavale, S.K.College, Shirval(Satara)

e) On going student research project (title, duration funding agency, total funding received for project)

Department of Commerce and Environmental Science assign project work as a part of curriculum. These projects are carried out by the students on their own.

3.2.3. What are the major achievements of research activities of the institution (Finding contributed to subject knowledge to industry needs, community development, patent etc.)

The research carried out by various faculties has been beneficial to the society, industry and service sector, farmers, BPL women SHGs and students of P. G., etc.

The burning issues concerned with the agriculture, environment, SHGs, Grape Cultivating farmers, local issues, population are addressed through research activities. Industrial problems such as financial, managerial, administrative, marketing are also addressed through research activities. P.G. Department of Commerce and Department of Environment Science address them.

The research of Arts faculty has mainly been contributory to the subject knowledge in Marathi, English, Hindi and History.

Two faculty members are awarded with Ph.D. Degree and three were awarded with M. Phil. Degree as detailed below.

Sr.No.	Name of Teacher	Subject	Degree Awarded
1	Dr. V. D. Surve.	Hindi	Ph.D.
2	Dr. P. V. Mohite.	Commerce	Ph.D.
3	Miss. V. S. Kamble.	Economics	M. Phil
4	Mrs. P. D. Chavan (Udupi)	Commerce	M. Phil.
5	Mr. A. M. Patil	History	M. Phil.

		Ongoing Research	
6	Smt. V.A. Niyogi	English	Ph.D.
7	Mrs. T.D. Patil (Dange)	English	Ph.D.
8	Mr. P. A. Olekar	History	Ph.D.
9	Mr. A. A. Kamble	Commerce	Ph.D.
10	Mr. R.R. Kurade	Economics	M.Phil.
11	Mr. A.M. Bamane	English	M.phil.

3.2.4. Are there research papers published in referred journals by the faculty? If yes, give details for the last five years including citation index and impact factor.

Details for the research papers published for the last five years

S.N.	Faculty Name	Publication National / International
1	Dr. Mrs. P. V. Ghorapade.	**Shiv Sandesh, Journal. of Shivaji University**. *National*
2	Dr. Mrs. P. V. Ghorapade.	**Shiv Sandesh, Journal of Shivaji University**. *National*
3	Dr. P. V. Mohite.	**Shiv Sandesh, Journal of Shivaji University** *National*
4	Dr. D.V. Deshpande.	**Shiv Sandesh, Shivaji University Kolhapur**. *National*
5	Mrs. P. D. Chavan (Udupi).	**Arthsanvad,** *National*

6	Dr. D.K. More	**Arthsanwad** *National*
7	Smt. V.A. Niyogi	**The Teachers of the World** *International*

Citation Index: (last five years)

Sr. No.	Name of the Researcher	Title of the Research Work	Impact Factor
1.	Prin. Dr. D. V. Deshpande	Raja Shivaji : M.M.Kunte Yanchi Kavya vishayak Bhumika"	M.A. Marathi and M.Phil. students.
2	Dr. P. V. Ghorpade	1. Social Realism in Mulk Raj Anand's Major Novels 2. Nadine Gordimer's Novels	M.A.English students.
3	Dr. V. D. Surve	Apatkalottar Hindi ke Gramanchalik Upanyasonki Mimansa	M.A. I students
4	Dr. P.V. Mohite	A Study of Processing and Marketing of Grapes in Tasgaon Taluka	M.Com. students

3.2.5. Give list of publication of the faculty?

a) Books   b) Articles   c) Conference/Seminar Proceedings   d) Course materials (for Distance Education)   e) Software packages or other learning materials. f) Any Other Specify.

a) Books

Sr. No	Name of Faculty	Title of books
1	Dr. D. V. Deshpande.	1) Sharadache Chandane (editor).
		2)Karmayogi Com. D. G. Deshpande.
		3)Ammrutsakshi (editor)
		4) Mahanubhaviy Loksahitya..
		5)Swayansidha.
		6)Lokneta Rajarambapu Patil (editor).
		7)Dhruv Tara (editor).
2	Dr. V. D. Surve.	1)Apatkalotar Gramanchalik Upanyasonki Mimama.
		2) Jainendra ke Upanyasonka Anusheelan.
3	Mr. B. B. Bhagawat.	1) Nibandhakar aur Alochak Acharya Ramchandra Shukla.
4	Smt. M. G. Tanwade.	1) Nirmohi.
		2)Atmadhun.
5	Dr. P.V. Mohite	Article entitled 'Financial Markets' in the book **"Banking and Financial Markets"** Ed- Prof. Dr. J.F. Patil

b) Articles / Text books :

Sr. No.	Name of Faculty	Article
1	Smt. V. A. Niyogi.	B. A.II, English Compulsory. B. Sc. III, English Compulsory.
2	Mrs. T. D. Patil.	B. A. Part II Opt. English (Paper II)
3	Dr. P. V. Mohite.	B. A. III Economics.
4	Dr. V. D. Surve	B.A. I Hindi Text (Editor)

c) Research papers presented/read in Conference/Seminar/ Proceedings.

Department	Uni./State	National	International	Total
English	-	4	1	05
Hindi	4	-	-	04
Marathi	2	5	-	07
History	-	-	-	-
Geography	3	1	1	05
Commerce	8	4	-	12
Total	**17**	**14**	**02**	**33**

d) Course material (for distance education)

S. N.	Name of the Teacher	Article
1	Dr. P. V. Mohite.	SIM (Commerce).

2	Mr. S.J. More.	SIM (History)
3	Mr. V. D. Surve.	SIM (Hindi)
4	Mrs. P. D. Chavan.	SIM(Commerce).
5	Dr. A. A. Kamble	SIM (Commerce).

e) NIL

f) Any other (Specify)- A Souvenir on the occasion of Inter-zonal Athletic Meet was published by the college.

Faculty regularly publishes their articles in the newspapers and periodicals.

3.3.   Consultancy:

3.3.1. List the broad areas of consultancy services provided by the Institution during the last five years (free of cost and/or remunerative). Who are the beneficiaries of such consultancy?

The entire faculty provided free consultancy services to the students about competitive exam & career guidance. Mrs. P.D. Chavan provided consultancy regarding Insurance Schemes and its significance in life. Mr. A. A. Kamble provided guidance about Portfolio Management.

Mr. A. M. Bamane provided consultancy about NET/SET Examinations.

Mrs. T. D. Patil provided consultancy about Personality Development and Life Skills.

Smt. M. G. Tanawade provided consultancy about Women Empowerment

N. S. S. Department surveyed the students not able to enroll for Higher Education and provided them guidance about External Admissions to Shivaji University.

Department of Marathi and Department of commerce provided free consultancy services to BPL women about Self Help Groups. Department of Marathi and Department of English provided free consultancy services about domestic problems and adolescents' problem of students, women. Students, farmers and villagers were the beneficiaries.

3.3.2. How does the institution publicize the expertise available for consultancy services?

The college propagates the information about the consultancy services through various functions organized by the college, in parent-teacher interactions etc. Along with these, the following measures are used for the purpose:

1.Prospectus, 2. Principal's Address, 3.Lahar –Magazine, 4.Display Boards, 5. Notice Boards, 6. Local News Papers

3.3.3. How does the institution reward the staff for the consultation provided by them?

Faculties showing significant contribution in consultancy are felicitated in the general functions of our college.

3.3.4 How does the institution utilize the revenue generated through consultancy services?

> All consultancy services are free of cost.

3.4.   Extension Activities:

3.4.1. How does the institution promote the participation of students and faculty in extension activities? (NSS, NCC, YRC and other NGOs)

   i. Awareness lectures are organized in the beginning of the year by the arranging the principal's address.

   ii. The information about NCC, NSS provision is published in college prospectus.

   iii. The students are made aware of several opportunities for NSS students and NCC students in job and in Higher Education.

   iv. Participation of faculty is ensured by framing annual committee.

   v. Extension services department brings awareness and motivates students and faculty for participation in social work.

3.4.2. What are the outreach programs organized by the institution? How are they integrated with the academic curricula?

a) The college organizes a large number of outreach programs for the benefit of all its stakeholders. They include workshop / awareness programs / field camp, lectures, adoption of villages, exhibition and survey program in the vicinity of college.

b) The outreach programs undertaken by students are considered as a part of field work in some academic programs.

c) The program on Adolescent Education was organized at Sangli.

d) Plantation, book exhibition and Save Girl Child Campaign were organized.

Major outreach programs organized by the college-

Annexure-V

3.4.2. How does the institution promote college-neighborhood network in which students acquire attitude for service and training, contributive to community development?

i) The college promotes a well knit college-neighborhood network in which students acquire service training. Such training contributes not only to a sustained community development but also ensure value addition to these programs. The Details of outreach programs and community services rendered by the students and faculty of college are outlined below.

ii) Some faculty members have ***delivered lectures/talks on radio*** for the benefit of society. They have been bringing awareness about environmental issues, social issues, etc.

iii) The NSS and NCC units of the college actively participated in the following community services

a. Blood Donation Camps.

b. Plantation.

c. Community Health Programs.

      d. Cleaning the surrounding

      e. HIV/AIDS Awareness Programs.

3.4.3. What are the initiatives taken by the institution to have a partnership with University / Research institutions / Industries / NGOs etc. for extension activities?

i) Several extension activities were organized in collaboration with the partnership of University/Research institute/Industries.

ii) Collaboration with WWF-India.

iii) NSS Camps are organized with the financial assistance given by University.

iv) Various extension activities under Lead College Scheme are also sponsored by the University.

v) Various Activities were organized by Nehru Youth Centre.

vi) With collaboration of Rajarambapu Sugar Factory.

vii) ICFAI National University.

viii) Ashta Municipal Corporation, Ashta Giants' Saheli.

3.4.4. How has the local community benefited by the institution? (Contribution of the institution through various extension activities, outreach programs, partnering with NGOs and GOs)

      Local community has been benefited through the following extension activities.

- Awareness regarding health and hygiene, sanitation, gender equality, social problems.

- Disaster management.

- Eradication of superstitions.

- Life saving drives e.g. Blood Donation Camp and Conservation of environment through plantation.

3.4.5. How has the institution involved the community in its extension activities? (Community participation in institutional development, institution-community networking etc.)

i. Through NSS and NCC, various interactive programs are organized which involve community directly.

ii. Relief Camp for flood affected people.

iii. Department of Extension Services is closely associated with community in carrying out its extension activities. Such as Village Adoption, Relief Operations etc.

3.4.6. Any awards or recognition received by the faculty / students / Institution for the extension activities?

For the outstanding performance in extension activities, our college has received four awards as follows:

1) *Stood third in merit scholarship especially in moffusi area. Award of Shivaji University, Kolhapur.*

2) *Award for community service through Vanrai Bandhara from District Collector, Sangli.*

3) *Award for community service through Gram Swacchata Abhiyan, Gajar Gavat Eradication, Vanrai Bandhara from District Collector, Sangli.*

4) *Award for high quantity blood donation from Rajarambapu Patil Blood Bank, Islampur.*

The Awards received by the faculty for their contribution in Extension Activities are mentioned in:

Annexure-IV

3.5.   Collaborations

3.5.1. Give details of the collaborative activities of the institution with the following organizations:

a) Local bodies/community b) State   c) National   d) International

e) Industry f) Service sector g) Agriculture sector   h) Administrative agencies   i) Any other (specify)

Details of the collaborative activities of the institution are:

S.N.	Nature/Name of the organization	Collaborative activities
A	**Local bodies/community**	
1	Gram Panchayats of Karandwadi, Mardwadi, Tujarpur	Social Service

2	Ashta Municipal Corporation,Ashta	
3	Ashta Spardha Pariksha Prabodhini, Ashta	Competitive Examinations
4	Rajarambapu Dnyan Prabodhini, Islampur	Awareness Program
5	Colleges under Lead College Scheme	Faculty Exchange
6	K.N.P.College, Walwa	
7	Local Clubs	Sports Activities
8	Zilla Parishad, Sangli	Sports Activities
B	**State**	
1	Bharati Vidyapeeth, Pune	Competitive Examinations
C	**National**	
1	Infosys, Bangalore	Communication Skills and Analytical Skills enhancement training program
2	Shivaji University, Kolhapur	Cluster College Activity.
D	**International**	
	Giants International	Extension Activities
E	**Industry**	
1	Rajarambapu Saha. Sugar Factory, Sakharale	Consultancy
2	LIC Branch –Islampur	Placements /Org. of

		Seminar
3	Rajarambapu Dudh Sangh, Islampur	Placements /Org. of Seminar
F	**Service sector**	
1	LIC Branch –Islampur	Placements, Extension Activities
2	Ashta Peoples Bank, Ashta	
G	**Agriculture sector**	
1	Village Grampanchayats	Village Adoption, NSS Activities.
H	**Administrative agencies**	
1	Panchayat Samitee, Walwa Tehsil	Village Survey, Micro-planning.
I	**Any other (specify)**	
	Govt. of Maharashtra	Election Duty

3.5.2. How has the institution benefited from the collaboration?

i) We have a faculty exchange program with Lead College Cluster.

ii) More than **30 students** are **employed in following industries** through Campus interviews and personal contact in Rajaram Solvex, Islampur, Rajarambapu Bank, Peth, Ashta Peoples' Bank,Ashta, Rajarambapu Dudh Sangh, Islampur, LIC, India, Ashta Liners, Ashirwad Garments, Ashirwad Printing Press, Local Cooperative Credit Societies, etc.

iii) Guest lectures on topics like 'Jobs in LIC', 'Aptitude Test', 'Opportunities of Jobs & Higher Education' were arranged.

iv) Donations from civilians were made available because of these collaborations.

3.5.3. Does the institution have any MOU/MoC/ mutually beneficial agreements signed with other Institutions?

Yes, the mutually beneficial agreement is signed with Ashta Spardha Pariksha Prabodhini through which students get benefited as well as the Institute gets support by the means of equipments.

3.6. Best Practices in Research, Consultancy and Extension

3.6.1. What are the significant innovations / good practices in Research, Consultancy and Extension activities of the institution?

1) Boost in the Research and Extension activities.

2) Resource mobilization for research activities from funding agencies.

3) Quality participation in academic conferences by faculty.

4) A Large number of outreach programs organized by the institution.

5) The College attained marvelous reputation in the community through outreach programs and extension activities. This reflects in sustained societal support to the institution in taking on new challenges.

Research: The research work done by the Faculty is Academically Relevant and Community Oriented.

1) The research by Prin. Dr. Deepa Deshpande is on *Ancient Literature by Saints Esp. Mahanubhaviya Saint Chakradhar Swami.* Mahanubhaviya

Literature is prescribed for B.A. Part III Syllabus as well as other texts. So, her research is useful for the students.

2) The research work by Dr. P.V. Mohite on the Processing and Marketing of Grape in Tasgaon Tehsil has been proved fruitful for the farmers in Tasgaon Tehsil which is Adjecent to Walwa Tehsil.

3) The research by Dr. V. D. Surve on 'Apatkalottar Gramanchalik Upanyasonka Anusheelan' have been published in Book form and referred as a Reference for UG, PG and M. Phil. Students all over India.

4) A research by Mr. B.B. Bhagwat on 'Nibadhkar aur Alochak Acharya Ramchandra Shukla' has also been published and is referred by UG, PG and M. Phil. Students.

5) A research by Mrs. P. D. Chavan (Udupi) on 'A Study of BPL Women SHGs in Walwa Tehsil, Dist.- Sangli' is helpful for the women in our tehsil as she counsels them for their problems.

6) Minor Research Project by Smt M.G. Tanawade is connected to the Movement of Drama that originated in Sangli and then spread in Maharashtra which is useful for the study of History of Drama for the UG and PG students.

7) The Minor Research Project by Mr. Olekar on the Contribution of Achyutrao Patwardhan in 'Quit India Movement' is also a part of Syllabus of B.A. Part I History.

For Re-accreditation

1. What were the evaluative observations made under Research, Consultancy and Extension in the previous assessment report and how have they been acted upon?

Evaluative observations

a) That the faculty develops a research culture and attain a more sustained scholarly exposure by way of seminar participation and publication.

b) There has not been any research done under any schemes or on a UGC Minor Grants.

Action Taken

a) Research activities in the Institution have been geared up by encouraging the faculty to undertake Research by means of M.Phil., Ph.D. and Minor Research Projects. During this period, 3 faculty have been honored Ph.D. while 5 faculties have registered for Ph.D.. Three faculty have been honored M.Phil. and 2 have registered and 4 Minor Research Projects are ongoing and 2 more are proposed.

Publications:

Articles			Books	B.O.S.	S.I.M.
International	National	State	13	04	05
1	4	2			

Participation in Seminars/ Conferences/ Workshops: International-2, National-31, State -52, University- 147, Total-232

Teachers have been motivated to organize and attend seminars, workshops etc. Consequently there has been significant progress in this regard.

Institution-industry linkages developed in the last five years have been paid in terms of the placements of our students.

b) Faculty members have been encouraged and motivated to take up more number of research projects resulting in research activity. Four minor research projects are ongoing worth Rs.1,71,000/- and 2 projects worth Rs.2,45,000/- are proposed.

2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Research, Consultancy and Extension?

1. Management is trying to appoint faculty, well versed in research.

2. Internet facility is made available for faculty in Library which is useful for research.

3. Consultancy services are made available but they are free of cost.

4. Extension activities are made more community oriented.

Criterion IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.1. Physical Facilities:

4.1.1. What are the infrastructure facilities available for

(a)   **Academic activities?**

(b)   **Co-curricular activities?**

(c)   **Extra –curricular activities and sports?**

(a)   **Academic activities :**

Adequate infrastructural facilities are available for different activities as per the following details:

S. N.	Name of the Department	Lab	Cupboards	Rack	Table	Stool	Chair	Computer	Printer	Fan	Other
1	English	1	2	-	2	-	14	8	-	3	Lap-top -1
2	Marathi	-	1	-	2	1	4	1	-	1	-
3	Hindi	-	1	-	2	1	4	1	-	1	-
4	History	-	1	-	2	1	4	1	-	1	-
5	Geography	1	4	1	8	25	4	1	-	2	OHP-1
6	Commerce	-	1	-	1	-	6	1	-	1	-
7	Computer Sci.	1	1	2	25	2	72	46	1	8	Scan. 1
8	Vocational Courses	-	-	1	1	5	2	-	-	-	-

9	Library	-	45	7	12	1	56	5	1	-	LCD 1, Newspaper Stand-2, Counters-4,TV, TV Showcase, Tape Recorder,
10	Auditorium	-	-	1L	1	2	20	-	-	3	Sound System, Benches-100

Class-Rooms

No. of Classroom	Sr. Wing / Jr. Wing Classes	COC Classes	PG Classes	Other
	8 am to 12.00 am	12.30 pm to 2.00 pm	2.00 pm to 5.00 pm	
1	B.A.I (A)	-	-	Auditorium,
2	B.A.I(B)	-	-	-
3	B.A.II(Eco/Hin)	E-Banking	M.A.I(Hin)	-
4	B.A.III English	-	M.A.II (Eng)	-
5	B.A.III Geography	-	M.A.I (Hist)	-

6	B.A.II (Hist/Pol.SCi.)	Business Accounting	M.A.II (Hin)	-
7	B.Com.I	Tax Practices	M.A.I (Mar)	-
8	B.Com.II	-	-	-
9	B.Com.III	-	-	Navodit Vidyalaya
10	B.A.II/B.A.III (Comp.English)	-	-	Navodit Vidyalaya
11	B.A.II (Mar), XIIth Composit	-	-	Navodit Vidyalaya
12	B.A.III History	-	-	Navodit Vidyalaya
13	B.A.III Hindi, B.A.II (Eng)	-	-	Navodit Vidyalaya
14	XIth Composit	-	-	Navodit Vidyalaya
15	B.A.III Marathi	-	-	M.A.II (Mar)
16	XIth Arts	-	-	M.A. II(Hist)
17	XIth Commerce	-	-	-
18	XIIth Commerce	-	-	-
19	XIIth Arts	-	-	-

20	Language Lab	Spoken English	-	P.G.D.C.A.
21	Dept. of Computer Sci. Computer Lab	-	-	Network Resource Centre
22	B.C.A.I	-	-	Audio-Visual Centre
23	B.C.A.II	-	M.Com.II	-
24	B.C.A.III	-	M.Com.I	-

(B) Co-curricular activities:

Sr. No	Name of the Activities	Cupboard	Rack	Table	Stool	Chair	Computer	Printer	Fan	Other
1	Art Circle (Room No.16)	-	-	1	-	2	-	-	-	-
2	Comp. Examination Guidance Centre	1	-	1	-	2	-	-	-	-

3	IQAC, NAAC, Audio-Visual Centre	2	1	2	-	10	1	1	1	
4	N.S.S (Sr. Wing)	1	-	4	1	1	-	-	-	
5	N.C.C. for Boys	3	-	4	-	5	-	-	2	
6	NRC (Room No. 19)	-	-	2	-	25	5	1	3	Scan -1
7	Office	11	10	10	8	15	12	09	4	Xe.-2 T.W -2
8	Staff Room	2	2	4	2	25	1	-	2	
9	Counseling Centre	-	1	1		3	-	-	1	
10	Principal Cabin	1	-	3	-	10	1	-	1	

(c) Extra -Curricular Activities and Sports

Sr. No	Name of the department	Cupboard	Rack	Table	Stool	Chair	Computer	Printer	Fan	Other
1	Parking Zone	-	-	-	-	-	-	-	-	-
2	Canteen	1	-	5	-	3	-	-	2	Benches -4
3	Sports Complex	3	5	2	2	4	-	-	-	-
4	Health Centre	1	1	1	1	3	-	-	1	-
5	Ladies' Common Room	-	-	5	-	16	-	-	1	Water Filter, Mirror, Notice Board.
6	Ladies' Hostel	-	-	-	-	-	-	-	-	In progress

4.1.2. Enclose the Master Plan of the college campus indicating the existing physical infrastructure and the projected future expansions.

The Master Plan of the college campus showing existing physical infrastructure and the projected future expansion plan is as shown in

Annexure-VI.

4.1.3. Has the institution augmented the infrastructure to keep pace with its academic growth? If yes, specify the facilities and the amount spent during the last five years.

Yes. Institution augmented the infrastructure facilities as per requirement and the academic growth as follows. The development in Infrastructure:

1. Three Classrooms

2. Two Laboratories

3. Ladies Hostel (Under Construction)

4. Renovation of Toilet for Faculty

5. Toilets with Ramp

6. 8 Lane 400 m. cinder Track with Cricket Turf Wicket

7. Toilet in Library

8. Compound Wall

9. Furniture for Reading Room

10. Computers

11. Furniture for ladies room.

12. Furniture for office.

The amount spent during the last five years is as follows –

Sr. No	Details	2004-05 In Rs.	2005-06 In Rs.	2006-07 In Rs.	2007-08 In Rs.	2008-09 In Rs.
1	Civil cost	-	6,55,919	11,64,680	60,16,41 1	47,89,343
2	Water supply and sanitation	6,091	2,789	15,130	2,980	17,837
3	Electrification	25,871	26,626	33,023	1,21,391	52,371
4	Architect fee	-	-	-	1,29,037	-
5	Furniture	-	-	60,567	-	4,51,294
6	Equipment	1,64,563	48,500	4,74,807	2,84,512	12,59,172
7	Contingency	1,07,928	1,12,796	1,58,778	1,64,313	1,49,741
	Total	**3,04,453**	**8,46,630**	**19,06,985**	**67,18,64 4**	**67,19,758**

4.1.4. Does the institution provide facilities like common room, separate rest rooms for women students and staff?

Yes, The College provides following facilities.

1) Common Staffroom

2) Separate rest room for female students

4.1.5. How does the institution plan and ensure that the available infrastructure is optimally utilized?

The college makes optimum use of its infrastructure facilities by implementing a shift system as under.-

Sr. No.	Session	Faculty	Timings
1	Morning	i)Arts & Commerce, (U.G.) ii) Jr. Wing	8.00 to 12.00.
2	Noon	i) Career oriented courses (C.O.C) ii) Remedial Coaching	12.30 to 2.00.
3	Afternoon	i) P.G. ii) Competitive Exam Coaching	2.00 to 5.00.
4	Morning to Afternoon	B.C.A., P.G.D.C.A.	9.00 to 2.00

- The library has made a provision of a **Reading Room** for the students. There is also a provision of **Night Study Room** from 7.00 p.m. to 11.00 p.m.

- The college office hours are from 9.00 a.m. to 5.00 p.m.

- Our Gymkhana runs in two shifts i.e. from 6.00 a.m. to 1.00 p.m. and from 4.00 p.m. to 6.30 p.m.

- In addition to this, the college infrastructure is being used for Junior College classes of Arts, Commerce streams, and Navodit Vidyalaya.

Some rooms are utilized for N.C.C. and N.S.S., Competitive Examination Guidance Centre etc.

- As per the needs, our college makes available its infrastructure to various social bodies, educational institutions and government bodies, GOs and NGOs. e.g. for arranging blood donation camp, Self Help Groups, H.S.C. Board and University examinations, political meetings, Wedding Functions, Yoga Classes, General Knowledge Competitive Examination, Book Exhibitions of Publishers, Social activities etc.

- Our playground is used by Kasegaon Education Society, Zilla Parishad and Taluka and University Inter-zonal sports competitions.

- The college auditorium is used for various social and recreational activities.

4.1.6. How does the institution ensure that the infrastructure facilities meet the requirements of the differently-abled students?

Required infrastructure includes special features like ramps in the new buildings to ensure that it meets the requirement of differently-abled students. For female students, separate toilets are provided in the Ladies' Hostel.

4.2. Maintenance of Infrastructure:

4.2.1. What is the budget allocation for the maintenance of (last year's data)   2008-09 only senior college - a. Land?   b. Building?

c. Furniture? d. Equipment? e. Computers?   f. Vehicles?

Budget allocation for the maintenance in the year 2008-2009.

Sr. No.	Item	Budget allocation Rs.
1	Land	2,00,000/-
2	Buildings	50,00,000/-
3	Furniture-	5,00,000/-
4	Equipment	2,50,000/-
5	Computer	7,50,000/-
6	Vehicle	Nil

4.2.2. How does the institution ensure optimum utilization of budget allocated for various activities?

The Institution has a good internal co-ordination and monitoring mechanism through meetings of Local Management Committee and periodic meetings of the staff council to ensure optimum utilization of budget allocated for respective activities. The budget is sanctioned only after necessary scrutiny of the Purchase Committee.

There is an internal auditing mechanism in the college. Regular and standardized budgeting with requisite procedure is followed. Funds are judiciously allocated and effectively utilized to make program cost effective. The deficit in the college budget, if any, is met from internal resources.

4.2.3. Does the institution appoint staff for maintenance and repair? If not, how are the infrastructure facilities, services and equipment maintained?

The Institution has not appointed any permanent staff for maintenance and repair. It is done on the contract basis as per requirement. Sometimes, skilled laborers are appointed on daily wages for the same.

Non-teaching staff working in the office and library is trained enough to look after minor repairs and maintenance, if any.

Maintenance of computer is done with the help of the staff of Department of Computer Science. In case of major problems help is taken of a private agency.

N.S.S. volunteers & N.C.C. cadets regularly clean the college campus.

4.3. Library as a Learning Resource:

4.3.1. Does the library have a Library Advisory Committee? What are its major responsibilities?

Yes, the college library has its Library Advisory Committee as under:

1	Prin. Dr. Deepa Deshapande	The Principal	Chairperson
2	Mrs. S.J. Shinde	Librarian	Secretary
3	Asso. Prof. Dr. V.D. Surve	P.G.	Member
4	Asso. Prof. Smt. V.A. Niyogi	Sr.	Member
5	Asso. Prof. S.J. More	Sr.	Member

6	Asso. Prof. Mrs. P.D. Chavan	Sr.	Member
7	Asst Teacher. V.A. Desai	Jr.	Member

The meeting of the Library Committee is held twice in a year. If necessary, more meetings are arranged.

Responsibilities of the Library Committee

1) To formulate library policies & objectives.

2) To help in the preparation of library budget.

3) To make proper selection & purchase of books.

4) To compile and revise rules & regulations for the best use of library resources.

5) To plan for modernization and over all library development.

4.3.2. How does the library ensure access, use and security of materials?

The library is open for 8 Hours on all working days except on weekly and national holiday. **Night Reading Room** remains open from 7 pm. to 11 pm.

Open access of library is provided to postgraduate students, students of Competitive Examinations. Centre and staff whereas close access is provided to the U.G. students. Study Room, Periodical Section and Reference Sections can be freely accessed by students after depositing the Identity cards.

1. **The use of materials is ensured** by maintaining record of average number of books issued / returned per day.

2. By knowing frequency of users' visits to library.

3. By knowing the preference of users towards various kinds of materials i.e. Books, Periodicals, Newspapers, Reference Books etc.

4. Issuing maximum number of books to readers following stipulated norms for each category of readers.

5. Providing books through book-bank scheme, scholar's cards.

6. To **physically disabled students**, all the books are given one time on demand.

7. Providing reading material to other needy colleges under Inter-Library Book Loan facility.

8. Providing additional books and other reference material to the students who participate in elocution, essay and other competitions etc.

9. Organizing book exhibition on various occasions to make students aware of the available library resources and ensure maximum use of Library.

   The security of materials is ensured by the following means and methods.

1. All the windows of the library are covered with wire mesh.

2. There is only one entrance and one exit to the library.

3. Daily cleaning, dusting of materials.

4. Special sprays, pest control treatment is carried out periodically to protect books from termites and ants.

5. Stock verification is done at regular interval in order to review the condition of the books.

6. Arrangement of shelves is changed from time to time to accommodate addition of books.

7. Constant check by the library staff in the stack room.

8. There is a separation of costly reference books and rare books. These books are kept in closed shelves and not issued outside the library.

4.3.3. What are the various support facilities available in the library? (Computers, internet, band width, reprographic facilities etc.)

Supporting facilities available in the library are as follows –

1.	Computers	04
2.	Printers	01
3.	Reprography Machine	01
4.	Broadband/Internet facility	02

4.3.4. How does the library ensure purchase and use of current titles, important journals and other reading materials? Specify the amount spent on new books and journals during the last five years.

Demands and suggestions from various departments are invited in the beginning of the academic year. Periodicals to be subscribed are selected by faculty in consultation with the librarian keeping in view the financial allocation.

Indian periodicals are subscribed directly to the publishers with the aim of procuring them as soon as the periodicals are published. Newspapers are purchased from local Newspaper agents.

However, number of student and faculty members, nature of curriculum, methods of teaching and funds available etc. these factors are kept in view in building the financial allocation.

Amount spent on new books and journals during the last five years is as follows:

	2004-05	**2005-06**	**2006-07**	**2007-08**	**2008-09**
Books	1,56,520.40	1,00,140.00	93,915.25	1,44,954.25	1,32,498.00
Periodicals	8,150.00	8,105.00	8,591.00	8,516.00	12,693.00
News-papers	9,443.00	5,169.00	5,128.00	7,660.00	6,846.00
Total Rs.	**1,74,113.40**	**1,13,414.00**	**1,07,634.25**	**1,61,130.25**	**1,52,037.00**

4.3.5. Give details on the access of the on–line and internet services in the library to the students and faculty? (hours, frequency of use, subscription, licensed software etc.)

The library has **Broadband Internet** connection. Internet facility is provided to students and for faculty from 10 a.m. to 5 p.m. It is used for completing the projects, preparing the seminar papers, class assignment, preparation of lectures, etc.

Students and staff use the facility frequently that is satisfactory.

4.3.6. Are the library services computerized? If yes, to what extent?

Yes, the library services are computerized. We have purchased 'Easy and Useful', library software from Vidyasagar, Kolhapur. The work of data feeding is being done.

4.3.7. Does the institution make use of INFLIBNET/DELNET/IUC facilities? If yes give details.

No.

4.3.8. What initiatives are taken by the library staff to enrich the faculty and students with its latest acquisitions?

A list of New Arrivals is displayed on the notice board of the library. New arrivals of books are also displayed at the entrance of the library.

User orientation program is conducted for new students at the beginning of the year.

Exhibitions of newly purchased books are organized on different occasions.

4.3.9. Does the library have interlibrary borrowing facility? If yes, give details of the facility

Yes, The College has Inter-library borrowing facility. The service involved the supply of the facility of reading material on request from other libraries. In case, if the material is not available in the library that can be borrowed from other library through inter-library loan.

We have linkages with the following libraries.

1. Kusumtai Rajarambapu Patil Kanya Mahavidyalaya, Islampur.

2. Rajarambapu Institute of Technology, Sakharale.

3. Barr. Balasaheb Khardekar Library, Shivaji University, Kolhapur.

4. Karmveer Bhaurao Patil College, Islampur.

5. Arts and Commerce College, Kasegaon.

4.3.10. What are the special facilities offered by the library to the visually and physically challenged persons?

A set of books is provided to physically challenged persons through-out the year.

4.3.11. List of infrastructural development of the library over the last two years?

We have developed a well-equipped study room on the first floor of the library. It has been augmented with the necessary furniture and electrification.

The audio / visual learning material e.g. education CD's, cassettes, L.C.D. is purchased.

Provision for internet connection, intercom facility is made available. T.V. & T.V. showcase is acquired by the way of donation.

Three display racks, for periodicals, new cupboards for books, new computers are purchased.

We have spent approximately Rs.2,13,065/- on the infrastructural development of the library during the last two years.

4.3.12. What other information services are provided by the library to its users?

Newspapers clipping services, reference services, selective dissemination of information services etc. are provided by the library to its users. Advertisements about the jobs in various fields are also displayed on the notice board.

University model question papers are procured after examinations are over. They are classified, stapled and kept for reference to students and staff.

4.4. ICT as Learning Resources:

4.4.1. Does the Institution have up-to-date computer facility? If yes, give details on the available hardware and software (Number of computers, computer-students ratio, stand alone facility, LAN facility, configuration, licensed software etc.)

Institution runs B.C.A and PGDCA computer-based non-grantable courses. Hence, the institution has an up-to-date computer facility. The institution has two up-to-date computer laboratories.

Details of the computer facility are as follows:

Dept./Place	No	Configuration		
		Processor	Ram in GB	HDD in GB
Computer Laboratory (46)	18	Dual Core	512MB	80
	23	P-IV	2MB	160
	05	P-IV	2MB	250
	25 Computers in LAN, 6 KV 2UPS Adequate for Stand Alone use of all Computers. At present, 20 new computers with latest configuration and wireless LAN are installed in this Laboratory.			
Office (8)	6	P-IV	1	Variable
	2	P-III	512 MB	
	All Computers in LAN, Inverter, UPS for 2 Computers.			
Network Resource Centre (5)	5	P- IV	Variable	
	All Computers in LAN			
Library(06)	06	Core 2 Duo	2	250
	All computers are in LAN			
Departments and other support services, COC (15)	15	P- III and IV	Variable	
Total	**80**			

Highlights:

Lap-Tops	Printers		Scanners	LCD Projector	Computers
	Laser jet	Dot matrix			
01	02	01	01	01	80

- **Broad band internet facility** with two **BSNL** internet connections is available in the Computer laboratory, Central Computer Room.

- **Licensed software   : Windows-XP-5 Copies**, **OFFICE–2007-1 Copy**, **Oracle 10 g –5 Copies**, **Visual Studio 9.0- 1 Copy, Library Software from 'Easy and Useful', Net Protector- 25 Copies.**

- Student computer ratio: 11.94 :1

- 1 Generator.

4.4.2. Is there a central computing facility? If yes, how is it utilized for staff to students?

Yes. Central computing facility is available in the college with Broadband Internet connectivity. Departments also have computational facilities. These computing facilities are utilized by staff and students as follows:

1. Preparation of Merit Lists and Mark-Sheets.

2. Database preparation: Student Record, Departmental Records, Time-Table etc.

3. Preparation of Question Bank

4. Labeling.

5. Theory and Practical paper setting.

6. Preparations of educational aids, charts.

4.4.3. How are the faculty facilitated to prepare computer-aided teaching/ learning materials? What are the facilities available in the college for such efforts?

In most of the departments, computer is made available and most of the teachers have their own computers. The printers, scanner, video-camera, web-camera, digital camera are also made available for preparing computer-aided teaching / learning materials. Teachers prepare learning material and arrange their lectures in the Audio-Visual Centre.

4.4.4. Does the Institution have a website? How frequently is it updated? Give details.

The College has its own website, www.aaccashta.org It is updated every year. It provides the detailed information about the college, the courses and subjects available, student support, fee structure, free-ships and scholarships available etc. It also provides links with University website for the access of syllabus, results, filling examination forms etc. We are planning to collect on-line feedback through our website.

4.4.5. How often does the institution plan and upgrade its computer systems? What is the provision made in the annual budget for update, development and maintenance of the computers in the institution?

Every year, 10 to 20 computers with latest configuration are purchased. Computers are maintained by faculty of the Computer Department, and generally shifted to places of robust use.

Sufficient provision is also made in the annual budget for purchase and maintenance of the computers in the department.

4.4.6. How are the computers and their accessories maintained? (AMC, etc.)

Faculty of Computer Science has expertise in Computer Hardware and Software. Besides this, annual maintenance contract (AMC) is given to local external agency.

4.5. Other Facilities:

4.5.1. Give details of the following facilities:

a) Capacity of the hostels (to be given separately for boys and Girls)

b) Occupancy

c) Rooms in the hostel (to be given separately for boys and Girls)

   Recreational facilities

d) Sports and Games (Indoor and Outdoor) facilities

e) Health and Hygiene

a) **Details of the Hostel facilities:**

New U.G.C. sanctioned Girls' Hostel is under construction.

b) **Occupancy:**

Annexure- VII

c) **Rooms in the hostel:**

Annexure- VII

d) **Recreational Facilities**: 1. Audio-Visual Centre

2**.** Auditorium

3**.** Open Air Stage

4**.** Wall-Paper

5**.** College magazine.

e) **Sports and Games(Indoor and Outdoor):**

1. **Indoor**: Gymnasium, Table-Tennis, Carom, Chess, Yoga.

2. **Outdoor**: Athletics, Volley-Ball, Kho-Kho, Kabaddi,

8 Lane 400 m. Cinder Track with Cricket Turf Wicket Ground.

Annexure-**VIII**

f) **Health and Hygiene:**   For emergency cases, the First Aid facility

is available in the premises. The doctors in the vicinity render the

on call emergency services.

4.5.2. How does the institution ensure participation of women in intra-and inter- institutional sports competitions and cultural activities?

The girl students are encouraged to participate in cultural activities organized on the occasion of Independence Day, College Annual Social Function and Youth Festivals. They have won prizes in various activities. Traditional Day is celebrated every year. The students also participate in inter-collegiate and inter-university sports competition. In sports also girl students have won prizes.

4.5.3. Give details of the common facilities available with the Institution (Staff room, day care centre, common room for students, rest rooms, health centre, vehicle parking, guest house, Canteen, telephone, internet cafe, transport, drinking water etc.)

- **Staff room:** The Institution has common staff room having 30 seats. It has an attached kitchen-room, toilets, and water cooler etc. English and Marathi daily newspapers are also provided.

- **Common room for students:** There is a Ladies' Common Room with necessary facilities.

- **Health Centre:** The Guest House is used as Health Centre where the First –Aid Box is kept. The facility for on call emergency is made available.

- **Health Check-**up camp was organized in collaboration with Anand Nursing Home, Islampur, Krishnabai Hospital, Ashta, Malgave Hospital, Ashta and Shushrusha Hospital, Islampur.

- **Vehicle Parking:** There are separate vehicle parking zones for staff, male and female students.

- **Guest House:** Guest House is available in the college premises**.**

- **Canteen:** College runs the Canteen on contract basis.

- **Telephone:** Coin box facility is provided to staff and students.

- **Internet café:** Broadband internet facility is made available to students and staff. Internet facility is also made available in the departments of Computer Science and Library.

- **Transport:** A large portion of students come from the neighboring villages. The Institution sees to it that these students are provided with convenient Transport facilities. For this, the Institution gives applications to the State Transport Depot. The Institution also takes steps for providing Concession Passes through State Transport.

4.6.   Best Practices in Infrastructure and Learning Resources:

4.6.1. What innovations/best practices in 'Infrastructure and Learning Resources' are in vogue or adopted/adapted by the institution?

1. The Institution makes optimum use of its infrastructure by running the institution in three shifts.

2. Several need based courses e.g. COC in E-Banking, Tax practice, Business Accounting and Spoken English have been introduced to students of the college, in order to enhance employment opportunities.

3. Separate and adequate parking zones for staff and students.

4. The auditorium is used for various social and recreational activities by various clubs and social bodies.

5. The Institution has developed playground with up to date facilities like 8 lane 400 m. cinder track, cricket, volley ball court worth Rs. 5,50,000/-.

6. Internet facility is made available to students and staff at library and computer department.

7. Students are motivated to keep the campus clean and neat. The Institution has made successful efforts to convince students about the careful handling of and care of infrastructure.

8. Book Exhibition is organized on various occasions to make students aware of library resources available. User orientation program is introduced to inculcate the reading habits among the students.

9. Our play ground is made available to Sports Clubs, District Zonal Sports Councils, Taluka and Zilla Parishad for their sports activities.

10. The infrastructure of the Institution is made available to social bodies and educational institutions e.g. Giant's International, Rajarambapu Dnyan Prabodhini etc. for arranging Blood Donation Camps and other social activities.

11. Maintenance and beautification of the campus is done by appointing separate committee.

12. The celebration of birth-day of faculty by giving a greeting-letter and bouquet is practiced by the Library. On this occasion, the faculty donates the books or CDs.

For Re-accreditation

1. What were the evaluative observations made under Infrastructure and Learning Resources in the previous assessment report and how have they been acted upon?

Evaluative observations

1. A large number of obsolete textbooks are removed from use but not cancelled from the accession register giving a false impression of a rich collection.

2. Reprographic facility is not provided to the students.

3. The computerization of library records and online service are yet to be executed by the college.

4. The reading room of the library needs to be equipped with better furniture instead of using classroom benches.

5. Students may be encouraged to use physical fitness instruments optimally.

6. The computer and internet connectivity is not available to all the teachers and students.

7. The college may apply to the U.G.C. for grants under its various schemes including one for rural girls' hostels.

Action taken

1. Due to changes in syllabi, a large number of text books are removed from use and cancelled from the accession register.

2. Reprography machine is installed in the office and library.

3. The computerization of library is in progress and will be completed soon.

4. Reading room of the library is well equipped with comfortable and better furniture.

5. Students are encouraged to use physical fitness instruments optimally.

6. Over the years, the number of computers and internet connections has been escalated. Internet facility is made available to students and teacher in library and computer department.

7. The University Grants Commission has approved the proposal of Ladies' Hostel of Rs. 1 Crore.

2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Infrastructure and Learning Resources?

Quality sustenance. Enhancement measures undertaken by college:

a. The construction of a compound wall.

b. The construction of three class-rooms and two Laboratories; 1 for Computer Lab and the other for English Language Lab.

c. The construction of two story new building for Ladies Hostel is in process.

d. Provision of computers and internet connectivity in library and departments

e. Reading room of library is well equipped with comfortable furniture.

f. The college has developed a playground with scientific method-400M 8 Lane Cinder   Track with Grass Turf Wicket.

g. Computers have been purchased for facility of computerization in administration.

h. Renovation of toilets and construction of new toilets with ramps.

 i. Tree plantation in the premises of the college.

Criterion V

STUDENT SUPPORT AND PROGRESSION

5.1. Student Progression:

5.1.1. Give the socio-economic profile (General, SC/ST, OBC etc.,) of the students of the last two batches.

Socio-economic profile of students.

Last two batches:

Criteria of Classification		Year 2007-2008		Year 2008-2009	
		Total Strength	**%**	**Total Strength**	**%**
A. Gender wise	Boys	464	53.58%	505	52.88%
	Girls	402	46.42%	450	47.12%
	Total	**866**	**100**	**955**	**100**
Category	SC	91	10.51%	104	10.89%
	ST	02	0.23%	--	--
	NT	56	6.47%	81	8.48%
	OBC	103	11.89%	109	11.41%
	SBC	24	2.77%	23	2.40%
	Minorities	119	13.74%	132	13.82%
	OPEN	471	54.39%	506	52.98%

5.1.2. What are the efforts made by the Institution to minimize the dropout rate and facilitate the students to complete the course?

Remedial coaching classes are conducted. Financial aid is provided to poor students through 'Student Aid Fund'. The Counseling Cell provides guidance and counseling to students regarding personal problems and facilitates the students to complete the course.

5.1.3. On an average, what percentage of the students progress to further studies and for employment? Give details for the last two years. (UG to PG to Ph. D and /or to employment)

Progression to further study from UG to PG

Course	2007-2008	2008-2009
Students who passed UG final exam in the preceding year	139	134
Number of students joined M.A., M.Com.	112	66
Percentage	80.57%	49.25%

5.1.4. How does the institution facilitate the placement of its outgoing students? What proportion of the graduating students has been employed? (Average of last five years).

The College facilitates the placement of students by arranging lectures of experts related to employment. It also arranges visits of District Employment Officer and Bank Officers to guide students about self-

employment schemes like PMRY (Prime Minister's Rojgar Yojana), SSI (Small Scale Industries), BPO training etc. Apart from this, it has a Placement Cell that displays advertisements regarding vacancies on Notice-Boards from time to time. On an average, more than 25 % students get placements every year.

5.1.5. How does the institution facilitate and support students for appearing and qualifying in various competitive examinations? Give details on the number of students coached, appeared and qualified in various competitive examinations (Average of last five years) (UGC-CSIR-NET, SLET, GATE, CAT, GRE, TOFEL, GMAT, Civil Services-IAS,IPS,IFS, Central/State services etc.)

Our college runs Competitive Examinations Guidance Centre. Library facility and study room and infrastructure, LCD, Water, Electricity and other facilities are provided to the students. Along with this, the institution has collaboration with Netaji Spardha Pariksha Probodhini through which a number of students have been placed in Class I, II and III positions. There is a provision of guidance to the students appearing for Preliminary Examination of State, Banking, Railway Services and also for SET and NET Examination.

Details of the number of students qualified in various competitive Exams.

1) Hirugade Swapnil Sarjerao   - Dy. S. P. (MPSC)

2) Zende Bajarang Balu   - PSI (MPSC)

3) Bapat Abhijit Satish   - CEO (MPSC)

4) Suryawanshi Uday Nanaso   - NET (UGC)

5)   Awati Pranali Dadaso   - SET (UGC)

6)   Bamane Amit Maruti   - SET (UGC)

7)   Kulkarni Manjiri Nandkumar   - STO (MPSC)

8)   Pawar Vanita Shivaji   - Nayab Tehsildar (MPSC)

9)   Ghorpade Dhiraj Vishvambhar   - Network Administrator

10) Sawalwade Rahul   - Lecturer at Jr. College

11) Mane Varsha V   - Lecturer at Engg. College

12) Bhandare Chandrakant Raghunath - IBM

Annexure- IX

5.1.6. Give a comparative analysis of the institutional academic performance with reference to other colleges of the affiliating University and the university average. (Pass percentage, Distinctions, Gold medals and University Ranks, Marks obtained in relation to university average etc.(Last five years' data)

Examination Results at UG Level (During the past five years)

Year	No. of students appeared	No. of students passed	Distinctions/Gold Medals/University Ranks	Percentage of Passing	
				College	Univ.
April 2005	144	119	--	82.64	71.56
April 2006	201	131	02	65.17	78.12
April 2007	171	140	04	81.87	81.62
April 2008	162	139	03	85.80	82.72
April 2009	159	134	03	84.28	81.72

- Miss. Khot Asharani stood first in B.A. III (Marathi Special) in the University Examination held in April 2006 & won Gold Medal.

- Mir. Suryawanshi Uday Nanaso stood 8th in B.A.III (Geography Special) in the University Examination held in April 2007.

- Miss. Awati Pranali Dadaso stood 10th in B.Com.III (Commerce Dept.)in the University Examination held in April 2007.

- Mr. Bapat Abhijeet stood first in M.Com. I University Examination hald in April 2006.

- Students winning Ekalavya Scholarship- 2004-09:- 15

- Shivaji University Merit Scholarship- 2004-09 :- 12

- Students winning Govt of Maharashtra Open Merit Scholarship- 2

- Students winning other Scholarships- (Social Sciences)- 1

Annexure- X.

Examination Results at PG Level (Last five years)

Year	No. of Students appeared	No. of Students passed	Distinctions/Gold Medals/University Ranks	Percentage of Passing	
				College	University
April 2005	24	10	-	41.66	53.30
April 2006	42	30	1	71.43	49.75
April 2007	40	25	-	62.50	52.77
April 2008	44	34	1	77.27	54.77
April 2009	53	44	1	83.02	59.77

5.2. Student Support:

5.2.1. Does the institution publish its updated prospectus, handbook and other student information material annually? If yes, what is the information disseminated to students through these publications?

Yes. The College publishes its prospectus annually. Besides this, it also disseminates the information through advertisements in local/regional newspapers. The prospectus contains information about the goals of the college, various programs offered, their regulations and eligibility conditions, scholarships and free-ships, awards, discipline, code of conduct and various support facilities.

 5.2.2. **Does the institution provide financial aid to students?   If yes, specify the type and number of scholarships/ free-ships given to the**

students during the last academic year by the institution (other than those provided by the social welfare departments of the State or Central Governments).

Yes. The college provides financial aid through 'Student's Aid Fund' to the poor students, Educational concessions to differently-abled students, and encouragement to other needy students.

We also give yearly consolation prizes to student for the first ranks in various classes as well as in the subjects which are offered by the members of society.

Annexure- XI.

5.2.3. Give details of schemes for student welfare? (Insurance, subsidized canteen facilities, special diets, student counseling support, "Earn While You Learn" scheme etc.)

The College implements different schemes for the welfare of students. These include Insurance, subsidized canteen facility, Student Counseling Support, etc.

<u>**Insurance**</u>:-

The Shivaji University, Kolhapur has made a provision of a Special Insurance Scheme for the college students in an agreement with the United India Insurance Co. Ltd., Kolhapur through which Accidental Insurance Policy is registered for each college student. The annual premium is Rs.15/- per student which is collected at the time of admission.

The Institution helped to get the amount of insurance to the family of the student, Santosh Warake – B.A. I, who met with fatal accident,.

Details of students enrolled under this scheme are as given below.

Year	2004-05	2005-06	2006-07	2007-08	2008-09
Total Students enrolled	856	930	829	1031	1135

<u>**Subsidized Canteen**</u>:-

The College provides the facility of canteen for the faculty, staff and student community. The College Development Committee pays special attention regarding the quality of food-items and cleanliness of the canteen.

<u>**Student Counseling Support**</u>:-

Students are given counseling regarding academic, financial and even personal matters. The Counseling Cell offers counseling services to students by undertaking counseling sessions, Parent meet etc.

5.2.4. What types of support services are available to overseas students?

Since overseas students are not enrolled, the exclusive support services are not generated for such students at present.

5.2.5. Give details of the Placement and Counseling services for the students.

Our college has a Placement and Counseling Cell. The Counseling is done regularly by members of the Cell as well as other teachers. Students are

guided to choose appropriate courses for making their career and hunting employment opportunities. Students are also guided for all sorts of Competitive Examinations like MPSC, Clerical Grade, Banking, LIC as well as Village Officer, *Talathi*, Police, etc. through the Cell.

5.2.6 How does the institution encourage and develop entrepreneurial skills among students?

The College develops entrepreneurial skills among the students in the following ways:

1. For it various courses are offered by the college, like E-Banking, Tax Practices, Business Accounting, English Speaking etc.

2. The students visit MIDC and private industries.

3. Exhibitions are arranged.

4. The prominent alumni are industrialists. They are invited in the Institution. They share their experiences with our students.

5.2.7. Does the faculty participate in academic and personal counseling? If yes, give details on services provided during the last academic year?

Yes. The College has a Counseling Cell. Counseling is done regularly by faculty members at the time of admission. Apart from this, students are also counseled regarding problems related to health and hygiene, their personal problems and academic problems.

5.2.8. Is there a separate guidance and counseling centre for women students? If yes, enumerate the activities of the centre.

Yes. Our college has a Sexual Harassment Prevention Committee. It organizes various lectures of experts to guide and enlighten women students. It also organizes various functions, days to boost up among women students various soft skills and life skills.

Function of last two years

Date	Function	Auspicious Presence
11 Sept.2007	Guest Lecture on 'AIDS Awareness'	Smt. Meena Sheshu, Sangram
19 Jan. 2007	Guest Lecture on 'Gender Equality'	Smt.Shailaja Yadav-Patil, A. and C. College, Kasegaon.
19 Dec.2008	Guest Lecture on 'Prevention of Female Feticide'	Smt. Bharati Patil, K.R.P. Kanya Mahavidyalaya, Islampur
03 Oct. 2008	Guest Lecture on ' Women and Child Abuse Prevention'	Prin. Hemlataben Kothari, Mr. Shoukat Naini

5.2.9. Is there a Cell /Committee constituted for prevention/ action against sexual harassment of women students? If yes, details of its constitution and enumerate its activities (issues addressed during the last two years)

Yes. There is a Committee constituted for prevention/ action against sexual harassment of women students, composition of which is as follows.

1) Mrs. V.A. Niyogi (A senior lecturer)   - Chairperson

2) Dr. V.D. Surve (A senior lecturer)   - Member

3) Mrs. S.M. Gaikwad (A social worker)   - Member

4) Adv. P.S. Basugade (A legal Advisor)   - Member

5) Students' Representatives (Girl Student)   - Member

6) Students' Representative (Boy Student)   - Member

We are proud to state that there has not been a single incident of sexual harassment of women students.

5.2.10. Does the institution have a grievance redressal cell? If yes, what are its functions? Detail the major grievances redressed during the last two years.

Yes. The College has a Grievance Redressal Cell. Its main objective is to deal with the grievances and suggestions of students to maintain healthy atmosphere in the institution which helps for effective teaching and learning.

The Grievance Redressal Cell efficiently tackles the difficulties, grievances and complaints of students.

Details of the major grievances redressed during the last two years.

During the last two years, in fact, there were grievances regarding discipline. They were tackled in order to provide healthy atmosphere in the premises. Apart from it, there were some suggestions/ demands.

Following suggestions/demands were given by students.

1. Installation of fans and lights in classrooms.

2. Periodical cleaning of water tanks.

The Cell has met all the suggestions and demands.

5.2.11. Is there a provision for acquiring computer skills / literacy for all students, in the curriculum? If yes, give details of how it is imparted, and level of proficiency.

Yes. As per random method, the percentage of computer literacy in this year is 41.81%. The College provides Internet access to teachers and students through Network Resource Centre. Computer is included in a curriculum the various classes such as subjects like Commerce, Geography, Statistics, Marathi, Hindi, English etc.

5.2.12. What value-added courses are introduced by the institution to develop life skills; career training; community orientation; good citizenship and personality development of students?

To impart the scientific temper among the students, the college organizes superstition-eradication programs. We observe various important national days. The cultural department organizes programs like street plays, national songs, and one-act plays. The lectures of distinguished scholars are also arranged.

Through NSS and NCC, the Institution conducts various activities that impart the principle of discipline, self-help, nationality, civic responsibilities, and other life-skills.

The Institution runs several career orientation courses that impact professional knowledge, career orientation skills to the students. Some courses lead towards responsible citizenship.

5.2.13. How does the institution ensure safety and security of the students, faculty and the institutional assets?

To ensure safety and security of the students, faculty and the institutional assets, our college has built a compound wall and developed a college security. Three watch-men are appointed all round the clock. Besides this, the Institution also has a committee to watch the college premises.

5.3. Student Activities:

5.3.1. Does the institution have an Alumni Association? If yes,

    i. List its current Office bearers.

    ii. List its activities during the last two years.

    iii. Give details of the top ten alumni occupying prominent positions.

    iv. Give details of the contribution of alumni to the growth and development of the institution.

Yes. The College has an Alumni Association registered under Societies registration act 1860 (21). Registration number is MH./46/2004 dated 12/01/2004.

i. **Office Bearers:**

Sr. No.	Name	Designation
1.	Shri. Lakade Maheshkumar Sudhakar	President
2.	Shri. Shewale Vivek Vasant	Vice-President
3.	Shri. Surve Deepak Vasant	Treasurer

4.	Shri. Patole Baburao Mahadeo	Secretary
5.	Shri. Mali Purankumar Ramchandra	Member
6.	Shri. Basugade Pandit Sopanrao	Member
7.	Smt. Patil Sarita Vilasrao	Member

ii. Activities (last two years): Every year, Parents and Alumni Meets are organized.

iii. Top Ten Alumni:

1) Hirugade Swapnil   - Dy. S. P. (MPSC)

2) Zende Bajarang   - PSI (MPSC)

3) Bapat Swapnil   - CEO (MPSC)

4) Suryawanshi Uday   - NET (UGC)

5) Awati Pranali   - SET (UGC)

6) Bamane Amit   - SET (UGC)

7) Kulkarni Manjiri   - STO (MPSC)

8) Pawar Vanita   - Nayab Tehsildar (MPSC)

9) Ghorpade Dhiraj   - Network Administrator

10) Atugade Vinayak   - Asst. Teacher

iv. **Contribution of Alumni to the Growth of Institution:**

The alumni have provided some support in the form of equipments as well as in cash.

Annexure-XII.

5.3.2 How does the institution encourage its students to participate in extra-curricular activities including sports and games? Give details on the achievements of students during the last two years. (Institution level/ Inter-collegiate / Inter-University/ Inter-state/ National/ International)

Students have participated and won prizes in various sports and cultural activities. For details, please, refer to -

<div align="center">

Annexure-XIII.

</div>

5.3.3. How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the major publications/ materials brought out by the students during the previous academic session.

Our college publishes Wall Paper '**Parimal'** that explores students' creative bent.

Details of 'Parimal' Wall Paper of the year 2008-2009 are as follows:

S. N.	Date of the Publication	Title of the issue
1	1st August 2008	Special issue on Rajarambapu Patil.
2	15th August 2008	Special issue on Independence Day
3	5th September 2008	Special issue on Teachers Day
4	14th September 2008	Special issue on Hindi Day
5	2nd October 2008	Special issue on Gandhi Birth Anniversary
6	6th December 2008	Special issue on Dr. Ambedkar Death Anniversary.

7	3rd January 2009	Special issue on Savitribai Phule Birth Anniversary
8	26th January 2009	Special issue on the Republic Day

The College Magazine: 'Lahar'

Every year, the College publishes its Annual Magazine – 'Lahar' which has a good reputation of winning prizes at various competitions at state/ region level.

5.3.4. Does the institution have a Student Council or any similar body? Give details on its constitution, major activities and funding.

Yes. The College has a Student Council. It is constituted every year as per the provisions made in Maharashtra University Act 1994, section 40(2)(b)(v). Its meetings are held regularly during each academic year. In these meetings, issues raised by the student representatives are discussed and necessary steps are taken up.

Constitution of the Student Council:

1. Principal is the Ex-Officio Chairperson of the Student Council.

2. Following members are nominated by the Principal from faculty:

One lecturer on the basis of his/his interest and experience in the students welfare activities, one Senior division NCC Officer, one NSS Program Officer and the Director of Sports and Physical Education.

3. The Student members nominated by the Principal are as follows:

a) One student from every class who has secured the highest number of marks in the H.S.C. Board/University examinations or any other equivalent examination held in the immediately preceding year.

b) One student from each of the four activities namely,

i) Sports ii) NSS and Adult Education iii) NCC iv) Cultural Activities

(On the basis outstanding performance shown by them in the respective activities in the preceding year)

c)   Two Girls students are nominated by the principle.

Major activities of Student Council

i)   Planning and managing academic, cultural and sports activities.

ii) Assistance in collection of feedback.

iii) Help in maintaining discipline and healthy atmosphere on the college campus.

iv) Work as the Special Task Force in the special drives such as Fund Raising Drive, Disaster Management, and Event Management etc.

The necessary fund for the activities of the Student Council is made available by the college.

5.3.5. Give details of the various academic and administrative bodies and their activities (academic and administrative), which have student representations on them.

The academic and administrative bodies of the college have student representations. They are - Sexual Harassment Prevention Committee,

Students' Council, Literary Association, Parimal Wall Paper, Discipline, Nature Club.

5.3.6 Does the institution have a mechanism to seek and use data and feedback from its graduates and from employers, to improve the growth and development of the institution?

Yes. We collect the feedback from the last year students about the faculties of the college. The recommendations are placed before the Principal for the necessary action and implementation.

5.4. Best Practices in Student Support and Progression:

5.4.1. Give details of institutional best practices towards Student Support and Progression.

1. Socio-economic profile indicates that college caters to the need of socio-economically deprived students coming mostly from rural area, thus justifying vision and mission statements of the institution.

2. College provides financial aid to needy and prospective students through various welfare schemes.

3. Women Empowerment through Guidance and Counseling Cell.

4. Scope for Grievance Redressal.

5. Provision of value added courses to develop life-skills, career training, community orientation, etc.

6. Active participation of Alumni in infrastructure and financial development of the college.

7. Sports and other facilities reflecting in achievements in sports, games and other extra-curricular activities.

8. Good results and significant progression to higher education and placement.

9. NSS students surveyed the students not able to take admission for regular courses and helped them to take admission externally.

10. The prominent alumni are awarded with 'Prerana Puraskar' for their contribution to the field of social work, sports, administration, agriculture, industry, etc.

11. The unity of the student community is proved by the unopposed election of the Secretary of the Students' Council.

12. Self-defense' training for girls in college, sponsored by ACE and EA, Shivaji University, Kolhapur.

For Re-accreditation

1. What were the observations made under Student Support and Progression in the previous assessment report and how have they been acted upon?

Evaluative observations

a. That the college improve its physical facilities by setting up ceiling fan in classroom, giving Ladies' room adequate furniture and by providing filter to the drinking water in canteen and elsewhere.

b. The welfare program of Group LIC for all students is not yet in practice.

c. The college does not have Hostel facility**.**

Action taken

a. The Institution has improved its physical facilities by setting up ceiling fans in all classrooms.   The Ladies' room is provided with the adequate furniture. To provide filtered water, Aqua-Guards are fitted in Library, Faculty Common Room, B.C.A. Dept., Ladies' Hostel and also in canteen.

b. One student's family has been supported through Group LIC.

c. The building of UGC approved ladies' hostel is under construction.

2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Student Support and Progression?

Other quality sustenance and enhancement measures undertaken :

- ▪ Increase in the placement activities through local Agencies and Rajarambapu Education and Industrial Cluster.

- Increase in the membership of the Alumni.

- Effective implementation of Student Counseling Cell.

- More activities regarding Career Guidance have been conducted.

- Students are provided with the larger scope for their creativity through

  Department activities.

- Students are provided with other supporting activities such as Excursion Tours, Industrial Visits, Earthquake Measurement Centre, Expo Exhibitions.

- Focus on Student Support through Five Point Scale:

1. Gender Equality/ Women Empowerments

2. Personality Development

3. Environmental Awareness

4. Placement Services

5. Value Education

Criterion VI

GOVERNANCE AND LEADERSHIP

6.1. Institutional Vision and Leadership:

6.1.1. State the Vision and Mission statement of the institution and give details on how the institution

a) Ensures that the vision and mission of the institution is in tune with the objectives of the Higher Education policies of the Nation?

b) Translates its vision statement into its activities?

a) The Institution ensures that its vision and mission are in tune with the objectives of the Higher Education policies of the Nation in the following ways-

- Students from rural area are encouraged to take higher education.

- Various programs/activities are organized to make students competent in various fields of life.

- Efforts are taken to give the students advanced information in academic field.

- Value-based education is imparted to the students, especially through NCC/NSS activities.

- Underprivileged students from rural area are given priority in admission to various courses.

- Students are encouraged to develop their research skills.

- Activities are organized to enhance patriotism & rationality in the students.

   b)The institution translates its vision statements into its activities by organizing activities:

- for developing general knowledge, research skills, elocution and essay writing skills, cultural activities, disaster management, awareness of social problem and those of environment, gender sensitive issues etc.

- Need based and advanced programs like BCA, PGDCA, are introduced to help the students to keep pace with the modern academic development.

- Four Career Oriented Courses are also conducted for benefit of the students.

- Extension activities organized through NSS & NCC are helpful in making the students aware of their social responsibilities.

- Various sports activities are carried out to create sportsmanship among the students.

6.1.2. Enumerate the Management's commitment, leadership role and involvement for effective and efficient transaction of the teaching learning processes?

   Members of Governing Council visit the Institution for meetings of LMC and IQAC. They give suggestions/instructions for carrying out the teaching and learning processes effectively. The members of Management also

attend functions of the institution such as Annual Prize Distribution Ceremony, seminars, workshops etc.

The management extends guidance regarding policies for carrying out academic and infrastructural development. The faculty is motivated to undertake research work.

6.1.3. How does the management and head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?

Various responsibilities are entrusted to the faculty and staff of the Institution through formation of different committees. For this, individual interest, capacity and experience of the faculty are taken into consideration. Meetings of these committees are organized from time to time and review of the activities is taken. If need be, suggestions and instructions are given by the head of the Institution.

6.1.4. How does the management and head of the institution ensure that adequate information (from feed back and personal contacts etc.) is available for the Management, to review the activities of the institution?

From time to time reports of important events, activities, decisions, etc. are conveyed to the management. Information in the form of proceedings of meetings of the various committees is one more source of conveying the required information to the Management.

Newly appointed faculties are extended guidance and also co-operation by the senior, experienced faculty.

6.1.5. How does the Management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?

The Management plays an important role in motivating the faculty for academic progress and efficiency. The Management encourages the faculty to participate in seminars, workshops, conferences etc. Faculty are also encouraged to organize workshops, seminar etc. to undertake research work. Incentives like felicitations on their success are given to the faculty in order to encourage their academic development.

Meetings of Heads of Departments and departmental meetings are held. In keeping with the rules of the University regarding the formation of Local Management Committee, three faculty members & one member from non-teaching staff represent the institution & participate in the decision/policy making process.

6.1.6. Describe the leadership role of the head of the institution in the governance and Management of the institution.
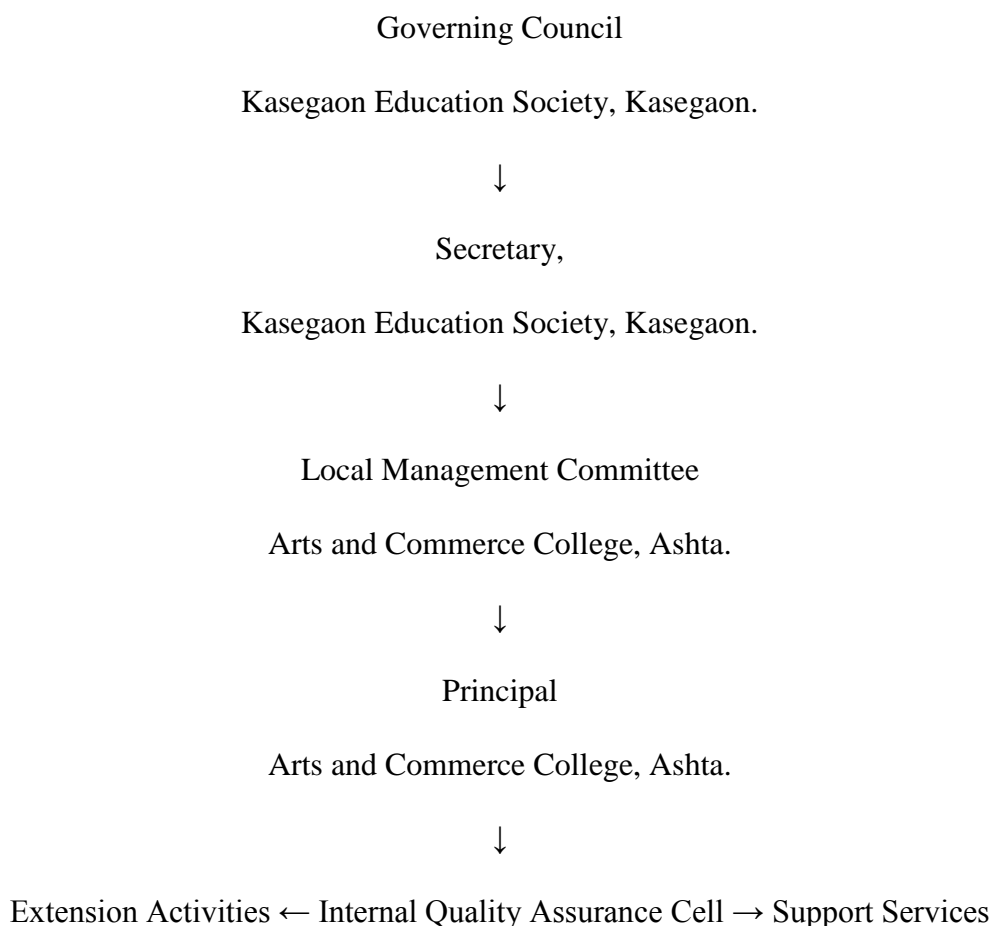
The Head of the Institution aims at good governance & efficient management of the institution. For this, there is distribution and decentralization of authority and responsibilities. Coordination is maintained between the different committees. The Head of the institution monitors the
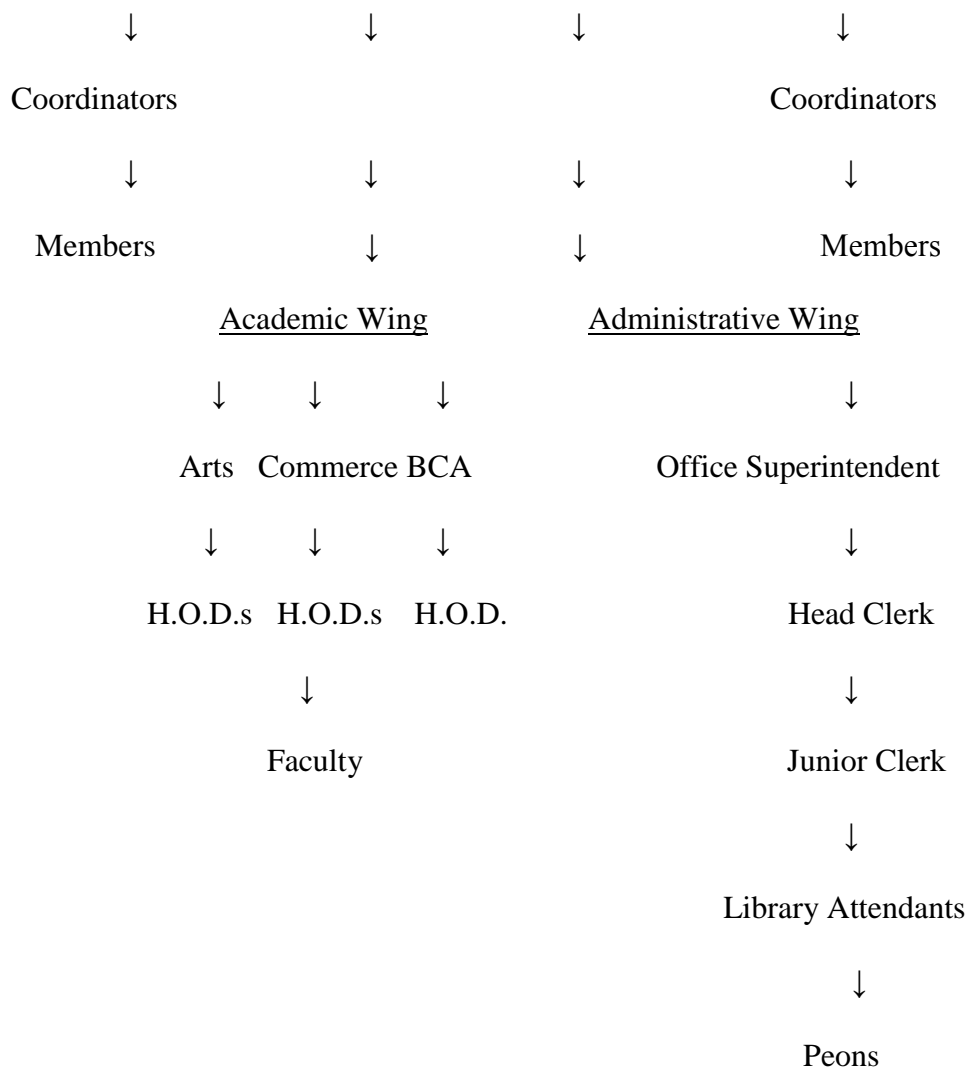
different committees, aims at extending academic programs and tries to protect the interests of the Institution, the Management and the stakeholders.

6.2. Organizational Arrangements:

6.2.1. Give the organizational structure and details of the academic and administrative bodies of institution. Give details of the meetings held, and the decisions taken by these bodies, regarding finance, infrastructure, faculty recruitment, performance evaluation of teaching and non teaching staff, research and extension activities, linkages and examinations held during last two years.

The organizational structure of the institution is given below.

Governing Council

Kasegaon Education Society, Kasegaon.

↓

Secretary,

Kasegaon Education Society, Kasegaon.

↓

Local Management Committee

Arts and Commerce College, Ashta.

↓

Principal

Arts and Commerce College, Ashta.

↓

Extension Activities ← Internal Quality Assurance Cell → Support Services

↓	↓	↓	↓
Coordinators			Coordinators
↓	↓	↓	↓
Members	↓	↓	Members

Academic Wing   Administrative Wing

↓	↓	↓	↓
Arts	Commerce	BCA	Office Superintendent
↓	↓	↓	↓
H.O.D.s	H.O.D.s	H.O.D.	Head Clerk

↓   ↓

Faculty   Junior Clerk

↓

Library Attendants

↓

Peons

Details of meetings held during last two years

Sr. No.	Name of the body and date of meeting	Decisions taken
1.	**L.M.C.** Date:- 10/09/2007	a) It was decided that vacant posts of teaching staff be filled for which advertisement be given in local news papers b) Efforts to be undertaken for quality enhancement

	Date:- 17/04/2008	a) Discussion on Budget. b) Decided that the UGC grants received be spent for the given purposes.
	Date:- 27/09/2008	a) Review of no. of students taken.
2.	**Building Committee** Date:- 11/05/2007	a) Decision taken to invite tenders for construction of Ladies Hostel.
	Date:- 29/05/2008	a) Tender of Shrikant Shinde was accepted and work of construction of Ladies Hostel was entrusted to Shrikant Shinde and Associates, Sangli.
	Date:- 09/03/2009	a) Decision taken to send Bldg. completion certificate and report of completion of 2 classrooms to UGC. b) Decision taken to complete the construction of Ladies Hostel and toilet with ramp at the earliest.
3.	**Examination Committee** Date:- 11/09/2007	a) It was decided that during the academic year 2007-08, two tests of 25 marks each be conducted.
	Date:- 09/10/2007	a) It was decided that Terminal exam be conducted from 01/12/2007.
	Date:- 15/09/2008	a) It was decided that by 10/10/2008 Assignment-I be taken from students of B.A.I and B.Com.I.
	Date:- 10/11/2008	a) Decision taken to conduct terminal examination of students participants in sports, NCC, NSS from 24/11/2008 onwards.

	Date:- 16/12/2008	a) Decision taken to complete Assignment-II of B.A.I and B.Com.I students by 30/12/2008.
4.	**IQAC** Date:- 10/09/2007	a) Discussion on curricular and extra curricular activities to be conducted.
	Date:- 17/04/2008	a) Review was taken of the above mentioned activities conducted. b) Decision taken to send AQAR on 31/05/2008.
	Date:- 27/09/2008	a) Discussion on AQAR to be sent.
	Date:- 30/03/2009	a) Discussion on preparations to be undertaken for Re-accreditation.
5.	**Standing Committee** Date:- 28/09/2004	a) Efforts to be taken for filling the posts of reservation of teaching / non-teaching.
	Date:- 17/ 03/ 2005	a) Remedial coaching for SC/ST/OBC/Minorities students be arranged.
	Date:- 29/10/2005	a) Caste verification of all new teachers, non-teaching members be completed.
	Date:- 13/09/2006	a) The procedure for advertisement for the post of reservation be completed.
	Date:- 31/10/2007	a) The procedure for Scholarships of students be completed. b) Caste verification as per roster be done.

	Date:- 07/04/2008	a) Circulars regarding information about BC students, teaching, non teaching staff be displayed.
	Date:- 26/09/2008	a) Admissions to BC students be given according to rules. b) The procedure for Scholarships of students be completed.
	Date:- 26/03/2009	a) The procedure for advertisement for the post of reservation be completed.
6.	**Library Committee** Date:- 29/06/2004	a) Books be given to students of competitive examination. b) Permission granted for purchase of software for Library.
	Date:- 12/03/2005	a) The proposal to write off the books be sent to Kasegaon Education Society. b) Mesh to be fixed for 4 windows.
	Date:- 18/07/2005	a) Quotations to be invited for Software. b) Training to Library attendants of MS-CIT and Library work be given.
	Date:- 19/04/2006	a) To prepare Reading Room as per suggestions of NAAC Peer Team.
	Date:- 19/06/2006	a) Stock Verification Report to be sent to Kasegaon Education Society.

	Date:- 17/03/2007	a) Books to be taken from transferred faculty members.
	Date:- 07/02/2008	a) Internet facility be provided to maximum students and to charge fees per student. b) To computerize the Library Processes, P4 computers, Server, Printer, etc.
	Date:- 18/09/2008	a) To ask permission to Kasegaon Education Society to write off 16221 books finalized by the Library. b) The books on Personality Development be purchased.
	Date:- 31/03/2009	a) The number of Text Books be increased as per the number of students. b) Book Bank facility be provided to more students.
7.	**Purchase Committee** Date:- 06/12/2004	a) Xerox Machine be purchased. b) At least two computers be purchased.
	Date:- 02/07/2005	a) Software for office and computers be purchased.
	Date:- 10/08/2006	a) Plastic Chairs and furniture for Spoken English Laboratory be purchased. b) Printer be purchased.
	Date:- 05/07/2007	a) Cupboards and computers be purchased. b) Canvas mat and sports materials be purchased.

| | Date:- 16/07/2008 | a) Special speaker mikes be purchased. |
| | | b) Display boards, cupboards for Examination Department be purchased. |

6.2.2. To what extent is the administration decentralized? How does the Institution collaborate with different sections/ department and personnel of the institution to improve the quality of its educational provisions?

Various committees are formed and responsibilities are entrusted to the faculty. From time to time meetings of these committees are held in order to take a review of the activities conducted. The head of the institution gives the necessary suggestion and instructions to these committees.

For distribution of work please refer to-

Annexure-XIV.

6.2.3 Does the Institution have effective internal coordination and monitoring mechanisms? If yes, specify.

Yes, the IQAC itself is the **Internal Monitoring Committee** which has been formed. It supervises and monitors all the other committees.

6.2.4. Does the institution have Grievance Redressal Cell for its employees? If yes, what are its functions? List the number of grievances redressed during the last two years.

The institution has entrusted the LMC with the function of Grievance Redressal Cell. The LMC has three teacher representatives and one

representative from the non-teaching staff, along with other members. Grievances, if any, are put forth in the LMC for discussion.

During the last two years, there were no grievances.

6.2.5. How many times does the management meet the staff in an academic year? What are the major issues discussed during the last meeting?

The Management meets the staff at least twice a year. There are occasional visits also, if required. The major issues discussed during the last meeting were infrastructure development, optimum utilization of infrastructure, fund, enhancement in quality of education etc.

6.2.6 Is there a Cell to prevent sexual harassment of women staff? How effective is the functioning of the Cell?

Yes, there is a cell for prevention of sexual harassment of women.A number of activities are conducted by this cell. The atmosphere in the common room is such that there no harassment of women staff as the relations between male staff and female staff are cordial and healthy.

The cell has been formed according to the norms laid down by the Govt. It consists of a lady faculty who acts as a chairperson, a social worker, an advocate, three faculties, three representatives of students. The cell organizes activities and arranges lectures on topics related to gender equality, prevention of female infanticide etc. The information of need of such a cell, its

formulation, functions and rights, nature of punishment to the person who is the offender, is displayed.

6.3.   Strategy Development and Deployment:

6.3.1. Describe the procedure of developing the perspective institutional plan. How are the teachers, students and administrators involved in planning process?

The perspective institution plan is developed through the discussions held in the meetings of the various committees of teachers. All these are recorded in the proceedings of the meetings of the respective committees.

6.3.2. How are the objectives communicated and deployed to all levels, to ensure individual employee's contribution for the institutional development?

Through the formation of various committees, the objectives are communicated and deployed to all levels to ensure individual employee's contribution for the institutional development.

6.3.3. List the different committees constituted for the management of different institutional activities. Give details of the meetings held and the decisions taken, regarding academic management, finance, infrastructure, faculty, research, extension and linkages and examinations held during the last two years.

Different committees have been formed for the management of different institutional activities. The list of these committees is given in

Annexure-XIV.

The Details of the meetings held and the decisions taken, regarding academic management, finance, infrastructure, faculty, research, extension and linkages and examinations held during the last two years are recorded in minutes books of respective committees.

6.3.4. Has the institution an MIS in place, to select, collect, align and integrate data and information on the academic and administrative aspects of the institution?

Yes. The Institution collects the data with the help of statistical data committee. The data is analyzed for the development, strategy formation and decisions.

6.3.5 Does the institution use the various data and information obtained from the feedback, in decision making and performance improvement? If yes, give details.

Yes, the institution uses the feedback from students and data of self-appraisal forms from teachers in decision making and performance improvement. Suggestions and instructions are given to the respective faculty, based on feedback from students. The self-appraisal reports are maintained as records.

6.3.6. What are the institution's initiatives for promoting co-operation, sharing of knowledge, innovations and empowerment of faculty? (Skill sharing across department, creating / providing conducive environment, etc.)

Through interaction among the faculty, there is skill sharing across departments which creates conducive environment. Through deputation of faculties to various courses such as Infosys, workshops, refresher and orientation courses, there is an attempt towards empowerment of faculty.

Inter-disciplinary programs are organized with the co-operation of different departments, e.g. the dramas are shown to all Language Departments. Department of Geography and Environmental Science organize common programs such as 'Biodiversity in Western Ghats', common programs are organized for Life-Skills for Arts and Commerce Departments, etc.

6.4. Human Resource Management:

6.4.1. What are the mechanisms for performance assessment (teachers, research, and service) of faculty and staff? Does the institution use the evaluation to improve teaching/research of the faculty and service of the faculty by other staff? If yes, How?

The mechanisms for the performance assessment of faculty are self-appraisal report, feedback by students and peers.

The institution uses the evaluation of faculty by other staff to improve teaching/research of faculty and service.

6.4.2. What are the welfare measures for the staff and faculty? (mention only those which affect and improve staff well-being, satisfaction and motivation)

The Management has formed 'salary earners credit co-operative society' through which loans are made available to all members. Through this credit society, the facility of group insurance had been introduced for the members. These form the welfare measures for the staff and faculty. Also felicitations of faculty help to motivate them.

6.4.3. What are the strategies and implementation plans of the institution, to recruit and retain faculty and other staff who have the desired qualifications, knowledge and skills?

Faculty and staff are recruited as per rules of University and Government, using the system of advertisement and interviews.

A feeling of belongingness is created and developed among the faculty in order to retain faculty and other staff who have the desired qualifications, knowledge and skills. The institution also observes the service conditions laid down by the Govt. which protect the service of faculty and staff. The security of service is helpful in retaining the faculty and staff.

6.4.4. What are the criteria for employing part-time/ ad-hoc faculty? How are the recruitment conditions of part-time/ad-hoc faculty different from that of the regular faculty? (E.g. salary structure, workload, specializations).

For employing part time/ad-hoc faculty, the criteria that are given by University and Govt. are followed as the institution is affiliated to Shivaji University.

6.4.5. What are the policies, resources and practices of the Institution that support and ensure the professional development of the faculty? (E.g. budget allocation for staff development, sponsoring for advanced study, research, participation in seminars, conferences, workshops, etc. and supporting membership and active involvement in local, state, national and international professional associations).

Budget is allocated to each department to support and ensure the professional development of the faculty. Faculty is encouraged to participate in seminars, conferences, workshops etc. for which duty leave is granted. They are also motivated for research activities and for advanced study. Faculty selected in professional bodies such as Teacher's Organizations, are encouraged to undertake various responsibilities. They are felicitated by the Institution.

Sr.No.	Name of the faculty/staff	Position held
1.	Dr. More D.K.	Vice-President, All India Federation of University and College Teachers' Organization
2.	Mr. Bhagwat B.B.	Vice-President, Sangli District Shivaji University Teachers' Association.
3.	Mr. Mali P.R.	Vice-President, Sangli District Non-Teaching Employees' Association

6.4.6. How do you assess the needs of the faculty development? Has the institution conducted any staff development programs for skill up-gradation and training of the staff? If yes, give details.

The needs of the faculty development are assessed according to the need of the day. Various activities are conducted for skill up-gradation and training of the staff. Every year through lead-college activities, skill up-gradation workshops are conducted.

Year	Type of program	Duration	No. of participants
2008-09	'How to use Audio Visual Aids' One day training Program for Faculty	1 day	15

6.4.7. What are the facilities provided to faculty? (Well-maintained and functional office, infrastructure and other space to carry out their work effectively etc.,)

The institution has provided good common room for the faculty, department cabins with facilities like Internet, reprography, fax, clean drinking water, etc.

6.5.   Financial management and resources mobilization:

6.5.1. Does the institution get financial support from the Government? if yes, mention the grants received in the last three years under different heads. If no , give details of the source of revenues and income generated during the last three years.

Yes, the institution has received the following UGC grants during the last three years:-

YEAR 2006-2007

1) UGC (10th plan) – grants for building :- 2,42,760.00

2) UGC Career Oriented Course :- 5,00,000.00

YEAR 2007-2008

1) UGC grants :- 566.00

2) UGC (10th plan) – grants for toilet with ramp :- 2,50,000.00

3) UGC (10th plan) – grants for Classroom :- 1,94,208.00

4) UGC (10th plan) – grants for ladies hostel building (1st installment)

:- 50,00,000.00

5) UGC (10th plan) – grants for Books and Equipment :- 76,296.00

YEAR 2008-2009

1) UGC (10th plan) – grants for two Classrooms :- 48,552.00

2) UGC (10th plan) – grants for ladies hostel Building

(2nd installment) :- 40,00,000.00

6.5.2. What is the quantum of resources mobilized through donations? Give information for the last two years.

The resources mobilized through donations during the last two years are given in **Annexure-XII.**

6.5.3. Is there adequate budget to cover the day to day expenses? If no, how is the deficit met?

There is no deficit budget. The day to day expenses are covered through internal resources generated. They are-

Reprography, Coin-Box facility, Spardha Pariksha Prabodhini, Gymkhana, ground, rent received by letting the auditorium, self-funded C. O. Courses, donations, common breakage fees, etc.

6.5.4. What are the budgetary resources to fulfill the institution's mission and offer quality programs? (Budget allocations over the past two years (provide income expenditure statements)

The budgetary resources to fulfill the institution's mission and offer quality programs are given under

Annexure- XV.

The income expenditure statements are also provided under the same annexure.

6.5.5. Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and the audit reports for the last two years.

Yes, accounts are audited regularly. There is internal audit by Kasegaon Education Society as well as Government audit. The audit reports (internal and external) are given under-

Annexure- XVI.

6.5.6. Has the Institution computerized its finance management system? If yes, give details.

Computerization of the institution's finance management system is in process.

6.6 Best Practices in Governance and Leadership:

6.6.1. What are the significant best practices in Governance and Leadership carried out by the institution?

1) Good governance and leadership translating vision, mission into activities.

2) Decentralization and distribution of authority through formation of committees.

3) Management support and freedom in functioning of the institution.

4) Efficient internal audit system by Management.

5) Feedback from every concerned organ effectively utilized for decision making, planning and performance improvements and overall development.

6) Feedback from eminent visitors, alumni and students is taken.

For Re-accreditation

1. What were the evaluative observations made under Governance and Leadership in the previous assessment report and how have they been acted upon?

Evaluative observations

a. Inclusion of eminent persons from educational field and experts from industry /profession as members of LMC would help the institution in serving the educational needs of the region.

b. The institution should go for automation of office administration.

c. That the institution apply for the UGC for grants under its various schemes including one for rural girls' hostel.

Action Taken

a. **The members of LMC**-

1) The Secretary of Management, Shri R. D. Sawant is the member of Senate of Shivaji University. He has been nominated by Hon. Governor as a member of Management Council of Shivaji University, Kolhapur. He has also been the Principal of K.R.P. Kanya Mahavidyalaya, Islampur. He is a versatile person who extends his guidance on curricular and research activities.

2) Shri Narayan Tukaram Patil is a Director of Rajarambapu Patil Sahakari Sakhar Karkhana, Rajaramnagar.

3) Shri. Raghunath P. Bodake (Jadhav) is Chairman of Rajarambapu Cooperative Credit Society, Ashta and Directior of Ashta Peoples Bank, Ashta.

4) Shri Viraj Shinde is Chairman of V. K. S. Society, Uttarbhag, Ashta.

b. The process of office automation has been completed. Six members of the non-teaching staff have completed MSCIT course. Some of them have also done Diploma and CCIT Course in computer.

c. The institution has received the UGC grant for Ladies' Hostel which is in process. It has also received grants under Development Grants and Merged Schemes' under IXth, Xth and XIth Plan of UGC.

2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Governance and Leadership.

1.Management is trying to appoint faculty well-versed in research as well as excellent academic record.

2. Management actively participates in the development of the Institution.

3. For Infrastructural development, Management provides financial support.

4. The faculty as well as students whose performance is outstanding in various walks of life are felicitated at the hands of eminent personalities by the Management.

Criterion VII

INNOVATIVE PRACTICES

7.1. Internal Quality Assurance Systems:

7.1.1. What mechanisms have been developed by the institution for quality assurance within the existing academic and administrative systems?

As per the norms laid down by NAAC, we have established an IQAC (Internal Quality Assurance Cell) in 2004-2005 which includes following mechanism.

- Constituted 42 different college committees to carry out the different institutional activities.

- Efficient feedback mechanism.

- Local management committee guides and helps staff to run daily and academic working in a proper manner. All systems are under their supervision.

- The programs are carried out by the above mechanism for quality enhancement of the institution.

- Decentralization of powers and responsibilities.

- Workshop regarding modern teaching and learning skills are completed by faculties.

- Preparation of minor research project and submission to funding agencies.

- Paper presentation skill at national and international level for teachers.

- AIDS awareness.

- A survey of different aspects in various subjects.

- Lectures for health and Yoga awareness.

- The faculty members were sent to attend various workshops and seminars arranged by various colleges and Shivaji University.

- Meetings and lectures were arranged for Staff Academy in college.

- Faculty members were deputed to deliver lectures on various subjects.

- Internet facilities.

- Personal Library Scheme.

- Faculty members were sent to training programs of other subjects.

- Programs of administrative enhancement for administrative staff.

- Institution conducted seminars for faculty and staff.

- 'Self-defense' training for girls in college, sponsored by ACE and EA, Shivaji University, Kolhapur.

7.1.2 What are the functions carried out by the above mechanism in the quality enhancement of the institution?

The college has submitted **Annual Quality Assurance Reports** for the last five years to NAAC, Bangalore as per following details:

Sr. No	Year	Ref. No	Date Of Submission
1	2004-05	203/2005-06	10/06/2005
2	2005-06	284/2006-07	10/07/2006
3	2006-07	584/2007-08	07/09/2007
4	2007-08	845/2008-09	14/10/2008
5	2008-09	785/2009-10	08/10/2009

- **The Institution has complied with all recommendations suggested by NAAC in a planned manner**.

- **The state level seminar:** Department of Commerce and Geography organized Two Days seminars at State Level.

- Department of Hindi organized a One Day seminar at Shivaji University level.

- In recent years (2004-2009) the institution purchased modern instruments and equipments worth Rs. 7, 89,213/-.

- Taking into consideration constraints of infrastructure, the college has constructed three class-rooms, computer laboratory with 50 computers, one English Language Lab and Ladies Hostel.

- We have constructed scientific method 400m.x 8 lane track with cricket turf wicket worth Rs.6,00,000=00.

- Unit tests were conducted periodically.

- Terminal Examination for B.A., B.Com. was conducted.

- **Career Oriented Courses:** taking into account the competition and the need of the student in the age of globalization, with approval of UGC, the institution has launched the following Career Oriented Courses.

a) E-Banking

b) Business Accounting

c) Tax Practices

d) Spoken English

- **Self-financing Courses:** For the all round development and career advancement of the students, the institution has been conducting several self-financing courses since last five years.

Details regarding the self-financing courses:

Sr. No.	Academic year	Total no of self financing courses	Resources generated in Rs.
1.	2004-05	-	-
2.	2005-06	-	-
3.	2006-07	-	-
4.	2007-08	B C A, C.O.C Courses = 05	7,71,115
5.	2008-09	B.C.A. P.G.D.C.A. C.O.C Courses = 06	18,44,335
	Total	**11**	**26,15,450**

- The institution has organized seminars, workshops and lectures of eminent experts and also visits to exhibitions and industries.

- Lead College Scheme introduced by the Shivaji University, Kolhapur way back in 2006 has been very effectively and successfully implemented by this institution.

- **Details of the Lead College activities :**

Sr. No	Academic Year	Activities	Participants	Expenditure in Rs.
1	2006-07	*	150	
2	2007-08	*	550	11,094=00
3	2008-09	*	850	15,300=00
Total				**26,394=00**

* Refer to-   **Annexure III.**

- **Administrative Reforms:**

    In the field of administration as well, the institution has adopted some measures so as to achieve excellence.

  a) Computerization of administrative activities such as library, admission process, examination results, issue of certificates, etc.

  b) Access to Computer and Internet is made available to administrative staff, Faculty and the students through UGC Network Resource Centre.

   c) Organization of Computer Training Program for the administrative staff of the institution.

   d) To ensure quality in administration, our Management has an independent mechanism of an Internal Audit System.

   e) For the enhancement of the administration of the institution, the following functions are carried out by the above mechanism.

- Timely Guidance.

- To make available necessary facilities.

- To take review of progress in routine meetings.

- Lectures through staff academy on various subjects.

- To arrange various workshops and seminars in college.

7.1.3. What role is played by students in assuring quality of education imparted by the institution?

1) Active participation of the students in student-oriented activities such as learning and evaluation, for example, Diagnostic Unit Tests, Terminal Examination, Career Oriented and Self-financing courses, Lead College activities, Feedback regarding teacher performance etc. Besides this, the students participate in all the functions and cultural activities organized by the institution.

2) Student representatives working in different committees are involved in the planning and functioning of different activities organized by the college.

3) Students voluntarily participate in various extension activities such as NCC, NSS, Sports activities, Feedback collection, Fund–raising drive, Community services, Relief drive etc.

4) Co-operation by Student Council in annual planning, discipline and organization of programs in college.

5) Participation of students in AIDS Awareness Rally and Survey.

6) Participation in camp, rural cleaning, tree plantation, blood donation camps, Micro Planning Survey, Survey of Pregnant Women, and Cancer Awareness Rally.

7) Participation in Personality Development Camp organized by Nehru Yuva Kendra.

7.1.4. What initiatives have been taken up by the institution to promote best practices in the institution? How does the institution ensure that the Best Practices have been internalized?

Our college renders the following best practices in order to help and encourage the student community and the people at large.

1	Lahar – Annual Magazine
2	Parimal Wall Paper
3	Students Aid Fund
4	Art Circle
5	Competitive Examination Centre
6	Extension Services

7	Nature Club
8	Consultancy Services
9	Village Adoption
10	Community Services
11	Placement Cell
12	BPO Training Centre
13	Commerce and Planning Forum
14	History Study Centre
15	English Literary Association
16	Marathi Vangmay Mandal
17	Hindi Vangmay Mandal
18	Geography Study Centre

- Annual planning is done in department meetings as well as at institutional level.

- Syllabus distribution is done in department meetings.

- Review of working of internal committees is taken in staff meetings.

These best practices are well promoted and effectively internalized by the institution through the constitution of different committees. Now, these best practices have become important ingredients of our academic and administrative systems.

7.1.5. In which way has the institution added value to the quality enhancement of students?

- **Discipline:** Discipline in and out of the classroom is maintained by student council members as well as faculties.

- **Morality:** Morality is increased among the students by celebrating Birth and Death Anniversaries of patriotic leaders. Guest lectures and cultural programs are arranged occasionally.

- **Honesty:** Students are encouraged and motivated by felicitating time to time.

- **Self-study:** Students are advised to use Reference Section, Reading Room, Library and Practice on play ground. Students use reading room everyday for self study.

- **Time Management:** Various lectures have been arranged by ICFAI for this topic.

- **Event management:** Opportunities have been made available to students to arrange various programs like Annual Social Gathering and cultural activities, N.S.S., etc.

- **Co-operation and National Integrity:** By arranging, participating in N.S.S. and N.C.C. camps, arranging guest lectures, these values are propagated.

- **Charity:** By giving hands to poor students in form of book, notebooks and fees.

- **Equality:** By lectures, camps and providing models.

The institution adds value to the quality enhancement of students through various extra-curricular activities such as the celebration of various days: celebration of Gouri Festival, Traditional Day and Population Day etc.

7.2. Inclusive Practices:

7.2.1. What practices have been taken up by the institution to provide access to students from the following sections of the society:

      a)   **Socially-backward**

      b)   **Economically-weaker and**

      c)   **Differently-abled**

The students from the different sections of society are provided with all the Government, University and Institutional Scholarships and Free-ships.

- With the approval and financial assistance from the UGC, the institution has very successfully implemented Remedial Coaching, and Coaching for Entry in Services Scheme for socially backward students such as SC, NT, ST and the other minorities.

- Admissions are given to all sections of society.

- The talented students in academic and co-curricular activities, NSS, NCC are given help through Students Aid Fund Scheme.

- Personal counseling is done at individual level by faculty.

The Financial help given through Student Aid Fund:-

Sr. No	Year	Total No. of Students	Amount in Rs.
1	2004-2005	7	3500=00
2	2005-2006	7	3025=00
3	2006-2007	Parking Shed for students	20,000=00
4	2007-2008	8	3500=00
5	2008-2009	3	1500=00
Total		**25**	**31,525=00**

7.2.2. What efforts have been made by the institution to recruit 1) staff from the disadvantaged communities?   Specify?

  a) **teaching**

  b) **non-teaching**

Recruitment of Teaching and Non-teaching staff is done by the Management of the college i.e. the **Kasegaon Education Society, Kasegaon,** as per the norms and rules laid down by UGC, University and State Government. Our Management follows Government Roster rigorously.

7.2.3. What special efforts are made to achieve gender balance amongst students and staff?

Admissions to various courses are given as per the rules of University and Government of Maharashtra. There is no gender bias attitude regarding

admission to various courses as well as in recruitment. In fact, the proportion of girl students is 46-49% to that of boys. This is true in case of faculty also.

7.2.4. Has the institution done a gender audit and/or any gender-related sensitizing courses for the staff/ students? Give details.

Gender audit is not done in our college but gender related activities are conducted such as survey, Ladies' Meet, Bachat Gat Melava (Meet of Self Help Groups of Women), Women Guardians' meetings. These programs are arranged through Nature Club, NCC, NSS and Department of Cultural Activities of the college. There is a Committee for Prevention of Sexual Harassment that undertakes various activities related to gender issues.

The Institution has tried to sensitize the student community through various activities such as 'Save the Girl Child', 'Survey of Pregnant Women', Training of Teachers and Students, etc.

In order to empower girls' community, a 15 days Training Program on 'Karate' was organized in collaboration with Community Development Centre Shivaji University, Kolhapur.

Our teachers have set their own models through their behavior, e.g. Smt. V. A. Niyogi has single daughter and Smt. S.J. Shinde has two daughters.

Various other activities are organized in NSS Special Camps also. The NSS volunteers have participated in rallies and awareness programs. Our students have presented this issue through Skits, Street Plays, etc.

7.2.5. What intervention strategies have been adopted by the institution to promote the overall development of students from rural/ tribal backgrounds?

The Standing Committee is paying special attention to promote overall development of these students. The following strategies have been adopted by the institution:

Remedial Coaching for SC/ST students, concession in fees, financial assistance through Student Aid Fund, A Certificate Course in Spoken English, Presentation of Cultural Activities, Publication of Wall Paper, Parent- Alumni Association, Competitive Examination Centre, Personality Development Camp, Elocution, Essay Competition and other programs arranged by various committees.

The programs for personality development have been organized in the Institution in which renowned Psychiatrists, Experts and eminent personalities are invited. Students are also encouraged to participate in the Personality Development Camps organized by other agencies. The students from rural backgrounds are benefited by them.

7.2.6. Does the institution have a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections?

To increase academic growth of the socially and economically backward students, Standing Committee tries its best and special attention is

paid towards the slow learners. The remedial coaching was provided to the students, who were weak in English and Accountancy.

7.2.7. What initiatives have been taken by the institution to promote social-justice and good citizenship amongst its students and staff? How have such initiatives reached out to the community?

We treat all students equal irrespective of caste, creed and religion in teaching, learning and evaluation process. We always inspire and guide them for social justice and good citizenship. We never think of class and caste barriers while instructing them in different disciplines.

We have organized lectures on varied subject and blood donation camps through NSS, NCC and cultural department.

We have adopted the healthy practices like celebration of Birth & Death Anniversaries of eminent personalities, Save Girl Child Project, assistance from Alumni Association, Village Adoption Program.

7.3. Stakeholder Relationships:

7.3.1. How does the institution involve all its stakeholders in planning, implementation and evaluation of the academic programs?

The institution involves all its stakeholders in planning, implementation and evaluation of academic programs. The stakeholders involved through the mechanism such as LMC, Standing Committee, IQAC, Student-Teacher Research Work, Students' Council, Competitive Examination

Guidance Centre, Alumni Association, Parent- Teacher Association and Extension Activities.

7.3.2. How does the institution develop new programs to create an overall climate conducive to learning?

To create an overall climate conducive to learning, the institution develops new programs. As per the needs of the students in the days of globalization, the institution has started the following Career Oriented, Self-financing and Professional Courses such as B.C.A., P.G.D.C.A., and Postgraduate Courses, C.O.C., E-Banking, Spoken English, Business Accounting, and Tax Practices, along with the traditional courses.

7.3.3. What are the key factors that attract students and stakeholders to the institution and result in stakeholder satisfaction?

The founder of the institution Late. Rajarambapu Patil devoted his life to the cause of education. The institution always emphasizes on the progress of downtrodden and poor. He founded the institution to provide education to the people from remote places, rural and urban areas. The following are the key factors that attract the students and stakeholders to the institution. Unique Sports Complex, spacious and well-equipped computer lab and language lab, all the infrastructural facilities, access to Internet, library facilities such as Scholar's Card, Competitive Examination Guidance Centre, strict measures to maintain discipline and security, KG to PG programs, Career Oriented and Professional Courses, NSS and NCC training, Guardian meeting, College

Consumer Store, Coin box and Xerox facility, Short Term Courses like Handicraft, Career Oriented Courses, etc.

7.3.4. How does the institution elicit the cooperation from all stakeholders to ensure overall development of the students, considering the curricular and co-curricular activities, research, community orientation and the personal/ spiritual development of the students?

We organize different meets of all stakeholders such as LMC, Parent-Teacher, Alumni Association and appeal them to extend their cooperation in different programs launched by the institution. Members of the Students Council communicate such programs to the stakeholders. Besides, it is the Principal who organizes the meetings of the faculty and stakeholders from time to time to publicize the programs.

The curricular, co-curricular, research and community oriented activities carried out by the institution include:

7.3.5. How do you anticipate public concerns in your current and future program offerings and operations?

We anticipate public concerns in our offerings and operations of the current and future programs through interaction with the stakeholders and on the basis of the feedback collected from Parents, Students, Teachers and Alumni Association.

We also run Career Oriented Courses and organize State Level Seminars on Rural Area Insurance, 'Irrigation'.

7.3.6. How does the institution promote social responsibilities and citizenship roles among the students? Does it have any exclusive program for the same?

The institution promotes social responsibilities and citizenship roles among the students by organizing certain activities such as Ten-Day NSS Camp, Blood Donation Camps, Aids Awareness Rally, Assistance to Flood Affected people, NCC Training, Personality Development camp, Tree Plantation, Gajar Gavat Nirmulan (eradication of grass), that is, various extension activities undertaken through NSS and NCC.

7.3.7. What are the institutional efforts to bring in community orientation in its activities?

To bring in community orientation in its activities, the institution organizes NCC and NSS Camps in different villages, Personality Development Camps, Elocution competitions, arranging sports tournaments and many outreach programs.

7.3.8. How does your institution actively support and strengthen the neighborhood communities? How do you identify community needs and determine areas of emphasis for organizational involvement and support?

The institution plays an important role to support and strengthen the neighborhood communities. The Institution conducts social and geographical surveys of neighboring villages, which are done through NSS and NCC. Environment Projects are about the arising issues in the villages. The faculty

contributes to such activities through speeches delivered on social issues, organization of various Lead College Activities, research activities related to social needs. Burning social issues are emphasized through cultural activities such as one-act- plays, street-plays, skits, mimes, etc. and extra-curricular activities like elocution and essay writing.

7.3.9. How do the faculty and students contribute in these activities?

Faculty and students also support and contribute in these activities. They contribute through relief funds for flood and earthquake affected people. The faculty members have also contributed for Krantijyoti Savitribai Phule Charitable Hospital building at Naygaon, Tal.Khandala, Dist.Satara at the birthplace of Savitribai.

7.3.10. Describe how your institution determines student satisfaction, relative to academic benchmarks? Do you update the approach in view of the current and future educational needs and challenges?

The institution determines the student satisfaction on the basis of academic performance, placement and their progression to other programs. We collect feedback from the students on teaching and learning.

The Institution updates the approach through regular planning of departmental activities, Library, Gymkhana, Office and Administration and other facilities.

7.3.11. How do you build relationships?

to attract and retain students

to enhance students' performance and

to meet their expectations of learning

The students are given opportunities to participate in different activities. In order to develop their personalities, various programs on Life Skills, Communication Skills, Demonstrations, Role-plays, etc. are organized. In addition to these, different exhibitions are organized in the college. Meritorious students and extra ordinary players are brought in focus through their felicitation, news, board writing, wall papers and annual magazine. The students are provided with all the facilities like free-ships, prizes, concessions etc.

On different occasions, various competitions are organized to enhance their performance. We also provide the students the facility of remedial coaching; personal counseling. The institution provides them with quality education. They are given financial assistance and more access to library, Internet and Sports.

The Competitive Examination Guidance Centre plays an important role to update their knowledge and make them competent.

7.3.12. What is your complaint management process? How do you ensure that these complaints are resolved promptly and effectively? How are complaints aggregated and analyzed for use in the improvement of the organization, and for better stakeholder-relationship and satisfaction?

There is the Grievance Committee to deal with the complaints of the students. Hon. Principal is the standing Chairperson of the Cell. Among the other members, with one legal advisor, representation is given to teaching and

administrative staff. Complaint Box is made available to the students. They are opened periodically in the presence of the members of the committee. Grievances are scrutinized and analyzed in the meeting. The members have the right to take necessary decisions. The complaints and grievances are resolved by taking appropriate decisions and necessary action.

For Re-accreditation

1. How are the Core Values of NAAC reflected in the various functions of the institution?

The annual social gathering has been provided to the students in order to exhibit their inner qualities, as per the recommendations of previous accreditation report.

Besides this, our Institution works with planned manner towards the ultimate aim of **'Total Quality'.**

Through the activities of NNS and NCC, we propagate 'importance of Labour' amongst the students. In the regular activities and special camps, valuable contribution is given to the community such as Gram Swachhata Abhiyan, Nagari Swachhata Abhiyan, AIDS awareness campaigns, Blood donation camps, Cancer awareness rally, Save Daughter campaign, Surveys etc. They volunteered themselves for Flood Relief Camp, 'Sadbhavana' and 'Save Environment' rallies.

They surveyed the students who could not take admission as a regular helped them to admit externally to University.

For overall development of the students, the Institution provided them different skills such as Mehandi, Rangoli, Dress Designing, Ceramic Painting in addition to the Life-Skills, Personality Development skills and communicative skills. The Career oriented course have helped them to get placement.

A large number of guest lectures on academic and extra-curricular events were organized in order to inculcate the values in them, The students as well as teachers were felicitated for their outstanding performance in academic, social and extra-curricular activities. Values have been propagated through providing models before students. The faculty members whole-heartelly supported and provided financial help to National Relief Funds for floods, Earthquake, tsunami affected people and also Savitribai Phule Charitable Hospital, Naigaon.

The Institution has set up well equipped Laboratories for Computer and English Language. All the Departments use Computers, Lap-tops, OHPs. LCDs and Audio-Visual Aids for promoting excellence in teaching-learning and evaluation. Our curricula are designed considering some important core values to make an overall development of the students. The inception of COCs is to make them competent in all walks of life.

The institution has formed linkage with some NGOs at Local, State, National and International level. Our faculty members are office bearers at District, State and National level. The MoUs are signed with some NGOs.

The Management has taken initiatives for Quality Enhancement which have further been implemented through Internal Quality Assurance Cell. Faculty members have been encouraged to undertake research activities, seminars and workshops.

All the faculty and students share joys and sorrows together. We celebrate birthdays of student as well as faculty members. We visit the families for condolence.

Students' participation in various activities is remarkable. The placement of students is done through Rajarambapu Udyog Samuh (Rajarambapu Industrial Cluster) and local industries.

The institution toils to achieve the aim of **'Total Quality'** through its activities.

Evaluative Report of the Department of Marathi

1. Faculty profile - adequacy and competency of faculty.

Sr No	Name of the Teacher	Qualification	Experience in years	Whether recognized for P.G. Teaching	Specialization
1	Dr.Smt.Deepa.V. Deshpande	M.A.,B.Ed., M.Phil., Ph.D.	25 years	Yes	Ancient Literature Bhasha Shatra
2	Smt.M.G. Tanavade	M.A.,B.Ed., M.Phil.,M.J., Ph.D.Registered	24 years	No	Ancient Literature Poetry
3	Smt.R. K. Pasale	M.A., B.Ed.,SET.	04 years	No	Bhasha Shastra Grammar & Dalit Sahitya
Guest Lecturers (P.G.)					
1	Dr.Mr.V. G. Kale	M.A., Ph.D.	10 years	Yes	Bhasha Vidknyan Dalit Sahitya
2	Mr.R. A. Patil	M.A., NET	14 years PG.04 years	Yes	Bhasha Shastra Grammar & Dalit Sahitya
3	Dr.Smt.S. C.Lengade	M.A., Ph.D.	07 years	Yes	Madhya yugin Sahitya
4	Dr.Mr. D.S. Nalage	M.A., Ph.D	06 years	Yes	Lok Sahitya
5	Dr.Mr.S.V.Chandanshive	M.A., Ph.D.	05 years	Yes	Bhasa Vidnyan

2. Student profile-entry competencies, socioeconomic status, language proficiency etc.

Class	Arts					Commerce					Computer Science			Grand Total	Summary Profile UG		PG		Total	Add-0n C. O. Course				
	BA I	BA II	BA III	MA I	MA II	BCom I	BCom II	BCom III	MCom I	MComII	B.C.A.I	B.C.A.II	PGDCA		Total	%	Total	%		E-Banking	Tax-Practices	Business Acco.	Spoken Eng.	
Boys	132	86	59	16	13	47	59	45	23	10	49	28	14	581	505	43.57	76	6.57	50.14	14	01	04	04	23
Girls	154	87	59	50	36	37	34	29	23	09	29	21	10	578	450	38.82	128	11.04	49.86	14	-	05	09	28
Total	286	173	118	66	49	84	93	74	46	19	78	49	24	1159	955	82.39	204	17.61	100	28	01	09	13	51
Rural	198	120	85	46	35	45	42	30	21	10	62	29	17	740	611	52.72	129	11.13	63.85					
Urban	88	53	33	20	14	39	51	44	25	09	16	20	07	419	344	29.68	75	6.47	36.15					
Total	286	173	118	66	49	84	93	74	46	19	78	49	24	1159	955	82.40	204	17.60	100					
SC	31	18	17	14	07	09	08	04	02	02	10	07	02	131	104	8.97	27	2.33	11.30					
ST	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
NT	35	15	13	10	08	01	04	01	03	03	06	06	03	108	81	6.99	27	2.33	9.32					
OBC	29	18	13	06	10	10	09	09	01	03	15	06	06	135	109	9.40	26	2.24	11.64					
SBC	06	09	02	04	-	-	-	02	01	-	02	02	-	28	23	1.99	05	0.43	2.42					
Open	185	113	73	32	24	64	72	58	39	11	45	28	13	757	638	55.05	119	10.27	65.32					
Total	286	173	118	66	49	84	93	74	46	19	78	49	24	1159	955	82.40	204	17.60	100					
EBC	185	113	71	34	29	65	72	58	37	10	-	-	-	674	564	48.66	110	9.50	58.16					
BC	86	55	28	30	19	17	20	16	06	09	33	21	11	351	276	23.81	75	6.47	30.28					
Other	11	05	19	01	01	-	01	-	03	-	-	-	-	41	36	3.10	05	0.43	03.53					
Paying	04	-	-	01	-	02	-	-	-	-	45	28	13	93	79	6.82	14	1.21	08.03					
	286	173	118	66	49	84	93	74	46	19	78	49	24	1159	955	82.39	204	17.61	100					

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3. Changes made in the courses or programs, during past two years and the contribution of the faculty to those changes.

No

4. Trends in the success and drop out rates of students during the past two years.

The general drop out rate is 8.03%. The faculty counsels the students for reducing drop out.

Results of Marathi Department during the past two years

Year	Exam.	No. of Students Appeared	First Class with Dist	First class	Second class	Pass class	Total pass	Percentage of passing
PRIL 2008	B.A.I (Com.)	99	4	23	44	23	94	94.95
	B.A. I (Opt.)	149	13	39	48	31	131	87.92
	B.Com.I	95	10	39	41	5	95	100
	B.A.II P-II	28	1	9	15	1	26	71.43
	B.A.II P-III	27	3	9	13	-	25	92.59
	B.A.III-P-IV	22	06	10	06	-	22	100
	P-V	22	-	03	15	04	22	100
	P-VI	22	-	02	09	11	22	100
	P-VII	22	03	07	02	10	22	100

	P-VIII	22	09	11	02	-	22	100
	M.A.I	31	1	9	15	1	26	83.87
	M.A.II	11	-	-	-	06	-	54.55
APRIL 2009	B.A.I. (Com.)	117	06	12	57	13	88	75.2
	B.A. I (Opt.)	199	22	58	78	06	164	82.2
	B.Com.I	79	05	20	39	06	70	88.60
	B.A.II P-II	53	06	22	19	04	41	71.35
	B.A.II / P-III	53	16	16	14	05	51	96.22
	B.A.III-P-IV	22	01	05	09	04	19	86.35
	P-V	22	01	-	09	08	18	81.81
	P-VI	22	-	-	12	07	19	83.36
	P-VII	22	02	05	12	03	22	100
	P-VIII	22	01	02	17	01	21	95.45
	M.A.I	22	-	-	-	11	11	50.00
	M.A.II	14	-	-	-	14	14	100%

5. Learning resources of the departments - library, computers, laboratories and other resources.

- Books in the departmental Library: No.

- The Central Library includes Shabd Kosh , Sanskriti Kosh , Dhatu Kosh, Vishwa Kosh, autobiographies, etc.

- Computer - 1

6. Modern teaching methods practiced and use of ICT in teaching – learning.

- Use CDs for teaching Drama, Story and Narration.

- Use of internet Cooperative learning

- Discussion

- Lecture

7. Participation of teachers in academic and personal counseling of students.

Every year department organizes Parents-Teacher Meet.

Guardians are informed by dept. about irregularity and result.

Student are counseled about academic as well as personal problems.

8. Details of faculty development programs and teachers who have been benefited during the past two years.

The Teachers have participated in refresher/orientation programs as well as in the seminars/conferences organized by other agencies.

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and Research

- The department organized lectures on various occasions and on difficult topics by guest lecturers.

- Our lecturers also delivered speeches on various subjects.

- We guide slow learners and give extra coaching to brilliant students.

- One Minor Research Project is ongoing of Rs.50,000/-.

- The consultancy was done free of cost in the field of research.

- **Participation/contribution of teachers to the academic activities.**

Year	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Workshops/ Seminars etc. organized	-	-	1	1	2	**04**
No. of teachers Participated	03	-	-	-	-	**03**
No. of teachers completing Refresher Courses	02	-	-	-	-	**02**

10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.

Faculty collaborated with other colleges for P.G. teaching and MPSC coaching.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

- working on study of Medieval Marathi Literature and Drama.

- Journalism.

Faculty recognized as research guides at the research centre.

Sr. No	Name of the Guide	Number of M. Phil. students		Total	Number of Ph.D students		Total
		A	P		A	P	
1	Dr.Deepa V.Deshpande	03	04	07	-	07	07
A-Awarded P-work in progress							

- **Publications of the faculty:** Faculty has presented 05 papers in National Level Conferences and published 07 books.

Sr.No.	Name of the Teacher	Edited	Published
1	Dr.Deepa Deshpande	06	01
2	Prof.Madhuri Tanvade	-	04

12. Placement record of the past students and the contribution of the department to aid student placements

- More than 70% Marathi Graduates opt for either M.A. course or other professional courses like B.Ed., L.L.B., Journalism, Competitive Exams.

- The placement is done through local agencies.

- Many of them get engaged in self-employment also.

- The Principal Dr. D.V.Deshpande is on the Director Board of various Institutions, she recommends them for placement.

13. Innovative Practices of the Department.

- Every Year department organizes lectures on Marathi Sahitya

- Guest lectures were organized on specialized current topics

- Lectures were organized on Marathi Poetry by Marathi Wangmaya Mandal.

- Activity of 'Poetry Recitation of self-composed Poems' by students to encourage recreational talent.

14. Plan of action of the department for the next five years.

- Our College will arrange seminar on 'Sant Sahitya'

- Establish Marathi Readers' Club

- A Major research project on Sant Sahitya, Striwadi Sahitya will be undertaken.

- To guide the students for NET/SLET.

Evaluative Report of the Department of Hindi.

1. Faculty Profile – adequacy and competency of faculty.

Sr. No.	Name of the Teacher	Qualification	Experience in year	Whether recognized for PG Teaching	Specialization
1.	Dr. Mr. V.D. Surve	M.A., M.Phil., Ph.D.	31	Yes	Hindi Literature
2.	Mr. B.B. Bhagwat	M.A., M.Phil.	19	Yes	Hindi Literature

2. Student Profile – entry competencies, Socioeconomics, Status, Language proficiency etc.

Please see page No. 226.

3. Changes made in the courses or programs, during past two years and the contribution of the faculty to those changes.

No

4. Trends in the success and drop out rate of students during the past two years.

The general drop out rate is 8.03%. The faculty encourages the students to continue higher education, thus reducing drop out rate.

Result of the Department during the past two years.

Year	Exam	NO of Students appeared	First Class with Dist.	First Class	Second Class	Pass Class	Total Passed	Percentage of Passing
APRIL 2008	B.A.I	115	11	38	37	29	115	100
	B.A.II	49	06	12	14	15	47	96
	B.A.III P-IV	33	10	15	07	01	33	100
	P-V	33	01	11	12	09	33	100
	P-VI	33	-	02	15	14	31	93.94
	P-VII	33	01	08	17	07	33	100
	P-VIII	33	01	10	14	08	33	100
	M.A.I	16	-	02	03	-	05	31.25
	M.A.II	08	-	02	05	-	07	87.50

APRIL 2009	B.A.I	158	-	05	67	46	118	75
	B.A.II	44	15	13	14	02	44	100
	B.A.III P-IV	30	08	11	08	-	27	90
	P-V	30	04	02	13	09	27	90
	P-VI	30	-	04	09	14	27	90
	P-VII	30	05	08	11	02	28	93.33
	P-VIII	30	03	01	08	15	27	90
	M.A.I	10	-	01	04	-	05	50
	M.A.II	06	-	02	04	-	06	100

5. Learning resources of the departments-library, computers, laboratories and other resources.

1) Department Library-No 2) Computer-1, 3) Other resources-CDs, DVDs, etc.,

The Central Library has a large number of donated books and journals from various agencies which are beneficial to students.

6. Modern teaching methods practiced and use of ICT in teaching-learning.

LCD/OHP Projectors. – some VCDs on the relevant topics were shown to the students.

7. Participation of teachers in academic and personal counseling of students.

- Dr. Mr. Surve V.D. works as a member of admission committee, N.S.S. Program officer and secretary of Consumer Store of college.
- Mr. B. B. Bhagwat works as a Chairman of Department of Cultural Activities and editor of Lahar Magazine of the College.

They are actively engaged in academic and personal counseling to students.

8. Details of faculty development programs and Teachers who have been benefited during the past two years.

- The faculty has attended seminars/conference on related topics.
- Dr.Mr.V.D.Surve has delivered lectures as resource person in various institutions.

9. Participation / Contribution of Teachers to the academic activities including teaching, consistency and research.

Dr. Mr. V.D.Surve is B.O.S. member of Shivaji University and is member of various syllabus committees.

Participation/contribution of teachers to the academic activities.

Year	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Workshop/ Seminars organized	--	--	--	--	01	01
NO. of Teachers participated	Surve- 04 Bhagwat- 02	05 02	04 02	07 02	08 02	
	06	07	06	09	10	38

Study tour was organized with special efforts and active participation of the faculty.

The faculty is working on different departmental and college committees.

10.Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.

Faculty collaborated with other colleges for P.G. teaching and MPSC coaching.

11. Priority areas for research and details of the on going project, important and note worthy publications of the faculty during past two years.

Books Publications.

१) आपातृकालोत्तर हिंदी ग्रामांचलिक उपन्यासों की मीमांसा—साहित्य सागर, कानपुर प्रा.डॉ.सुर्वे व्ही.डी.

२) जैनेंद्र के उपन्यासोंका अनुशीलन—साहित्य सागर कानपुर—प्रा.डॉ.सुर्वे व्ही.डी.

३) निबंधकार और आलोचक रामचंद्र शुक्ल— साहित्य सागर, कानपुर—प्रा.भागवत बी.बी.

12. Placement record of the past students and the contribution of the department to aid students placements.

Almost 85% students go for M.A., LLB, B.Ed. and other courses.

The students are informed about the job opportunities available in various fields.

Placement is done through local agencies, self-employment and Govt. sector.

13. Innovative practices of the Department.

- Every year the department organized lectures of the experts on Hindi Divas.
- Faculty worked as guest lectures/resource persons on various occasions such as regional/State/National seminars.
- Students participation was encouraged through student-Teacher project.
- To inculcate the interview skills among students, the department motivates them to interview eminent personalities.
- The department organized various student centric activities such as elocution, poetry and essay writing competitions, Group discussion, interviews, poetry reading, paper reading, wall paper, study tour etc.

14. Plan of action of the department for the next five years.

1) To organize workshop/seminar at State/National level.

2) To encourage students for NET/SLET.

3) To facilitate students for research.

Evaluative Report of Department of English.

1. Faculty Profile – adequacy and competency of Faculty.

Sr. No.	Name of the Faculty	Qualification	Experience in years	Whether Recognized for P.G. Teaching	Specialization
1	Smt. V.A. Niyogi.	M.A, LLB, MPhil, Ph.D (Registered)	UG. 21 PG. 03	Yes	English Literature
2	Mrs. T.D.Patil (Dange) .	M.A, MPhil, Ph.D (Registered)	UG. 18 PG. 05	Yes	Indian Writing in English
3	Mr. A.M. Bamane.	M.A. SET M.Phil. (Registered)	UG. 03	No	English Literature
Guest Lecturers- P.G.					
1	Dr.Mrs. P.V. Ghorpade	M.A., B.Ed., M.Phil., Ph.D.	21	Yes	African Literature
2	Mr. M.K.Pote	M.A.	32	Yes	English Literature
3	Mrs. R.S.Patil	M.A., M.Phil.	15	Yes	English Language
4	Mrs. S.P.Yadav-Patil	M.A., M.Phil.	22	Yes	English Literature
5	Mr. G.B.Masal	M.A., M.Phil.	20	Yes	English Literature
6	Mr. S.G.Patil	M.A.	18	Yes	English Literature

2. Student Profile- entry competencies, socio-economic, status, language proficiency etc.

Please see page No. 226.

3. Changes made in the courses or programs, during the past two years and the contribution of the faculty to those changes.

Post graduate course (English) was started in 2007-08. Two of the Faculty from department of Eng.teach a paper each to the M.A.Student.

The Spoken English Course has been conducted by the Department since 2006-07.

4. Trends in the success & drop out rates of students during the past two years:

The general drop out rate is 8.03%. the faculty counsels the students for continuation of higher education. The progression is almost 80%. The students opt for the courses like M.A., B.Ed., NET/SLET, B.J., LLB,etc.

Results of the Department of English during the past two years.

Year	Exam	NO of Students appeared	First Class with Dist.	First Class	Second Class	Pass Class	Total Passed	Percentage of Passing
APRIL 2008	B.A.I Comp.	136	02	01	27	93	123	90.44
	B.A.I. Opt.-P-I	30	-	02	12	13	27	90
	B.A.II Comp.	152	01	06	31	72	110	72.37
	B.A.II P-II	30	01	01	10	08	20	66.66
	P-III	30	-	04	10	12	26	86.66
	B.A.III Comp.	90	02	03	23	49	77	85.55
	B.A.III P-IV	09	-	-	02	05	07	77.77
	P-V	09	-	03	04	01	08	88.88
	P-VI	09	-	-	05	02	07	77.77
	P-VII	09	-	-	02	05	07	77.77
	P-VIII	09	01	02	03	01	07	77.77
	B.Com.I Comp.	101	-	04	39	34	77	76.23
	B.Com.II Comp.	83	-	04	34	32	70	84.34
	M.A.I	10	-	01	-	01	02	20
	M.A.II	-	-	-	-	-	-	-
APRIL 2009	B.A.I Comp.	256	02	11	42	88	143	59.58
	B.A.I Opt.P-I	57	-	03	26	15	44	83.03
	B.A.II Comp.	169	02	05	36	73	116	72.05
	P-II	20	-	-	04	11	15	78.95
	P-III	20	-	06	11	02	19	95
	B.A.III Comp	101	01	10	41	37	89	92.70
	B.A.III P-IV	30	01	-	08	14	23	76.67
	P-V	30	01	06	16	06	29	96.67
	P-VI	30	01	-	09	19	29	96.67
	P-VII	30	02	05	16	04	27	90
	P-VIII	30	01	02	13	09	25	83.33

	B.Com.I Comp.	78	-	01	32	25	49	74.36
	B.Com.II Comp.	88	01	04	23	45	73	82.95
	M.A.II	06	-	01	01	02	04	66.66

5. Learning resources of the department Library, Computers, Laboratories and other resources.

- Departmental library – Only Dictionaries are kept.

- Computer laboratory of Spoken English

- Lap-Top-1.

- VCDs, Audio CDs, E-books are available in the Central Library on related topics.

6. Modern teaching methods practiced and use of ICT in teaching-learning.

i) LCD Projector

ii) Resources from internet, use of CDs

iii) Interactive teaching with the help of charts, diagrams

iv) Use of Laptop.

v) Use of Group Discussions/Seminars.

vi) Participatory learning.

vii) Game activities.

7. Participation of teachers in academic and personal counseling of students.

i) Personal counseling is done by the Faculty.

ii) Organization of Workshops on Faculty in English Lead College Activity

iii) English Literary Association and seminar by students.

iv) Guidance to SET aspirants by the faculty Shri. Bamane A.M.

v)   Guidance to SET aspirants extended by Shri. Bamane A.M. in a workshop organized by Malati Kanya Mahavidyalaya, Islampur.

vi)   The faculty delivered lectures as resource person.

8. Details of faculty development programs and Teachers who have been benefited during the past two years.

The faculty has attended a number of seminars/conferences/workshops at international/national/state and regional level. It has also presented papers in them. All the three faculties have completed 11 days training about BPO training by Infosys at Mysore and Pune.

9. Participation, contribution of teachers to the academic activities including teaching, consultancy and research.

Year	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Workshop/ Seminar Organized Lead college	-	-	02	01	01	04
No. of Faculty Who participated	03	07	05	11	12	38

The consultancy in the field of careers as well as research was done free of cost.

Academic activities:

i)   The Department organizes seminar of the students and inauguration of ELA at the hands of eminent scholars/persons.

ii)   The Department has been organizing workshops from Lead College Activity.

iii)   From 2007-08 onwards the Department has been conducting career Oriented certificate Course in Spoken English.

10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.

Faculty collaborated with other colleges for P.G.teaching and MPSC coaching.

11. Priority areas for Research and details of the going projects, important and noteworthy publications of the faculty, during past two years.

Ongoing Research Projects

Sr. No.	Name of the Investigator	Title of the Project	Sponsoring Agency	Subject	Amount Rs.
1	Mrs. T.D.Patil (Dange) Co-investigator	The Study of Reasons for Reluctance of last years U.G. towards Communicative Competence for BPO sector esp.in Walwa & Khandala Tehsils	UGC	English	51,000/- (Rece. Rs.38000/-)
2	Smt. V.A.Niyogi Co-investigator	The study of Self-Help Groups in Walwa Taluka	UGC	Commerce	50,000/- (Red.32500/-)
3	Mr. A.M. Bamane Co-investigator	The contribution of Achyutrao Patvardhan in the under ground movement during Quit India Agitation.	UGC	History	20,000/-

12. Placement record of the past students and the contribution of the department.

Almost 90% of the students take P.G. courses like M.A., B.Ed., ET/SLET, B.J., LLB,etc. The inclination is towards teaching field. They are also absorbed in private/corporate sector.

The following students are in service.

1)   Dhiraj Ghorpade.

2)   Sangram Kore

3)   Sagar Chavan

4)   Parashram Divate

5)   Amit Bamane

13. Innovative practices of the department.

i)   The department organizes inauguration of English Literary Association at the hands of eminent persons. On this occasion, students are encouraged to prepare a paper on a topic of their choice and present it.

ii)   Under the supervision of Faculty, students prepare charts, diagrams etc. which increases their comprehension of that subject.

iii)   Workshops are organized from the years 2006-07 onwards, under Lead College Activity.

iv)   Department supervises COC in Spoken Eng.

v)   Efforts are taken by the Faculty to increase the number of books of personal library.

14. Plan of action of the dept. for the next five years.

i)   To organize State/National level seminars/workshops.

ii)   To encourage students to prepare projects.

iii)   To make the students aware of the opportunities regarding placement through guest lectures.

iv)   To guide the students for NET/SLET.

v)   To increase the Use of ICT for teaching.

vi)   To encourage the students to take research degrees.

Evaluative Report of the Department of History

1. Faculty profile - adequacy and competency of faculty.

Sr. No	Name of the Teacher	Qualification	Experience in years	Whether recognized for P.G. Teaching	Specialization
1	Mr. V.M. Shewale *	M.A.	35	Yes	Ancient History
2	Mr. S.J. More *	M.A	25	Yes	Ancient History
3	Mr. M. B. Patil	M.A. D.H.E.	20	Yes	History/Politics
4	Mr. P.A. Olekar	M.A., NET	01	No	Modern History
5	Mr. A.M. Patil	M.A., B.Ed.	02	No	Modern History
6	Miss. S.P.Patil	M.A.	01	No	Modern History

* Teachers have been superannuated.

Guest Lecturers P.G.

Sr. No	Name of the Teacher	Qualification	Experience in years	Whether recognized for P.G. Teaching	Specialization
1	Mr. N.P. Surwase	M.A.	18	Yes	History
2	Mr. M.S. Chavan	M.A.	11	Yes	History
3	Dr.Mr. B.S.Babar	M.A., Ph.D.	37	Yes	Modern History
4	Mr. B.J.Borate	M.A.	23	Yes	History
5	Mr. B.S. Kamble	M.A.	18	Yes	History
6	Dr. Mrs. A.H.Patil	M.A.,Ph.D	17	Yes	History

2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,

Please see page No. 226.

3. Changes made in the courses or programs, during the past two years and the contribution of the faculty to those changes.

No

4. Trends in the success and drop out rates of students during the past two years.

The general drop out rate is 8.03% but the faculty tries to reduce it through counseling and career guidance

Results of the History Department during the past two years.

Year	Exam.	No. of Students Appeared	First Class with Dist	First Class	Second Class	Pass Class	Total Passed	Percentage of Passing
APRIL 2008	B.A.I	234	09	36	81	77	203	86.75
	B.A.II P- II	47	05	06	12	15	38	80.85
	B.A.II P- III	47	04	07	15	13	39	82.97
	B.A.III P-IV	21	02	06	09	03	20	95.23
	P-V	21	04	05	08	02	20	95.23
	P-VI	21	01	04	07	07	19	90.47
	P-VII	21	-	04	10	05	19	90.47
	P-VIII	21	04	-	14	02	20	95.23
	M.A.I	15	-	08	-	04	12	80.00
	M.A.II	15	01	05	02	05	13	81.25
APRIL 2009	B.A.I	261	15	32	116	54	217	83.14
	B.A.II P- II	71	08	08	28	29	66	92.95
	B.A.II P- III	71	03	04	26	30	63	88.73
	B.A.III P-IV	14	-	06	07	01	14	100
	P-V	14	-	01	06	07	14	100
	P-VI	14	01	03	10	-	14	100
	P-VII	14	01	02	08	03	14	100

P-VIII	14	02	08	04	-	14	100
M.A.I	13	-	01	03	04	08	61.53
M.A.II	14	-	05	02	02	09	64.28
M.A.I	13	-	01	02	03	06	46.15
M.A.II	15	01	03	04	03	11	73.33

5. Learning resources of the department - library, computers, laboratories and other resources.

- The Central Library has rich collection of reference books, Encyclopedias.
- We show many documentary and historical documentary films with the help of LCD. Such films are available in the library.
- The library provides Internet

6. Modern teaching methods practiced and use of ICT in teaching – learning.

- Some of the lectures are delivered using LCD projector with Power Point Presentation.
- Resources from Internet and Educational CDs used in teaching.
- Interactive teaching with the helps of Maps.
- Methods such as Seminars and Group Discussions are practised.

7. Participation of teachers in academic and personal counseling of students.

- Personal counseling is effectively done
- Time to time guidance is given to the students regarding their difficulties.

- Guest lecture of Dr. Raja Dixit eminent Historian was organized on 21th Feb.2008 in collaboration with Shivaji University, Kolhapur.

- Mr. S.J.More has worked on various committees of Shivaji University.

8. Details of faculty development programs and Teachers who have been benefited during the past two years.

The faculty has attended a number of seminars/conferences/workshops at international/national/state and regional level. It has also presented papers in them. One of the faculties has completed 11 days training about BPO training by Infosys at Pune.

9. Participation/contribution of teachers to the academic activities including teaching, consultancy and research.

Participation/contribution of teachers to the academic activities

Year	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Workshops/Seminars etc. organized	-	-	-	-	-	-
No. of teachers Participated	04	06	03	05	06	24

- Prof. S.J.More Published two books, namely

i) Ancient Indian History and Culture (A.IH.C.) (SIM) for B.A.II published by Shivaji University Distance Learning Center, Kolhapur in 2007-2008

ii) Growth and Down fall of Maratha Power (period 1707 to 1816) for B.A.III published by Shivaji University Distance learning Center K0lhapur in 2008-09

- Prof.More S.J. members of Board of study Sub.History , University selection committee member, subject expert and syllabus committee member

- Prof. Shevale V.M.Subject Expert and syllabus committee member.

- Assistant .Prof .Pramod Olekar attend 'Project Genesis BPO Programmed arranged by Infosys Pune on 28th April 2008 to 11th May 2008

- Study tour is organized for students with active participation of the faculty

10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.

The Department initiated the collaborative linkages with NGOs for projects.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

Ongoing Research Project

Sr. No	Title of the project	Name of the Investigator/Dept.	Sponsoring Agency	Subject	Amount Rs.
1	Achyutrao Patvardhan during underground movement Quit India Agitation at 1942	Mr. P.A. Olekar	U.G.C.	History	20,000/-

12. Placement record of the past students and the contribution of the department to aid student placements.

More than 70% History graduates opt for either M.A. Course or other professional courses such as B.Ed.,M.C.A. L.L.B, M.B.A. and Computer Networking etc.

13. Innovative Practices of the Department.

- Guest lectures were organized on the specialized and current topics.

- Students got opportunity to write article in 'Raj Mudra' Bhittipatra.

- University Level workshop :- 03 Students participated.

- Guest lecture for Dr.Raja Dixit.

- Guest Lecture for Prin. Nandkumar Nikam.

14. Plan of action of the department for the next five years.

- To arrange State/National level seminar, conference , workshop on History

- To establish History Movie Club.

- To boost research activity.

Evaluative Report of the Department of Geography

1. **Faculty profile - adequacy and competency of faculty.**

Sr. No.	Name of the Teacher	Qualification	Experience Years	Whether recognized for P.G. Teaching	Specialization
1	Mr. S.G.Salve	M.A., B.Ed., SET	06	No	Geography
2	Smt. R.A. Patil	M.A., B.Ed.	19	-	Geography
3	Miss. A.P. Jadhav	M.A., B.Ed.	04	-	Geography
4	Miss. A.P.Patil	M.A.	09	-	Geography

2. Student profile – entry level competencies, socioeconomic status, language proficiency etc.,

Please see page No.226

3. Changes made in the courses or programs, during the past two years and the contribution of the faculty to those changes.

No

4. Trends in the success and drop out rates of students during the past two years.

The general drop out rate is 8.03% but the faculty tries to reduce it through counseling and career guidance

Results of the Geography Department during the past two years.

Year	Exam	No. of Student Appeared	First class with Dist.	First class	Second class	Pass class	Total passed	Percentage Of Passing
APRIL 2008	B.A.I	131	10	24	56	36	126	96.18
	B.A.II P.II	61	01	05	23	19	48	78.69
	P.III	61	08	10	28	10	56	91.80
	B.A.III P.IV	24	03	10	08	03	24	100
	P.V	24	09	03	11	01	24	100
	P.VI	24	15	05	03	01	24	100
	P.VII	24	24	-	-	-	24	100

	P. VIII	24	21	03	-	-	24	100
APRIL 2009	B.A.I	159	13	24	67	29	133	83.65
	B.A.II P.II	68	04	05	30	26	65	95.59
	P.III	68	23	21	20	04	68	100
	P. IV	18	01	05	10	02	18	100
	P. V	17	04	02	09	02	17	100
	P.VI	17	05	06	06	-	17	100
	P. VII	19	18	-	01	-	19	100
	P. VIII	19	11	06	02	-	19	100

5. Learning resources of the department - library, computers, laboratories and other resources.

Computer weather Maps Topo-sheets, C.D.s, Internet, various instruments, Telescope, Ariel Photo, Satellite Images.

Advanced Equipment – O.H.P, L.C.D.

6. Modern teaching methods practiced and use of ICT in teaching – learning.

- LCD projector for Power Point Presentation.
- Interactive teaching with the help of charts and models maps.
- Students participation through seminars, group discussions.
- Resources from internet and educational CDs used in teaching.

7. Participation of teachers in academic and personal counseling of students.

- Personal counseling is effectively done.
- Time to time guidance is given to the students regarding their difficulties.
- Every year, guest lectures of eminent persons were organized.
- Faculty members attended seminars/ conferences/workshops.

8. Details of faculty development programs and teachers who have been benefited during the past two years.

The Teachers have participated in refresher/orientation programs as well as in the seminars/conferences as well as training programs organized by other agencies.

9. Participation / contribution of teachers to the academic activities including teaching, consultancy and research.

Participation/contribution of teachers to the academic activities

Year	2004-05	2005-06	2006-07	2007-08	2008-09	Total
State level seminars organized	-	-	-	-	01	01
No. of teachers participated	07	05	07	02	03	24

10. Collaboration with other departments/ institutions, at the State, National and International levels, and their outcome during the past two years.

Some of the activities are organized in collaboration with Shivaji University and WWF India.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

Projects related to the issues of surrounding community are undertaken by the students.

12. Placement record of the past students and the contribution of the department to aid student placements.

More than 80% Geography graduates go to either M.A. courses or professional courses like LLB, MPSC, B.Ed. etc.

13. Innovative Practices of the Department.

i)   Every year Department organizes lecture on Courses and Career Guidance.

ii) In order to give live learning experience visit to local and outside tourist centers are organized.

iii)   Student participation was encouraged through Village survey project.

iv)   Celebration of various days like Ozon day, Population day, Geography day.

v)   Every year organize exhibition of Geographical models which made by students through Rangoli and etc.

vi)   Teachers has prepared power-point presentations on various opics.

vii)   We invited Resource Person from WWF. He made a presentation on Biodiversity in Western Ghats.

viii)   Visit to various Geographical centres like earthquake measurement centre at Karad etc.

14. Plan of action of the department for the next five years.

- To set up a departmental library.
- To purchase a new instruments like GPS.
- Software related with GIS. To set up five computer lab.
- To setup a laboratory for Interpretation of satellite Images.
- Ariel photo and GIS.

Evaluation Report of the Department of Commerce.

1. Faculty Profile:- adequacy and competency of faculty.

Sr. No.	Name of the Teacher	Qualification	Experience Years	Whether Recognized for P.G. Teaching	Specialization
1	Mrs. P.D.Chavan (Udupi)	M.Com., LLB(Special) M.Phil.	17	Yes	Advanced Accountancy
2	Mr. A.A.Kamble	M.Com., NET, SET	07	No.	Advanced Accountancy
3	Dr.Mr. P.V.Mohite	M.Com., Ph.D.	25	Yes	Advanced Accountancy
4	Mr. P.S.Basugade	M.Com., LLB	05	Yes	Law
Guest Lecturers P.G .					
1	Mr. R.T. Aute	M.Com.	35	Yes	Advanced Accountancy
2	Mrs. M.A. Dixit	M.Com., M.Phil	18	Yes	Commerce
3	Mr. D.B. Bhatmare	M.A.	35	Yes	Economics
4	Dr. S.A. Patil	M.Com., Ph.D.	21	Yes	Management and Accountancy
5	Mr. L.A. Gurav	M.Com., M.Phil	29	Yes	Advanced Costing
6	Mr. S.R.Pawar	M.Com., M.Phil	20	Yes	Commerce

2. Student Profile-entry competencies, socioeconomic, status, language proficiency etc.

Please see page No.226.

3. Changes made in the courses or programs, during the past two years and the contribution of the faculty to those changes.

The self financing course of BCA has been started under this faculty from 2007-2008. The career oriented courses (UGC approved) of E-Banking, Tax Practices, and Business Accounting have been conducted by the department.

4. Trends in the success and drop out rates of students during the past two years.

Almost 90% of commerce graduates opt for PG courses like M.Com., L.L.B., MPSC, C.S., C.A., I.C.W.A., etc. They are absorbed in the Private Sector, Banks, Credit Societies, Insurance, and self- employment.

The drop out rate of the institution is 8.03%. In order to reduce it, the faculty counsels the students and guides them for career opportunities.

Result of Department of commerce during the past two years.

Year	Exam	No. of Student Appeared	First class with Dist.	First class	Second class	Pass class	Total passed	Percent age of Passing
APRIL 2008	B.Com.I	96	-	8	38	11	57	59.37
	B.Com.II	68	1	7	34	2	44	64.70
	B.Com.III	73	1	5	47	12	65	89.04
APRIL 2009	B.Com.I	86	-	8	33	6	47	54.65
	B.Com.II	79	-	4	21	5	30	37.97
	B.Com.III	62	1	6	42	5	54	87.09

5. **Learning resources of the departments- Library, computers and other resources.**

- Recent reference books are purchased during last five years.
- Computer.
- Internet.
- E-resources.
- CDs, VCDs on Management Gurus,etc.

6. Modern teaching methods practiced and use of ICT in teaching– learning.

- LCD projector for Power Point Presentation.
- Interactive teaching with the help of charts, diagrams, tables.
- Students participation through seminars and discussions.
- Brainstorming.
- Discovery learning.
- Group Discussions.

7. Participation of teachers in academic and personal counseling of students.

The faculty provided counseling to the students for NET/SET and other courses as C.A., ICWA, C.S. as well as personal counseling for competitive exams like MPSC, Bank probationary officers, Police recruitment, Sales Tax Inspector, Police Sub Inspector, etc.

The faculty provided personal counseling on personal difficulties of students.

8. Details of faculty development programs and teachers who have been benefited during past two years.

The Teachers have participated in refresher/orientation programs as well as in the seminars/conferences as well as training programs organized by other agencies like Infosys, Mysore and Pune.

9. Participation/Contribution of teachers to the academic activities including teaching consultancy and research.

A number of workshops have been arranged by the Department under the lead college activities.

Year	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Activity Workshops/ Seminars organized	-	-	01	-	01	02
No. of teachers participated	06	10	09	04	10	39

a) Academic activities.

1) Organization of guest lectures.

2) Guidance about NET/SET exam.

3) Guidance about C.A., C.S., ICWA exam.

4) Bank Visit.

5) Industrial Visit.

6) Organizing Seminars, Group discussion.

7) Organization of state level seminars.

b) Consultancy.

1) Consultancy about career planning.

2) Consultancy about entrepreneurship.

3) Consultancy about competitive exam.

4) Personal counseling.

5) Consultancy about sports.

6) Consultancy about Research.

7) Consultancy about personality development.

8) Consultancy about project work.

10. Collaboration with other departments/institutions, at the State, National and International level and their outcome during the past two years.

Research –

1) Dr. Mohite P.V. has been awarded by Doctorate degree.

2) Mrs. Chavan (Udupi) P.D. has been awarded by M.Phil.

3) Mr. Kamble Abhijeet has registered for Ph.D.

4) A Minor Research project has been sanctioned to Mrs. Chavan (Udupi)   P.D.

5) Miss. Bagwan A.S. has been awarded by M.Phil.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

Projects related to the issues of surrounding community are undertaken by the students and faculty.

12. Placement record of the past students and the contribution of the department to aid student placement.

1)   More Number of commerce graduates have opted for   P.G. , M.Com MBA,LLB, C.A., C.S., ICWA, MPSC,etc.

2)   The commerce department faculty counsel them for proper career planning.

13. Innovative practices of the Department.

- Conducted a self financing career oriented course as certificate course in Business Accounting.

> 1) Certificate course in Tax Practice.

> 2) Certificate course in E-Banking.

- Organized State level seminars on the topic Insurance in rural areas.
- Display of commerce news.
- Bank Visit.
- Industrial Visit.
- Conducted seminars for students on various recent topic related subjects and current issues.
- Organization of commerce quiz.
- Organized guest lectures.

14. Plan of action of the department for the next five year.

- To boost research activities.
- To update personal Library.
- To make more use of ICT in teaching.

Evaluation Report of the Department of Computer Science.

1. Faculty Profile:- adequacy and competency of faculty.

Sr. No.	Name of the Teacher	Qualification	Experience Years	Whether Recognized for P.G. Teaching	Specialization
1	Mr. S.V. Patil	M.C.A.	02	No	Computer Science
2	Mr. B.V. Patil	M.C.A.	01	No	Computer Science
3	Mr. A.H. Desavale	M.Com.	02	No	Commerce
4	Mr. S. S.Karande	M.Sc.	08	Yes	Statistics
5	Mr. A.M. Bamane	M.A., SET	02	No	English Literature

2. **Student Profile-entry competencies, socioeconomic, status, language proficiency etc.**

Please see page No.226.

3. Changes made in the courses or programs, during the past two years and the contribution of the faculty to those changes.

The self financing course of PGDCA has been started under this faculty from 2008-2009.

4. Trends in the success and drop out rates of students during the past two years.

The three years course is not yet completed. So, drop out can not be calculated.

Result of Department of commerce during the past two years.

Year	Exam	No. of Student Appeared	First class with Dist.	First class	Second class	Pass class	Total passed	Percentage of Passing
APRIL 2008	BCA-I	63	07	34	19	02	62	98.41
APRIL 2009	BCA-I	74	02	24	38	07	71	91.03
	BCA-II	49	06	31	09	-	46	93.87

5. **Learning resources of the departments- Library, computers and other resources.**

- Recent reference books are purchased during last two years.
- A well equipped Computer Laboratory.
- Internet Connectivity.
- E-resources.
- CDs, VCDs on topics of syllabi.

6. Modern teaching methods practiced and use of ICT in teaching–learning.

- LCD projector for Power Point Presentation.
- Interactive teaching with the help of charts, diagrams, tables.
- Students participation through seminars and discussions.
- Brainstorming.
- Discovery learning.
- Group Discussions.

7. Participation of teachers in academic and personal counseling of students.

The faculty provided counseling to the students for career opportunities as well as various soft skills and communications skills.

The faculty provided personal counseling on personal difficulties of students.

8. Details of faculty development programs and teachers who have been benefited during past two years.

The Teachers have participated in seminars/conferences as well as training programs organized by other agencies.

9. Participation/Contribution of teachers to the academic activities including teaching, consultancy and research.

A number of workshops have been arranged by the Department under the lead college activities.

a) Academic activities.

1)   Organization of guest lectures.

2)   Visit to expo-exhibitions.

3)   Industrial Visit.

4)   Group discussion.

b) Consultancy.

1)   Consultancy about career planning.

2)   Consultancy about entrepreneurship.

3)   Personal counseling.

4)   Consultancy about personality development.

5)   Guidance about project work.

10. Collaboration with other departments/institutions, at the State, National and International level and their outcome during the past two years.

Research Projects–

1) Kusumtai Rajarambapu Patil Kanya Mahavidyalaya, Islampur.

2) Arts and Commerce College, Kasegaon.

3) Rajarambapu Institute of Technology, Rajaramnagar.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during past two years.

Projects related to the issues of surrounding community are undertaken by the students and faculty.

12. Placement record of the past students and the contribution of the department to aid student placement.

As the course is not yet completed, no placement is done.

13. Innovative practices of the Department.

- Visit to expo-exhibitions.

- Industrial Visit.
- Conducted seminars for students on various recent topic related subjects and current issues.
- Organization and participation in quiz.
- Organized guest lectures.

14. Plan of action of the department for the next five year.

- To boost research activities.
- To develop the computer lab at advanced level.
- To start post graduate courses by the department.

D. Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the peer team visit.

Smt.Dr. Deepa Vivek Deshpande.
Principal,
Place: ASHTA   **Arts and Commerce College, Ashta.**
Date:15 /11/2010.   **Tal. Walwa, Dist. Sangli.**
(Maharashtra)